Pima County/Tucson Women's Commission
FULL COMMISSION
Wednesday, November 4, 2026 - 6:00 p.m.
DRAFT Minutes

1. Call to Order:

The meeting was called to order by Chair Kim Fitch at 6:05 p.m.

2. Roll Call:

Kim Fitch	Pima County District 3
Sierra Yamanaka	City of Tucson Ward 2
Ashley Rubin	City of Tucson Ward 6 (virtually)
Lucy Howell	PCTWC Commission
Dana Taylor	PCTWC Commission
Ana Marrufo	City of Tucson Ward 1
Roberta Vance	City of Tucson Ward 4
Maria Vianey Valdez-Cardenas	PCTWC Commission
Halle Aquino	PCTWC Commission (virtually)
Lauren Burson	Pima County District 2 (virtually)
Stephanie Noriega	City of Tucson Ward 5 (virtually)
Carrie Foote	PCTWC Commission

Absent:

Molly Ring	Pima County District 1
Joyce Wong	PCTWC Commission
Annie Sykes	Pima County District 5
Melinda Gomez	PCTWC Commission
Zoey Dzieman	PCTWC Commission

Guests:
Perry Rinato
Joleen Dedmon-Rinato
Shaq McCoy (virtually)

3. The Pledge of Allegiance was recited.

4. Review and Approval of Minutes:

It was moved by Roberta Vance, duly seconded by Sierra Yamanaka, to approve the minutes of October 7, 2026. Motion carried by a voice vote of 12 to 0.

A typographical error in the spelling of Lucy Howell was identified on Page 3 and Page 5. Both were corrected.

5. Committee Reports:

a. **Finance –** Molly Ring (chair)

Members of this committee include Molly Ring (Chair), Roberta Vance, Joyce Wong, Ana Marrufo, and Maria Vianey Valdez-Cardenas. The committee will oversee revenue creation and the promotion of 501(c)(3) status.

- **Treasurer's Report – October Financial statement**
  Kim Fitch read the Treasurer's Report in Molly Ring's absence. Checking account balance is $10,801.54 and savings account balance is $23,285.14 for a total cash-on-hand of $34,086.68. Year-to-date income is $21,971 and year-to-date expenses are $22,725.

  Savings account to be upgraded to Premium Business at 2.15% APY. Kim and Molly will complete this soon and get Roberta access to the accounts as the new Alternate Treasurer. Financial Report attached to the minutes.

- **Donation Platform Update**
  The Finance Committee will also oversee this subcommittee to update and monitor all donation platforms. The PCTWC is currently exploring new donation platforms but will continue to keep ActBlue active for marketing materials already created. Accounting Software will be researched and brought to the Executive Committee for review.

- **Subcommittee – Building/Maintenance Update**
  Joyce Wong will chair this committee. The coolers were shut down, the heater was serviced, and fire extinguishers inspected.

b. **Advocacy Committee –** Dana Taylor (Chair)

Members of this committee include Dana Taylor (Chair). Sierra Yamanaka, Lucy Howell, and Ashley Rubin. Kim Fitch reminded the commissioners she will be a member in all the committees.

- **Subcommittee – Legislative Watch**
  No update

- **Subcommittee – Position Papers**
  No update. Joyce Wong will be a member of this subcommittee.

c. **Young Women Development and Empowerment Committee –** Lucy Howell and Zoey Dzieman (Co-Chairs)

Members of this committee include Lucy Howell (Co-Chair), Zoey Dzieman (Co-Chair), Sierra Yamanaka, Dana Taylor, Halle Aquino, and Lauren Burson. The committee will also manage the Young Women's Leadership Program.

d. **Visibility and Communications Committee –** Sierra Yamanaka (Chair)

Members of this committee include Sierra Yamanaka (Chair), Roberta Vance, Lucy Howell, Dana Taylor, and Halle Aquino.

- **Subcommittee – Digital Presence - Communication Command Center**
  Lucy Howell provided updates regarding the Communication Command Center. A link to the Communication Command Center will be emailed so all members can access it, update their Commissioner Profiles, explore site capabilities, and prepare questions for the next meeting in January. Discussion ensued regarding access to the link for members that don't have email or cell phones.

- **Subcommittee – Merchandize/Swag**
  No update. Roberta Vance will be a member of this subcommittee.

- **Subcommittee – Community Involvement/Outreach**
  No update.

e. **Executive Board –** Kim Fitch (Chair)

Members of this committee include Kim Fitch (Chair), Sierra Yamanaka, Molly Ring, Roberta Vance, and Ana Marrufo. This board will meet on the third Monday of each month via Zoom.

- **Subcommittee – Strategic Planning**
  No update.

- **Subcommittee – Member & Recruitment**
  Maria Vianey Valdez-Cardenas provided updates regarding Mayor Romero's appointment for the Membership & Recruitment Subcommittee. The subcommittee will oversee Commissioner and Volunteer recruitment.

f. **Education Subcommittee –** Stephanie Noriega (Chair)

Members of this committee include Stephanie Noriega (Chair), Carrie Foote, Halle Aquino, Ashley Rubin.

- **Subcommittee – Health & Wellness**
  No update.

- **Subcommittee – Wealth**
  No update

- **Ad Hoc - DV Resource Guide**
  No Update. Dana Taylor has been researching a lot of information for this guide and will have updates when this committee meets.

Kim Fitch said only commissioners can chair these committees but can involve the community in their respective committees. Members can consist of commissioners, volunteers, donors, etc. Committee Chairs will coordinate with their respective committees to establish regular monthly meeting schedules beginning in December. Ana Marrufo will contact all Committee Chairs to schedule training on the Open Meeting Law, minute-taking guidelines, and submissions to the City Clerk's Office and Clerk of the Board.

6. Old Business

Lucy Howell wants to revisit how the PCTWC can go about adding the Tohono O'odham Nation or Pascua Yaqui as an additional appointor.

7. New Business

Call to the Public - none

Announcements:
Dana Taylor expressed interest in writing and submitting a grant addressed to a tech company in the amount of $25,000 for the benefit of PCTWC.. She will look into this and bring back the information to the commission. As an Epstein Survivor, Dana would like to discuss the on-going legal status in New Mexico, where she experienced her abuse at the hands of Epstein and other perpetrators.

Maria updated about her organization, United Hearts of Arizona, events: the Fight Against Breast Cancer walkathon event brought in more than 4,000 attendees. They offered free mammograms on site and raised almost $2,000. On Nov 22nd, they will be giving away 1,000 free turkeys in collaboration with AZ Bilingual Newspapers. On Dec 12th, they will have their 13th Annual Shoe and Jacket Giveaway for over 250 students. She said this would give the commission more visibility on social media if the PCTWC members volunteered at these events.

8. Upcoming Meetings – 1st Wednesday of every month

December 2, 2026 – Social Event
January 6, 2027
February 3, 2027

9. Adjournment:

Meeting adjourned at 7:40 pm