Community Police Advisory Review Board (CPARB)
Legal Action Report

Ward 6 Community Room
Hybrid Meeting
3202 E. First Street, Tucson, AZ 85716
Tuesday, September 15, 2026

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1. Call to Order and Roll Call

The meeting was called to order at 5:38 p.m.by Chair Calhoun. Those present and absent were:

Members Present:	**Representing:**
Nancy Huff	Ward 2
Kate Calhoun, *Chair*	Ward 4
Carlos R. Portillo	Ward 5
Jerry Flanary (Non-Voting, Pending Hours)	Ward 6

Ex- Officio Members:	
Mitch Kagen (Virtual)	City Manager's Office

Members Absent:	**Representing:**
Annabelle Nuñez, *Vice Chair*	Ward 3

Others Absent:	
Assistant Chief James Wakefield	Tucson Police Department

Others Present:	
Lt. Jesse Chamberlain	Office of Professional Standards
Darrell Hussman	Tucson Police Department
Captain Adam Kidd	Tucson Police Department
Captain Cindy Mechtel	Tucson Police Department
Captain Lauren Pettey	Tucson Police Department
Jessica Figueroa, Administrative Assistant	City Clerk's Office
Ana Juarez, Administrative Assistant	City Clerk's Office

2. Approval of Legal Action Report and Minutes of August 18, 2026.

It was moved by Commissioner Nancy Huff duly seconded by Commissioner Carlos Portillo and passed by a roll call vote of 3 to 0, to approve the Legal Action Report and Summary Minutes from August 18, 2026.

3. Report from Chairperson

Chairperson Kate Calhoun reported that there is an upcoming training opportunity for board members, the Annual FRB/CPARB Training. This will take place at the Training center located at 10001 S Wilmot Rd, on Friday October 23rd from 08:00am to 04:00pm. Please RSVP as soon as possible, this will help us coordinate the staff that will be needed along with the food. More details will be shared at our next FRB Meeting next week on Wednesday, September 23rd, 2026.

4. Call to the Audience

The City Clerk's Office did not receive any requests to speak.

5. Review of TPD Investigations:

1. Case # 25-0310

It was moved by Commissioner Nancy Huff and duly seconded by Commissioner Carlos Portillo. Passed by a roll call vote of 3 to 0, to find Case #25-0310, to have been a fair and thorough investigation.

The motion passed by a vote of 3 to 0.

2. Case # 25-0595

It was moved by Commissioner Carlos Portillo, duly seconded by Commissioner Nancy Huff. Passed by a roll call vote of 3 to 0, to find Case #25-0595, to have been a fair and thorough investigation.

The motion passed by a vote of 3 to 0.

3. Case # 25-0596

It was moved by Commissioner Nancy Huff, duly seconded by Commissioner Carlos Portillo and passed by a roll call vote of 3 to 0, to find Case #25-0596, to have been a fair and thorough investigation.

The motion passed by a vote of 3 to 0.

6. Tucson Police Department:

A. TPD Updates regarding events or developments relating to TPD during the prior month

Lt. Jesse Chamberlain filled in for Assistant Chief James Wakefield and provided an overview of upcoming fall and winter 2026 events, that will require extra support from the Tucson Police Department and will be special-duty assignments paid for and hired by the organization that will be hosting those events. October events that will be assigned to Tucson Police Department officers include the TMC A-Mountain Half Marathon, Cyclovia Tucson, Big Gay 5K, two University of Arizona football games, and additional personnel for Halloween in Downtown Tucson. November events include the two-day Dusk Music Festival, El Tour de Tucson, Garmin Marathon, All Souls Procession, and Veterans Day Parade. December events include the Parade of Lights, Fourth Avenue Street Fair, Winterhaven, University of Arizona Graduation, and the Snoop Dogg Arizona Bowl.

B. Office of Professional Standards/ Updates regarding events or developments relating to the Office of Professional Standards during the prior month.

An update was provided regarding the implementation of reporting deadlines for use-of-force incidents occurring during officer interactions. Officers are required to report incidents to their supervisors by the end of their shift. Supervisors then have 10 days to review and return the report to the officer for review. Officers are allowed three days to make any necessary revisions.

7. Office of Independent Police Auditor

Ex-Officio Mitch Kagen reported that grievances had been filed, which contributed to the implementation of the use-of-force incident reporting timeline that was discussed by Lt. Jesse Chamberlian. He also encouraged board members to attend the training opportunity previously mentioned by Chair Kate Calhoun.

Mitch Kagen reminded board members that they are required to complete 40 hours of training annually to meet the requirements for voting on CPARB cases. He encouraged members who have outstanding training hours to complete them as soon as possible.

8. CPARB Vacancies.

CPARB vacancies now include Mayor and Ward 1.

9. Future Agenda Items

There were no future agenda items discussed.

12. Adjournment

Chair Kate Calhoun adjourned the meeting at 6:22 p.m.

NEXT MEETING:
Tuesday, October 20, 2026
Ward 6 Community Room, *Hybrid Meeting*
3202 E. First Street, Tucson, AZ 85716