



**Independent Audit and Performance Commission (IAPC) Wednesday,
October 7th, 2026, 3:00 p.m.**

Hybrid Meeting

Location: 255 W. Alameda St., Tucson, AZ, 85701; City Hall, 5th Floor

Legal Action Report

1. Call to Order and Roll Call— 3:03 p.m.

- COMMISSION MEMBERS PRESENT: Adrian Martinez (Ward 5) Toni Gosinski (Ward 4) Jean Parker (Ward 6) COMMISSION MEMBERS ABSENT/EXCUSED: Mayor's Appointee (Vacant); Ward 1 Appointee (Vacant); Ward 2 Appointee (Vacant); Ward 3 Appointee (Vacant)
- COMMISSION MEMBERS LATE: N/A
- COMMISSION MEMBERS EXCUSED EARLY: N/A
- STAFF MEMBERS: Aaron Williams, Executive Management Advisor, City Manager's Office (Ex-Officio, NonVoting); Sachin Sapkota, Internal Auditor, City Manager's Office; Kate Carter, AI Solutions Manager; Angele Ozoemelum, Director of Business Services; Luis Romero, Information Technology Administrator, Tucson Police Department; Lindsey Salcido, Public Information Specialist, Transportation and Mobility; Kirshana Guy, Grant Writer, Transportation and Mobility; Lara Hamwey, Director, Parks and Recreation; Andrew Squire, Public Information Officer, City Manager Office.
- October 7th, 2026, meeting of the Independent Audit and Performance Commission was called to order at 3:05p.m. With a quorum established, the Commission proceeded with official business.

2. Approval of the September 2, 2026, IAPC Meeting Minutes

- The commissioners received the draft minutes. No corrections were made. A motion was made by Chairperson Martinez and seconded by Vice Chairperson Jean Parker to approve the minutes as presented. **The motion passed by a vote of 3–0**

3. Staff Update

- The Commission received an update from Business Services Department (BSD) Director Angele Ozoemelum regarding preliminary FY 2026 financial results, efforts to improve the General Fund year-end balance, and departmental staffing needs. Director Ozoemelum reported that preliminary financial

numbers are under review to confirm entries and improve year-end reporting. The department is hiring finance managers and budget analysts to address staff shortages and strengthen financial reporting. The budget calendar is being finalized and is expected to be shared by early next week. Director Ozoemelum anticipates providing updates on preliminary FY 2026 year-end numbers and FY 2027 year-to-date figures at the next meeting. Commissioners had no questions or comments. **No action taken.**

4. Internal Audit Quarterly Update

- The Commission received the FY 2027 first-quarter Internal Audit update from Executive Management Advisor Aaron Williams, covering departmental reviews of fee processes, contracts, cash handling, procurement, and the \$345,000 Ready, Steady, Open Construction Assistance Program. Most reviews found compliance with City policies, with some recommendations for improvement, while follow-up actions for the Taxpayer Assistance Division remained in progress or under review. Commissioners discussed program eligibility, audit selection and prioritization, staffing capacity, and emerging risks. **No action taken.**

5. Public Outreach Presentation – City Manager’s Office (CMO) – 20 Minutes

- The Commission received a presentation from CMO Public Information Officer Andy Squire regarding the City’s communication tools, public outreach efforts, and website accessibility. Commissioners discussed accessibility compliance, the need for manual testing and employee training, establishing consistent outreach performance measures, and providing technical assistance to elected officials’ offices. The discussion also included potential improvements to the 311 app to provide more consistent updates on reported issues and completed work. **No action taken.**

6. Public Outreach Presentation – Department of Transportation and Mobility (DTM)

- The Commission received a presentation from DTM representatives Lindsey Salcedo and Kirshana Guy regarding public outreach methods and accessibility efforts for transportation projects and programs. Commissioners discussed how public participation is measured, how community feedback influences project decisions, and the importance of communicating outcomes to residents and conducting manual accessibility testing. DTM agreed to raise the need for improved tracking of public input and communication regarding how feedback is addressed. **No action taken.**

7. Public Outreach Presentation- Parks and Recreation

- The Commission received a presentation from Parks and Recreation Director Lara Hamway regarding the department’s public outreach, community engagement, and accessibility efforts, including Proposition 407 projects and website improvements. Commissioners discussed improving public participation and communication about regional park projects, clarifying the purpose of demographic survey questions, and expanding outreach to underserved populations. Vice-Chairperson Dr. Parker emphasized the need for a documented accessibility workflow to ensure public-facing materials meet accessibility standards. **No action taken.**

8. Advanced Technology Committee (ATC) Presentation — Public Records Request Automation Pilot

- The Commission received an update from Tucson Police Department Information Technology Administrator Luis Romero regarding the Public Records Request Automation Pilot, which uses artificial intelligence to assist with identifying sensitive information for redaction in police records. Commissioners discussed model accuracy, potential bias, cybersecurity safeguards, privacy risks, and plans for staff testing and implementation. The department will incorporate accuracy and bias evaluations, complete a cybersecurity review before processing actual police records, and report back to the Advanced Technology Committee following the six-month pilot. **No action taken.**

9. Call to the Audience

- No audience comments presented. **No action taken.**

10. Future Agenda Items

- Chairperson Martinez invited commissioners to identify and discuss potential future agenda items. Vice-Chairperson Parker requested an update on Sun Van's operational assessment, previously discussed at the prior commission meeting. Staff confirmed that the Sun Van operational analysis is tentatively scheduled for the November meeting, along with an update on ATC. Staff will notify the Commission of any scheduling changes. **No additional future agenda items were proposed.**

11. Adjournment

- Chairperson Martinez entertained a motion to adjourn. The motion was seconded by Vice Chairperson Parker. **The motion to adjourn carried following a voice vote of 3-0 in favor.** The October 7, 2026, meeting of the Independent Audit and Performance Commission was adjourned at 5:16 p.m.