

Legal Action Report/Meeting Minutes

Pima County-Tucson Outdoor Lighting Code Committee

Date: 08/05/2026 • **Time:** 1pm – 3pm • **Location:** 201 N. Stone Ave (Basement) & Teams

1. Agenda Item: Call to Order & Roll Call/Quorum

Meeting called to order at: 1:05 P.M. **by:** Dennis Coon

Quorum: ☒ Yes ☐ No

Committee Members			
Name	Position	Present	Virtual
Amy Oliver	Chair	☒ Yes ☐ No	☒
Dennis Coon	Vice Chair	☒ Yes ☐ No	☐
Craig Barron	Public Rep.	☒ Yes ☐ No	☐
Robert East	General Business Rep.	☒ Yes ☐ No	☐
Buell Jannuzi	Astronomy Rep.	☐ Yes ☒ No	☒
Daniel Sleater	Licensed Contractor	☒ Yes ☐ No	☐
Alec Zimmerman	Electrical Engineer	☒ Yes ☐ No	☒
Ex-Officio/Staff Members			
Name	Organization	Present	Virtual
Dan Ice	Pima County Development Services	☒ Yes ☐ No	☐
Grace De La Puente Jouanne	Pima County Development Services	☒ Yes ☐ No	☐
Jenn Gauglitz	Pima County Development Services	☒ Yes ☐ No	☐
Clayton Trevillyan	City of Tucson Planning & Development	☒ Yes ☐ No	☐

2. Agenda Item: Approval of Minutes/Legal Action Report – July 1, 2026 meeting

- ☒ Approved as presented
☐ Approved with corrections

Notes: N/A

Motion: Motion to approve

Motion made by: Craig Barron

Seconded by: Daniel Sleater

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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3. Agenda Item: Meeting format announcement

Notes: Clayton Trevillyan reminds audience that public comments can be accepted but not discussed during the call to the audience

Motion: N/A

Motion made by:

Seconded by:

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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4. Agenda Item: Call to the audience

Notes: No comments received from the audience.

Motion: N/A

Motion made by: N/A

Seconded by: N/A

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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5. Agenda Item: Subcommittee Report

Notes: Dennis coon states that they met on July 8th, 14th and 28th.

They reviewed Diamond Ventures/Priscilla Storm's Master Lighting Plan program.

Committee members stated that they already provided their comments to the subcommittee and will be discussed on agenda item 6.

Motion: N/A

Motion made by: N/A

Seconded by: N/A

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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6. Agenda Item: Full committee discussion of meeting materials

Notes: Discuss items from "**Tucson/Pima County Outdoor Lighting Code Committee Meeting materials for committee discussion**" for inclusion in upcoming draft.

- **Residential vs. Commercial— Add definitions to chapter 101.4 "Conformance with codes" and Chapter 2. Definitions.**

Motion: Include in the draft after subcommittee presents verbiage.

Motion made by: Dennis Coon

Seconded by: Robert East

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **401.4 Light Trespass— please view all content of 401.4 (below) including diagram and review Chapter 2 definition and diagram.**

Motion: Not accept as written and take back to subcommittee.

Motion made by: Dennis Coon

Seconded by: Dan Sleater

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **401.4.1 Mounting Height (includes diagram)**

Motion: Not to accept as written and return diagram to subcommittee

Motion made by: Robert East

Seconded by: Dan Sleater

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **401.4.3 Fixtures within 25 feet of residential lot lines.**

Motion: Accept as written

Motion made by: Dennis Coon

Seconded by: Robert East

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **Chapter 2 Definitions: Light Trespass**

Motion: Take back to subcommittee

Motion made by: Daniel Sleater

Seconded by: Alec Zimmerman

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **401.8 Festoon lighting— Review language and inclusion of Section 401.8 and Chapter 2 Definitions**

Motion: Move to subcommittee

Motion made by: Daniel Sleater

Seconded by: Robert East

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **Chapter 2 Definition: Festoon Lighting**

Motion: Move to subcommittee

Motion made by: Daniel Sleater

Seconded by: Robert East

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **Shielded vs unshielded diagram**

Motion: Move to include it in draft

Motion made by: Daniel Sleater

Seconded by: Alec Zimmerman

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **Chapter 2: CCT (Correlated Color Temperature) Review definition and diagram for corrections or other feedback**

Motion: Accept change as written and include in draft

Motion made by: Daniel Sleater

Seconded by: Alec Zimmerman

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **Residential curfews**

Proposed change in language to 403.1, Exception 3

Motion: Accept change as written and include in draft

Motion made by: Robert East

Seconded by: Daniel Sleater

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **Master Lighting Plan— please review the secondary attachment from Priscilla Storm, who met with the Subcommittee on July 8, 2026, and presented a nearly fully complete MLP template. We ask that the full committee read these documents carefully and provide thoughtful feedback in addition to reviewing these specific notes and requests from the Subcommittee**

Note: Daniel Ice requests committee to submit questions about master lighting plan prior to subcommittee meeting.

Motion: Move to Subcommittee

Motion made by: Robert East

Seconded by: Daniel Sleater

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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- **Modification of lighting area E3 to pull in “islands” of E2 existing inside city limits and modification of 301.1.1 to clarify new boundaries and restrictions— please review area of concern, new suggested map, and changes to language in required section. The “new” map is provided as a tertiary attachment**

Motion: Accept as presented

Motion made by: Alec Zimmerman

Seconded by: Daniel Sleater

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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Motion: Include modification in 2026 proposed draft

Motion made by: Daniel Sleater

Seconded by: Dennis Coon

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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7. Agenda Item: HOA Explanation

Notes: Clarification provided by Clayton Trevillyan regarding stricter lighting regulations put forth by and HOA CCNR's are not enforceable by City of Tucson or Pima County

Motion: N/A

Motion made by: N/A

Seconded by: N/A

☒ Passed Unanimously	☐ Passed In Favor: Opposed:	☐ Failed
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8. Agenda Item: Event Announcement: Community Forum

Notes: Announcement regarding community forum in Green Valley, both County and City will be in attendance. There will not be a quorum. This event will be held on October 2nd more details will be provided on location and time in the future

Motion: N/A

Motion made by: N/A

Seconded by: N/A

☒ Passed Unanimously	☐ Passed In Favor: Opposed:	☐ Failed
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9. Agenda Item: Future Agenda items

Notes: Keep agenda items 2, 4, 5, 6, 7, 9

Add master Lighting Plan Program Presentation for next agenda items.

Motion: N/A

Motion made by: N/A

Seconded by: N/A

☒ Passed Unanimously	☐ Passed In Favor: Opposed:	☐ Failed
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10. Agenda Item: Adjournment

Notes: N/A

Motion: Adjournment at 2:42 P.M.

Motion made by: Dennis Coon

Seconded by: N/A

☒ Passed Unanimously	☐ Passed In Favor: Opposed:	☐ Failed
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