Pima County/Tucson Women's Commission

FULL COMMISSION
Wednesday, August 5, 2026, 6:00 p.m.
DRAFT Minutes

1. Call to Order:

The meeting was called to order by Chair Kim Fitch at 6:05 p.m.

2. Roll Call:

Attending Commissioners:

Molly Ring	Pima County District 1
Lauren Burson	Pima County District 2
Kim Fitch	Pima County District 3
Annie Sykes	Pima County District 5 (arrived at 6:35pm)
Sierra Yamanaka	City of Tucson Ward 2
Roberta Vance	City of Tucson Ward 4
Stephanie Noriega	City of Tucson Ward 5
Joyce Wong	PCTWC Commission
Halle Aquino	PCTWC Commission (virtually)
Maria Vianey Valdez-Cardenas	PCTWC Commission
Zoey Dzieman	PCTWC Commission
Ana Marrufo	City of Tucson Ward 1
Ashley Rubin	City of Tucson Ward 6 (virtually)
Lucy Howell	PCTWC Commission

Absent:

Melinda Gomez	PCTWC Commission

Guest:

Dana Taylor

3. The Pledge of Allegiance was recited.

4. Review and Approval of Minutes:

It was moved by Zoey Dzieman, duly seconded by Maria Vianey Valdez-Cardenas, to approve the minutes of July 1, 2026. Motion carried by a voice vote of 14 to 0.

5. Finance and Operations:

Molly Ring provided to the commission the June and July financials:

- Year-to-Date Income: $14,195 ($247 over budget)
- Year-to-Date Expenses: $12,464 ($2,281 under budget)
- Net Operating Income (YTD): $1,733
- Total Cash Flow (YTD): $323

Additional Updates:

- 50th Anniversary Budget: Expenses are currently being tracked. A final report on expenses incurred and donations received will be provided after the event.
- Electronic Payments: We are currently investigating options for electronic payments and receipts.
- Accounting Software: We will research new accounting software options and bring them to the executives for review.
- Vantage West Savings Account: A proposal to upgrade this account to an interest-bearing account will be submitted to the executives for review.

It was moved by Lucy Howell, duly seconded by Roberta Vance, to approve the treasurer's report that reflected the June and July financials. Motion carried by a voice vote of 14 to 0.

6. Chair Report

A. Officer Elections - Kim Fitch said any Letter of Interests for Officer Elections are due on September 15, 2026. These letters should be sent to Kim at KFitch@nicolosifitch.com and she will distribute them to all commissioners before the October meeting.

B. Communications Command Center - Lucy Howell has created a platform designed to help us operate more effectively by leveraging our strengths and weaknesses. She is offering this platform to the commission as a $5K in-kind donation and has agreed to sponsor the app.

Lucy shared her screen and demonstrated the application's features and highlighted how beneficial it would be for our team. She would now like to request moving the platform from a demo to a pilot phase for our use. Kim suggested that commissioners reach out to Lucy directly to request access and test the platform. We plan to place this item on the agenda for the October meeting for a formal vote.

7. **Subcommittee Reports:**

a. Nominating Committee -

Dana Taylor provided a testimony highlighting the extensive background and value she would bring to the commission as an at-large member. Kim Fitch also read Dana's Letter of Interest to the commissioners in preparation for a vote, and Lucy provided a separate testimony supporting the nomination.

Following this, a discussion ensued regarding other candidates to be recommended for appointment to Ward 3 and to the Mayor.

Ana Marrufo moved to nominate Dana Taylor as a Commissioner, duly seconded by Lucy Howell. Motion carried by a voice vote of 14 to 0.

b. Website / Social Media Committee –

Molly Ring said she posted 50th Anniversary information for guests to join us.

c. Strategic Planning Subcommittee -

No discussion

d. DV Resource Directory Committee

No discussion

e. Building Maintenance Committee -

Sierra Yamanaka suggested we borrow the posters and pictures we have in our building and place them at the YWCA where the 50th Anniversary Event will take place on August 26th.

f. PCTWC 50th Anniversary Celebration –

- Speakers & Proclamations: Sierra Yamanaka announced that Gabby Giffords will be the special speaker for the event. The Mayor and Jen Allen (Chair of the BOS) will read a joint proclamation on behalf of the City of Tucson and the Pima County Board of Supervisors. Adelita Grajalva cancelled due to a conflict in her schedule. Allison Hughes and Barbara Conover are confirmed speakers. Jan Lesher is being approached to speak. She is a former commissioner and current Administrator of the Pima County Board of Supervisors.

- Program & Timeline: Sierra reviewed the event program, which will run from 5:30 PM to 8:00 PM.

- Logistics & Decor: Roberta is handling the table centerpieces and has ordered a canvas backdrop for photos. She will also order donation envelopes and magnets.

- Food & Beverage: The subcommittee is looking into UNESCO options for a food tasting, and there will be a cash bar. More information will be shared before the event.

g. PCTWC 50th Anniversary Celebration Presentation –

Stephanie Noriega reported the presentation subcommittee met and will be giving a brief overview at the event of the research found. The main thrust of the research, to be presented by Stepanie Noriega and Ashley Rubin, will be to direct attendees to our website through a dedicated QR Code. Lucy Howell is gathering all the research by the subcommittee and putting the information in a cohesive format.

8. Old Business

No Action Taken

9. New Business

Molly Ring shared a letter from a Registered Nurse who reached out to the commission requesting assistance with securing the clinical hours required to complete her degree.

A discussion ensued regarding how we might be able to help her. She asked to let her know if anyone had any suggestions on how we can assist this RN.

10. Call to the Public / Announcements

None

11. Upcoming Meetings:

September 2, 2026 Meeting Canceled

October 7, 2026 - Officer Elections

12. Adjournment:

Meeting adjourned at 7:55 p.m.