

Pima County/Tucson Women's Commission

FULL COMMISSION

Wednesday, July 1, 2026, 6:00 p.m.

Approved Minutes

1. Call to Order:

The meeting was called to order by Chair Kim Fitch at 6:00 p.m.

2. Roll Call:

Attending Commissioners:

Molly Ring	Pima County District 1 (virtually)
Lauren Burson	Pima County District 2
Kim Fitch	Pima County District 3
Annie Sykes	Pima County District 5
Sierra Yamanaka	City of Tucson Ward 2
Roberta Vance	City of Tucson Ward 4
Stephanie Noriega	City of Tucson Ward 5
Joyce Wong	PCTWC Commission
Halle Aquino	PCTWC Commission (virtually)
Maria Vianey Valdez-Cardenas	PCTWC Commission
Zoey Dzieman	PCTWC Commission
Melinda Gomez	PCTWC Commission (virtually)

Absent:

Ana Marrufo	City of Tucson Ward 1
Ashley Rubin	City of Tucson Ward 6

Guests:

Lucy Howell
Gayle Petrillo
Carrie Foote
Dana Taylor
Lisa Sherman (virtually)

3. The Pledge of Allegiance was recited.

4. Review and Approval of Minutes:

It was moved by Roberta Vance, duly seconded by Annie Sykes, to approve the minutes of June 3, 2026. Motion carried by a voice vote of 12 to 0.

It was moved by Sierra Yamanaka, duly seconded by Stephanie Noriega, to approve the minutes of the June 13, 2026 Retreat. Motion carried by a voice vote of 12 to 0.

6. Finance and Operations:

Because the meeting is the first day of the month, there was no time for Treasurer Molly Ring to complete a financial report (through 6/30/26). Two months' financials will be presented at the August meeting. Current balances in PCTWC accounts: \$14,426.22 in checking; \$23,326.37 in savings.

The executive committee will determine the benefits/concerns of moving some of our savings into a higher-yielding account. Those findings/vote will be presented at a future meeting.

7. Chair Report

Nothing to report that isn't covered in committee reports.

8. Subcommittee Reports:

a. Nominating Committee -

Annie Sykes received a Letter of Interest from Lucy Howell to become a Commissioner. Annie Sykes moved to nominate Lucy Howell as a Commissioner, duly seconded by Zoey Dzieman. Motion carried by a voice vote of 12 to 0.

All of Zoey Dzieman's paperwork has been completed with the City of Tucson and the Pima Board of Supervisors.

We will hold officer elections at our October meeting. Anyone interested in running for an office (Chair, Vice Chair, Secretary, Treasurer, and Alternate Treasurer) should submit a Letter of Interest to Annie Sykes, chair of the Nominating Committee, by September 15, 2026. Annie's email is asrere@aol.com.

b. Website / Social Media Committee –

Regarding supplies, Roberta has purchased nametags, a tablecloth, and t-shirts for the group. Anyone who needs an additional t-shirt or nametag, please advise Roberta.

Molly Ring has archived the old email address. She added an auto response to info@PCTWC.org and treasurer@PCTWC.org notifying the sender that these emails are not checked daily and that a response will be forthcoming.

The Website/Social Media Committee was requested to start posting information about our 50th Anniversary Celebration.

On google searches, our website does not come to the top. Lauren Burson has a webmaster who can add search engine words that will boost our google presence and move us to the top. The cost is \$80. Lauren will be an invoice to Molly when this work has been completed. It was requested that Commissioners check social media and google frequently to keep our sites floating to the top.

c. Strategic Planning Subcommittee -

The Retreat was held on 6/13/26 and it was a very productive event. The pillars we discussed will be updated and a measurable strategic plan, based on the four pillars highlighted, will be presented to the full commission at the October meeting. Once approved, the strategic plan will be housed in our google drive.

d. DV Resource Directory Committee

The committee has been struggling to complete this task. It was suggested that we hire someone to complete the task of updating the guide. Zoey Dzieman has agreed to try to update the DV Resource Directory. Our initial plan is to get the directory published and then we will work to get it linked to our website. AI will be utilized to make the directory user-friendly and to eliminate duplicates.

Molly will make sure that both Zoey and Lucy (as new members) have access to the google drive. Kim set up a working draft of the directory named “DV Resource Guide 2026.”

e. Building Maintenance Committee -

Joyce Wong reported that very little is going on with the building other than usual minor maintenance upkeep projects.

Molly Ring set up a chart to track when grants are available. Kim Fitch will reach out to Ellen Hull, a local grant writer, to set up a meeting at the end of August for Molly, Joyce, Kim and Sierra to discuss 1) how her grant writing business works; 2) how we can work together; and 3) how we locate and identify possible grants that match our needs.

This committee is researching keyless locks that include deadbolts, handicap-accessible handles and key/batteries for electrical outages.

f. PCTWC 50th Anniversary Celebration –

Sierra Yamanaka reported that the YWCA on S. Bonita has been secured for our event at a cost of \$380. The capacity for the room is 150 people. We must utilize the YWCA's caterer and Sierra has reached out to their representative.

Sierra has set up an Eventbrite invitation.

Lucy Howell is working on a list of all prior Commissioners through the Pima County Clerk's Office. Once we have those names/emails/phone numbers, we'll begin reaching out to these people with invitations. AI will be utilized to eliminate duplicates and to put in a manageable order.

Roberta Vance will work on getting a floor banner created and a Step and Repeat banner for this event and future events.

g. PCTWC 50th Anniversary Celebration Presentation –

The committee is scheduled to meet on Tuesday, July 7, 2026. All committee members have their research areas and are working independently to gather information on their issue areas.

All research will be presented in Digital Documentation that will be available for future reference on our website. Accessibility to the research will be available at the event utilizing a QR code.

Once we have our research completed, we will determine the most-effective way to present our findings at the event..

9. Old Business

None

10. New Business

Maria Vianey Valdez-Cardenas presented information about the United Hearts of Arizona Breast Cancer Conference to be held on October 3, 2026. Roberta Vance moved to approve a \$750 sponsorship for this event; duly seconded by Annie Sykes. Motion carried by a voice vote of 12 to 0.

11. Call to the Public / Announcements

All four guests introduced themselves and told a little bit about their histories. The process of becoming a Commission-appointed Commissioner was discussed. Any Letters of Interest should be sent to Annie Sykes.

12. Upcoming Meetings:

August 5, 2026

September meeting cancelled

13. Adjournment:

Meeting adjourned at 7:30 p.m.