

Pima County/Tucson Women's Commission

FULL COMMISSION

Wednesday, June 3, 2026, 6:00 p.m.

APPROVED Minutes

1. Call to Order:

The meeting was called to order by Chair Kim Fitch at 10:15 a.m.

2. Roll Call:

Attending Commissioners:

Molly Ring	Pima County District 1 (virtually)
Kim Fitch	Pima County District 3
Annie Sykes	Pima County District 5 (arrived 6:05pm)
Sierra Yamanaka	City of Tucson Ward 2
Roberta Vance	City of Tucson Ward 4
Stephanie Noriega	City of Tucson Ward 5
Maria Vianey Valdez-Cardenas	PCTWC Commission
Joyce Wong	PCTWC Commission
Zoey Dzieman	PCTWC Commission
Melinda Gomez	PCTWC Commission
Ashley Rubin	City of Tucson Ward 6 (virtually)

Absent:

Cathy Bosch	PCTWC Commission
Halle Aquino	PCTWC Commission
Lauren Burson	City of Tucson Ward 3
Ana Marrufo	City of Tucson Ward 1

Guests:

Katia Jones
Lucy Howell

3. The Pledge of Allegiance was recited.

4. Guest Speaker - Katia Jones, Women's Foundation CEO for the State of Arizona:

Ms. Jones stated that the foundation focuses on advancing gender and racial equity for women and their families. The organization provides funding and support to small organizations and programs dedicated to assisting single mothers and marginalized women. Furthermore, the foundation advocates for single mothers to pursue higher

education through certification and other programs designed to promote long-term sustainability. They also champion legislation concerning workforce training, equitable pay, and parental support.

Ms. Jones spoke of the core focuses of research, innovation, advocacy and investment in our communities. She gave a synopsis of each area of their focus. She recommended Commissioners review their website at: www.womengiving.org.

5. Review and Approval of Minutes from meeting of May 6, 2026:

It was moved by Stephanie Noriega, duly seconded by Annie Sykes, to approve the minutes of May 6, 2026. Motion carried by a voice vote of 11 to 0.

6. Finance and Operations:

Molly Ring reported on the treasurer's reporting period from May 1 through May 31, 2026. As of the end of this period, the account balances were \$13,825.88 in checking and \$23,265.50 in savings. Molly said the banker suggested opening a savings account that will yield a higher savings. Kim suggested bringing it up with the Executive Commission by email first.

Financial Performance Summary (YTD) is as follows:

- Income: \$10,530 (\$659 above budget), primarily due to Presidio catch-up payments.
- Expenses: \$8,325 (\$3,500 under budget overall), Net Operating Income is \$2,206, Capital Expenses: \$1,410 (on budget).
- Total Cash Flow Impact: \$796.

It was moved by Sierra Yamanaka, duly seconded by Roberta Vance, to accept the Treasurer's Report. Motion carried by a voice vote of 11 to 0.

7. Chair Report

Cathy Bosch has missed four consecutive meetings. After being asked to either re-engage, resign, or be removed, she has confirmed she will not be returning. She recently moved to Green Valley and stated she does not have the bandwidth to rejoin the commission at this time.

8. Subcommittee Reports:

a. Nominating Committee -

Annie Sykes received a Letter of Interest from Zoey Dzieman. During the meeting, Kim read the Letter of Interest to the commission. The committee members expressed that they feel she will be a great addition to the commission.

It was moved by Annie Sykes, duly seconded by Melinda Gomez, to accept Zoey Dzieman as full voting member. Motion carried by a voice vote of 11 to 0.

b. Website / Social Media Committee –

Molly noted that the Domestic Violence (DV) guide requires additional information before it can be posted on the website. She also said video content has currently only been collected from Kim. To further develop this resource, we need more members to contribute. She suggested using the time during the upcoming retreat for volunteers to step up and record a short bio for the website.

Regarding supplies, Roberta has purchased nametags, a tablecloth, and t-shirts for the group. She intends to bring the t-shirts to the upcoming retreat on June 13th. Additionally, they have completed the removal of outdated email addresses and will be entering the new contact information shortly.

c. Strategic Planning Subcommittee -

Retreat is set to be held at the Northminster Presbyterian Church on June 13th from 10:00 a.m. to 3:00 p.m. Sierra and Kim will facilitate the retreat to offset the cost of a facilitator. Lunch will be provided from Beyond Bread. Sierra will send the menu by email to order ahead of time.

d. DV Resource Guide Committee

Members have completed their respective callback assignments, and Ana Marrufo will update the Domestic Violence (DV) Resource Guide. During discussions, Roberta raised a critical question regarding whether any commission members possess the specialized skills necessary to directly assist women seeking help.

Roberta Vance and Annie Sykes expressed concerns that we may not yet be equipped to provide direct support. If we are not prepared for this level of involvement, we must clarify our role as a strictly reference and referral organization.

To ensure we are ready before more women reach out, we need to address the following:

- Define our scope: Determine if we will remain solely a referral body or take on a more active role.
- Establish concrete procedures: Develop formal protocols for how we handle inquiries.
- Acknowledge limitations: Recognize that the current DV Resource Guide serves only as a referral tool, not a comprehensive service manual. It was discussed that rather than

wait until it is set up as a link on our website, we might want to consider getting it printed utilizing the previous years' format.

e. Building Maintenance Committee -

Joyce Wong reported that very little is going on with the building other than usual minor maintenance upkeep projects. The committee will be completing an inventory of all major equipment/furniture in the near future.

f. PCTWC 50th Anniversary Celebration –

Sierra Yamanaka is currently evaluating venue options, including the Court House, the YWCA, and Pima College. Once a location is secured, they plan to begin promoting the event by June 26th.

In addition, here are several other updates:

- Sponsorships: Lucy Howell said she can work on securing sponsorships to help offset costs.
- Invitations: Ashley is preparing a "Save the Date" invitation.
- Programming: Sierra is working on official proclamations and developing the event program.
- RSVPs: We have already received several RSVPs from elected women officials.

They will share more details once the venue is confirmed.

g. PCTWC 50th Anniversary Celebration Presentation –

Discussion was held regarding subcommittee's research on women's history, including their roles in economic development and rights. The next steps are suggestions for the commissioners to consider:

- Digital Documentation: they can compile the research into a virtual document and upload it to the website for future reference.
- Accessibility: they can include QR codes on the event programs so visitors can easily access this document.
- Video Production: consider producing a video, though this will depend on timing and budget. One option is to contract a videographer to record specific segments.

More discussion ensued regarding available venues and will continue to evaluate those options.

9. Old Business

None

10. New Business

None

11. Call to the Public / Announcements

Maria mentioned that her organization is offering two educational scholarships of \$1,000 each for graduating high school seniors. To qualify, students must be accepted to an accredited college or university in Arizona.

12. Upcoming Meetings:

The next meeting will be held on July 1, 2026, at 6:00 p.m. No special guest will be invited to speak at this meeting. Special guests will be invited to speak at every other meeting beginning in September (after the 50th Anniversary Event).

13. Adjournment:

Meeting adjourned at 8:04 p.m.