

Legal Action Report/Meeting Minutes

Pima County-Tucson Outdoor Lighting Code Committee

Date: 04/01/2026 • **Time:** 1pm – 3pm • **Location:** 201 N. Stone Ave (Basement) & Teams

1. Agenda Item: Call to Order & Roll Call/Quorum

Meeting called to order at: 1:04 P.M. **by:** Dennis Coon

Quorum: ☒ Yes ☐ No

Committee Members			
Name	Position	Present	Virtual
Amy Oliver	Chair	☒ Yes ☐ No	☒
Dennis Coon	Vice Chair	☒ Yes ☐ No	☐
Craig Barron	Public Rep.	☒ Yes ☐ No	☐
Robert East	General Business Rep.	☒ Yes ☐ No	☐
Buell Jannuzi	Astronomy Rep.	☒ Yes ☐ No	☒
Daniel Sleater	Licensed Contractor	☒ Yes ☐ No	☐
Alec Zimmerman	Electrical Engineer	☐ Yes ☒ No	☐
Ex-Officio/Staff Members			
Name	Organization	Present	Virtual
Dan Ice	Pima County Development Services	☒ Yes ☐ No	☐
Grace De La Puente Jouanne	Pima County Development Services	☒ Yes ☐ No	☐
Jenn Gauglitz	Pima County Development Services	☒ Yes ☐ No	☐
Clayton Trevillyan	City of Tucson Planning & Development	☒ Yes ☐ No	☐

2. Agenda Item: Approval of Minutes/Legal Action Report from the meeting held on February 4th, 2026.

- ☒ Approved as presented
☐ Approved with corrections

Notes:

Motion: Motion to approve minutes and legal action report from last meeting.

Motion made by: Craig Barron

Seconded by: Robert East

☒ Passed Unanimously	☐ Passed In Favor: Opposed: 0	☐ Failed
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3. Agenda Item: Subcommittee reports

Notes: Dennis Coon commented on the subcommittee meeting held on March 23. Subcommittee established a Technical Subcommittee (Robert East, Alec Zimmerman, Craig Barron) to review Chapter 8 (Right-of-Way Lighting) and evaluate potential revisions, including roadway lighting provisions. Discussion was held on development of a general master lighting plan and potential implementation approaches. Subcommittee discussed standards for lighting under canopies and lumen caps for multi-story and commercial buildings. Subcommittee will incorporate additional diagrams into Chapter 4. Subcommittee will have the Technical Subcommittee to go over signage lumen design and approaches. Daniel Ice discusses future possibility of renewing contract with lighting consultant.

Motion: No motion

Motion made by: N/A

Seconded by: N/A

☐ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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4. Agenda Item: Committee Discussion

Notes: No comments

Motion: No motion

Motion made by: N/A

Seconded by: N/A

☐ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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5. Agenda Item: Call to the audience

Notes:

Concerns related to signage lumen caps and the application of commercial lighting standards to private roadways within residential subdivisions that are owned and maintained by HOAs, as well as classification and resulting lumen cap limitations for HOA-managed common areas.

Comment provided on the importance of implementing a master lighting plan.

The question was asked if there was going to be another 30 or 60 day public comment period regarding the next draft. Dennis coon responded “Yes.”

Motion: No motion

Motion made by: N/A

Seconded by: N/A

☐ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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6. Adjournment:

Notes: Meeting adjourned at 2:37 pm

Motion: Adjourn

Motion made by: Dennis Coon

Seconded by: Craig Barron

☒ Passed Unanimously	☐ Passed	In Favor:	Opposed:	☐ Failed
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