



Office of the City Clerk
BOARDS, COMMITTEES & COMMISSIONS

**INDEPENDENT AUDIT AND PERFORMANCE
COMMISSION (IAPC)**

CREATED BY:

Ordinance 10598, October 21, 2008
Ordinance 11232, December 16, 2014
Ordinance 11599, Adopted December 4, 2018
Ordinance 12024, Adopted August 8, 2023
***Ordinance 12226, Adopted January 21, 2026**

MEMBERSHIP AND QUALIFICATIONS:

The IAPC shall be composed of seven (7) members with one member appointed by the Mayor and each Council Member and shall serve without compensation. Must be residents of the City of Tucson, but not necessarily ward specific.

*All members of the IAPC shall reside in the City of Tucson. Each member shall have not less than **eight (8) years** of financial, **information technology**, or executive experience; or not less than **four (4) years** of such experience plus another **four (4) years experience** in a comparable field such as project management, grant administration, compliance reporting, **data encryption/security, government transparency, law enforcement surveillance technology, data privacy law, civil rights law**, or data analysis.

The City's Internal Audit Manager, or that person's designee, shall serve as an ex-officio, non-voting member of the IAPC and shall provide technical support to the Commission.

ORGANIZATION AND REPORTS:

The IAPC shall appoint one of its members to serve as the Chair of the Commission and another member to serve as Vice-Chair.

The IAPC shall adopt bylaws for its operations that are consistent with Tucson Code Chapter 10(A) and other legal authority and file them with the City Clerk.

The IAPC may form subcommittees, as may be necessary, to carry out its duties and functions.

The IAPC shall meet once each month or more frequently as needed.

***Denotes Changes**

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The IAPC shall provide reports to the Mayor and Council not less than every six (6) months and more frequently upon express request by the Mayor and Council.

***FUNCTIONS:**

The IAPC shall have the following authority, functions, and duties:

(1) Review and provide comment to the City Manager and to the Mayor and Council and the relating to the City's Annual Audit Plan.

(2) Upon direction from the Mayor and Council or the City Manager, to provide independent appraisal of city programs, policies and functions in order to help management perform more efficiently and effectively, and/or to recommend that the Mayor and Council commission an independent firm to perform such an appraisal.

(3) Upon direction from the Mayor and Council or the City Manager, to examine financial reports, various records and procedures to determine compliance with applicable ordinances, regulations, policies and contractual provisions; and/or to recommend that the Mayor and Council commission an independent firm to perform such examination.

(4) Upon direction from the Mayor and Council or the City Manager, to evaluate the city's internal control structure and recommend improvements that will help to safeguard the city's assets.

(5) Provide advice and technical assistance to the City on best practices to protect citizen privacy rights in connection with the City's purchase and use of surveillance equipment and other technology that collects or stores citizen data. Conduct meetings and use other methods to collect and receive public input on the subject matter.

(6) Submit annual reports and recommendations to the Mayor and Council regarding: (a) the City's use of surveillance equipment; and (b) whether new City surveillance equipment privacy and data retention policies should be developed, or such existing policies be amended.

(7) Provide analyses to the Mayor and Council of pending federal, state, and local legislation relevant to the City's purchase and/or use of technology that collects, stores, transmits, handles, or processes citizen data.

(8) Members may also bring forward for consideration other issues of community-wide interest related to information and communications technology.

(9) To perform other functions upon express direction by the mayor and council..

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QUORUM:

*Pursuant to Tucson Code, § 10A-140(a) this BCC is designated as “Category 1,” for which a majority of the members currently *appointed and serving* shall constitute a quorum.

TERMS OF OFFICE:

Each Commissioner shall serve for a term of four (4) years and may be re-appointed for one additional term of four (4) years.

The Commissioners are subject to the attendance requirements in Tucson Code Chapter 10A. Additionally, the Mayor and Council may remove Commissioners from office prior to the expiration of their terms.

APPLICABILITY OF TUCSON CODE CHAPTER 10A, ARTICLE XIII:

All provisions of TCC Chapter 10A, Article XIII are applicable. T.C. § 10A-134(c) Appointees, except for advisory members and members of the technical code committees named herein, may not serve on more than two (2) bodies at a time.

LIMITATIONS:

Neither the IAPC nor any of its members may incur governmental expenses without prior authorization of the Mayor and Council, nor may they obligate the City in any way.

OPEN PUBLIC MEETING LAW REQUIREMENTS:

This public body is defined as an advisory committee and must comply with all of the provisions of the Open Public Meeting Law.

SUPPORTING DEPARTMENT:

City Manager’s Office – 791-4204

Historical Notes:

October 21, 2008 – Mayor and Council adopted Ordinance 10598, creating the commission.

December 16, 2014 – Mayor and Council adopted Ordinance 11232, amending Tucson Code, Section 10A-122, Functions and Duties of the Independent Audit and Performance Commission.

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December 4, 2018 – Ordinance 11599, amended the Tucson Code, Chapter 10A-134(c) allowing members to serve on up to two (2) BCC's Simultaneously.

August 8, 2023 – Ordinance 12024, amended the Tucson Code Chapter 10A, Article XIII to add a new Tucson code Section 10A-140, defining different quorum requirements for two specified categories of Boards, Committees, or Commissions.

**January 21, 2026 – Ordinance 12226, amended the Tucson Code Chapter 10A, Article XI, Section 10A-121 and 10A-122 updating the qualifications for all members and adding more specific functions.*