

## MEMORANDUM

Date: April 2, 2026

To: City Clerk's Office

From: Mark Castro  
Principal Planner  
PDSD



Subject: 2025 Board of Adjustment Summary

The Board of Adjustment conducted 5 Study Sessions and 5 public hearings in 2025. They heard and decided on a total of six cases.

Of the six cases heard, one (1) was an Appeal of The Zoning Administrator's Determination (ZAD), and the remainder were requests for variances.

The Chair (Bruce Dawson) and Vice Chair (Miranda Schubert) were elected on Wednesday, January 29, 2025. Bonnie Poulos (Ward 3) and Bruce Dawson (Ward 6) both had terms that expired in December. Miranda Schubert, the Mayor's appointee, was elected as the new Ward 6 Council Member. By the end of the year, the Board of Adjustment was reduced to two members, Michael Marks (Ward 2) and Erma Duran (Ward 1).

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**ATTENDANCE REPORT/RECORD FOR CITY  
BOARDS, COMMISSIONS AND COMMITTEE MEMBERS**

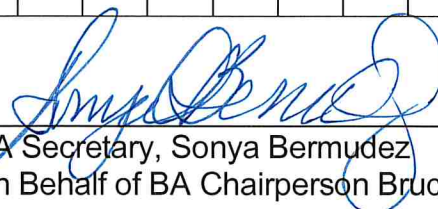
Tucson Code Section 10A-134 (e) provides that: "A member of a body who misses four (4) consecutive meetings for any reason or who fails to attend for any reason at least forty (40%) percent of the meetings called in a calendar year is automatically and immediately removed as a member of the body".

Please keep a cumulative attendance record by entering "P" for present and "A" for absent in the column corresponding to the month of the meeting. Include **each meeting called**, even if no quorum was present. This form need not be prepared for meetings cancelled for reasons other than lack of a quorum (holiday recess, summer schedule, etc).

Submit this record to the City Clerk as soon as possible following the last meeting of each calendar year, or no later than January 15.

Additionally, forward a copy of this record to the City Clerk **IMMEDIATELY** whenever it indicates that a member is not in compliance with Section 10A-134(e).

NAME OF PUBLIC BODY: BOARD OF ADJUSTMENT												
MEMBER'S NAME	DATE OF MEETING (2025)											
	J	F	M	A	M	J	J	A	S	O	N	D
Michael Marks	P	P	P	#	P	P	#	P	#	#	#	#
Erma Duran	A	P	P	#	P	A	#	P	#	#	#	#
Bonnie Poulos	P	P	P	#	P	P	#	P	#	#	#	#
Miranda Schubert	P	P	P	#	P	P	#	P	#	#	#	#
Bruce Dawson	P	P	P	#	P	P	#	P	#	#	#	#
Vacant Ward 4	V	V	V	V	V	V	V	V	V	V	V	V
Vacant Ward 5	V	V	V	V	V	V	V	V	V	V	V	V

  
 BA Secretary, Sonya Bermudez      Date 1/15/24  
 On Behalf of BA Chairperson Bruce Dawson