

Pima County/Tucson Women's Commission

FULL COMMISSION

Wednesday, April 1, 2026, 6:00 p.m.

Approved Minutes

1. Call to Order:

The meeting was called to order by Chair Kim Fitch at 6:00 p.m.

2. Roll Call:

Attending Commissioners:

Kim Fitch	Pima County District 3
Molly Ring	Pima County District 1 (virtually)
Annie Sykes	Pima County District 5
Ana Marrufo	City of Tucson Ward 1 (arrived at 6:07pm)
Sierra Yamanaka	City of Tucson Ward 2
Lauren Burson	City of Tucson Ward 3 (virtually)
Roberta Vance	City of Tucson Ward 4
Stephanie Noriega	City of Tucson Ward 5
Ashley Rubin	City of Tucson Ward 6 (virtually)
Maria Vianey Valdez-Cardenas	PCTWC Commission
Joyce Wong	PCTWC Commission (arrived at 6:12pm)
Halle Aquino	PCTWC Commission

Absent:

Cathy Bosch	PCTWC Commission
Melinda Gomez	PCTWC Commission

3. The Pledge of Allegiance was recited.

4. Guest Speaker - Nikki Lee, Tucson City Council Member, Ward 4:

Nikki Lee shared several key takeaways regarding the City's current priorities and our role as Subject Matter Experts for the City of Tucson. She noted that the City is currently addressing a \$30M deficit, which will require difficult budgetary decisions. Kim Fitch inquired about available funds and Nikki advised that any funding issues or requests should be directed to the Ward 4 email address. She said that while staff will review these requests, they are currently prioritized with budget development.

Nikki Lee said she is leveraging her cybersecurity background to focus on critical infrastructure protection and the establishment of public trust. She noted that the commission can support these efforts by sharing information transparently and responsibly. At the local level, we can provide further assistance by keeping the City informed of vacancies. She said it takes a village to care for Tucson and looks forward to our continued collaboration.

Nikki has accepted the invitation to attend the PCTWC 50th Anniversary Celebration event in August, provided she receives ample notice.

5. Review and Approval of Minutes from meeting of February 4, 2026:

It was moved by Roberta Vance, duly seconded by Stephanie Noriega, to approve the minutes of March 4, 2026. Motion carried by a voice vote of 12 to 0.

6. Finance and Operations:

No report was provided as the meeting took place on the 1st of the month.

7. Chair Report:

Kim Fitch reminded the commissioners that she is still looking for an alternate treasurer and to let her know if anyone was interested in the position.

8. Subcommittee Reports:

a. Nominating Committee -

Melinda Gomez has been approved by the City of Tucson as an At-Large Commissioner. Her appointment is expected to be approved by the Board of Supervisors at their next meeting.

b. Website / Social Media Subcommittee –

Molly Ring reported that a calendar has been added to the website. Additionally, there was a suggestion to begin featuring advertisements for women-owned businesses on the webpage. Members will also advertise the PCTWC 50th Anniversary.

- Design & Materials: Roberta Vance has completed the design for the t-shirts, and the nametags are currently in process.

- Donation Campaign: Sierra Yamanaka and Lauren Burson worked on a donation campaign for AZ Gives Day on April 7th.

- Internal Communication: The team has introduced Signal as a new communication platform for members. It is more efficient than texting for managing the member list.

c. Strategic Planning Subcommittee -

The results from the Doodle poll sent by Sierra Yamanaka indicated that most members have chosen June 13th for the next retreat. Kim will contact Cheryl House to inquire about a friends and family discount, if available.

It was moved by Sierra Yamanaka, duly seconded by Maria Vianey Valdez-Cardenas, to hold the retreat to June 13, 2026. Motion carried by a voice vote of 12 to 0.

d. DV Resource Guide Subcommittee -

Roberta Vance provided an update on the DV Resource Guide. She noted that she is still waiting for updates from several commissioners. Halle Aquino and Joyce Wong have already submitted their sections, and Ana Marrufo is currently working on addressing redundancies within the guide.

e. Building Maintenance Subcommittee -

Joyce Wong is still waiting on the bid for the interior painting. Given that the initial combined bid for adobe repairs and painting was \$15,000, she may look for a fourth bid. Joyce is also seeking funding to ensure the painting is completed before the PCTWC 50th Anniversary.

The insurance bid arrived on the day of the meeting. Kim needs to review it and will provide a full report at the next meeting.

f. PCTWC 50th Anniversary Celebration –

Sierra Yamanaka shared that the subcommittee is moving forward with August 26th for the upcoming event. The members have reserved the El Presidio Museum for the event with zero deposit. However, they are looking at other locations that would provide shade and indoor space in case of bad climate weather.

The goal for the event is 200 attendees. Additionally, the subcommittee is drafting "Save the Date" graphics to invite elected officials. Halle Aquino, Stephanie Noriega, and Ashley Rubin will put together a presentation on the history of women.

9. Strategic Plan Deep Dive – Goal #1

No update

10. Old Business:

Ana Marrufo shared information from the Women in Leadership event that she attended with Roberta Vance on March 30, 2026. Hosted by the YWCA, the event featured Dr. Cheree Meeks, Vice Mayor Lane Santa Cruz, and Congresswoman Adelita Grijalva. She shared flyers and information distributed at the event, as these resources may be useful to the work on the commission.

11. New Business:

Joyce Wong mentioned that Tracy Peterson is currently working on a documentary about women in local service. Joyce suggested inviting her to speak at an upcoming commission meeting.

Ashley Rubin attended a Ward 6 BCC appointee meeting hosted by Council Member Miranda Schubert. She noted that the commissioners in attendance shared their experiences serving on their respective BCCs.

12. Call to the Public / Announcements:

None

13. Upcoming Meetings:

Next meeting will be held on May 6, 2026, at 6:00 p.m.

13. Adjournment:

Meeting adjourned at 7:22 p.m.