



Fort Lowell Historic Zone Advisory Board
Monday, December 16, 2025, at 5:30 PM
San Pedro Chapel, Turner Building Hybrid
Meeting (In-person and Zoom)

Legal Action Report / Meeting Minutes

1. Call to Order/Roll Call

Meeting called to order at 5:39 p.m. by Co-Chair Mary Lou Fragomeni. Roll call completed and quorum confirmed.

Members present:

Mary Lou Fragomeni, Co-Chair

David Pietz, Co-Chair

Briggs Clinco

Margo Sackheim

Dan Hill entered at 5:55pm

Members absent: None

City Staff present: Desiree Aranda and Jason Lilienthal

(PDSD) Guest(s) present: Debra Lazar and Elaine Hill

2. Call to the Audience (Item 3, taken out of order)

Debra Lazar listened to recording from 12-1-2025 and stated that staff mentioned information was missing from the application for 5440 E Presidio Road, which she owns, but that she had not been informed information was missing at that time. Lazar requested that the statement about information missing be taken out of the minutes.

3. Review and approval of 12/1/2025 Legal Action Report (LAR)/Meeting Minutes Action

Clinco motioned to accept the LAR/Meeting Minutes with the correction

raised by Debra Lazar. Margo Sackheim seconded.

David Pietz abstained.

Motion passed 4-0 (Hill absent)

4. Historic Review Cases

- a. SD-1125-0183/TC-RES-0725/03480
3070 N Binghamton Pl (Parcel #110142350)

Motion: Clinco moves to approve as presented with the following conditions:

- i. That applicant use the repurposed doors from the original house which are wood and not aluminum;
- ii. That the windows and similar design elements be of similar materials and design to match the existing home.

Sackheim seconded.

No discussion.

Motion passed unanimously, 5-0.

5. Minor Reviews

No new updates.

6. Staff Updates and Future Agenda Items

- a. Staff Aranda updated board on the status of the Fort Lowell Design Guidelines and where it is in the process, noting the guidelines will next go to the City Design Review Committee (CDRC) for comment before being sent to the City Manager's Office.

7. Adjournment at 6:18pm.