



**Commission on Climate, Energy, and Sustainability
Community Engagement and Communications Subcommittee**
Thursday, November 6, 2025, 6:30 PM – 7:30 PM
Microsoft Teams

Meeting Minutes

1. Call to Order

Meeting called to order at 6:31 PM by Chair Adriana Bachmann

Present:

Adriana Bachmann	Representative, Ward 2
Katy Brown	Representative, City Manager
Jim Sell	Representative, Ward 6
Garrett Weaver	Representative, City Manager

Staff Members & Guests:

Michael Catanzaro	Energy Manager, Environmental & General Services Department (EGSD)
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Absent – None

2. Call to the Audience – None

3. Status Update on 2025 Subcommittee Annual Goals

Further Clarification on Engagement. What is permissible and what is not permissible. Chair Bachmann will make a separate document outlining the details.

Comm Bachmann agreed to bring up outreach of new Council Members at the next Commission meeting. She will draft a welcome letter to the new Council Members, send to Subcommittee for review, and present at the December Commission meeting.

Commissioners agreed that the white paper on Research on Models of Engagement in Other Cities will be continued in 2026. Comm Sell will send his research to Comm Bachmann, as his term on the Commission will end December 1.

Commissioners agreed that the Listening Session on Engagement & Communication will be a project for 2026.

Quarterly Community Forums. Question was brought up on whether CCES members can represent the commission on a panel or talk. Action was recorded to pose question to Boards and Commissions.

Comm Bachmann will pose a question of having an “event log and notice” standing item to Chair Stormont.

Commissioners agreed that Tribal Nation Relationships and Latino Conservation Week will be pushed to goals for 2026.

4. Discussion on 2026 Subcommittee Annual Report

Comm Weaver announced that he will be leaving the Community Engagement and Communications Subcommittee.

Comm Bachmann agreed to draft the 2026 Subcommittee Annual Report and present it to the Subcommittee for review ahead of the next meeting.

5. Climate Hub Review Project

Commissioners agreed to take ownership of the Climate Action Hub Review project requested by Fatima Luna, Chief Resilience Officer.

Comm Bachmann agreed to provide an update to the Commission at the next meeting about the project, and ask that they share their feedback with the Subcommittee for them to gather and submit to Ms. Luna by the requested deadline.

6. Future Agenda Items – None

7. Future Meeting Date(s)

Comm Bachmann and Comm Brown agree to meet the first Thursday of December at 6:30pm

8. Adjournment – Chair Bachmann adjourned the meeting at 7:33 PM