



**Commission on Climate, Energy, and Sustainability  
Community Engagement and Communications Subcommittee**  
Tuesday, March 18, 2025, 7:00 PM – 8:00 PM  
Microsoft Teams

## **Meeting Minutes**

**1. Call to Order**

Meeting called to order at 7:02 PM by Chair Adriana Bachmann

**Present:**

|                  |                              |
|------------------|------------------------------|
| Jim Sell         | Representative, Ward 6       |
| Adriana Bachmann | Representative, Ward 2       |
| Garrett Weaver   | Representative, City Manager |

**Staff Members & Guests:**

|                   |  |
|-------------------|--|
| Michael Catanzaro | Energy Manager, Environmental & General Services Department (EGSD) |
|-------------------|--|

**Absent – None**

**2. Call to the Audience – None**

**3. Update on Current Projects (Database, Public Engagement Research)**

There was agreement on putting together a report to Mayor and Council and/or staff about public engagement and how it is done in other cities.

There was agreement that commissioners would research cities, come back at the April meeting, and we would determine a way to structure the report.

**4. Discussion on Digital Outreach Guidelines**

Boards and Commissions said we are unable to host a website or social media page.

There was acceptance that the commission could table, as long as a notice is posted.

The commission cannot reach out to the public directly, but could pass on emails to the climate action newsletter so that staff can reach out to the public.

**5. Subcommittee Annual Plan Update & Goals**

Commissioners agreed to remove “event calendar” as a goal from the draft subcommittee report.

**6. 3<sup>rd</sup> Annual Pima Climate Community Day**

Commissioners agreed to ask the rest of the commission if they would like to participate in that event. EM Catanzaro agreed to reach out to new commissioners to ask for a bio and a headshot.

**7. Adjournment – Chair Bachmann adjourned the meeting at 8:00 PM**