



**CIVIL SERVICE COMMISSION
QUARTERLY MEETING
WEDNESDAY, JANUARY 22, 2025
9:00 AM**

City Hall
255 W. Alameda Street, 8th Floor Training Room West
Tucson, Arizona 85701
LEGAL ACTION REPORT

Call to Order / Roll Call 9:03 AM

A Quorum was established. Present: Chairperson Paul Fimbres, Commissioner Rebecca Montaña, Commissioner Carol West, and Commissioner Michael Mathieu. Commissioner Rios was absent excused.

1. Call to Audience

No one addressed the Commission.

2. Approval of Frank Yanez's Appeal of Termination Minutes – A motion was made by Commissioner West, duly seconded, and passed by a voice vote of 4-0, to approve the minutes of the Yanez Appeal of Termination hearing from September 9, 2024.
3. Approval of the July Quarterly Meeting Minutes – A motion was made by Commissioner Montaña, duly seconded, and passed by a voice vote of 4-0, to approve the minutes of the July 24, 2024, Civil Service Quarterly Meeting.
4. Civil Service Rule Changes – Ms. Stash gave an overview of the rule regarding whole list certification (Rule V, section 2) with the Commissioners asking clarifying questions. A discussion followed and it was determined that no changes would be made at this time.
5. COT Driving Requirements Presentation - HR Deputy Director, Elsa Quijada, gave a presentation on driving requirements for City of Tucson employees.
6. Update on Gender Neutral language clean-up – HR Deputy Director, Elsa Quijada, gave an update on the clean-up of gender-neutral language in the Civil Service rules. Since there are not many changes to be made the clean-up has been put on pause until the new HR director comes on board.
7. Other Business – Commissioner Montaña asked for HR to present an update on the status of the changes made to the city recruitment process. It was decided to be placed on the January 2025 quarterly meeting agenda.

Ms. Stash introduced attorney, Shelly Tolman, who joined the City Attorney's employment unit.

Commissioner Montaña asked for clarification on the Yanez hearing and an appellant having an attorney or not. Ms. Aversa provided clarification and a discussion followed.

Having no further items to discuss, the quarterly meeting adjourned at 9:33 AM.