

**CITIZENS' WATER ADVISORY COMMITTEE
(CWAC)**

Wednesday, March 4, 2026, 8:00 a.m.

Hybrid Meeting – Microsoft Teams

Legal Action Report and Meeting Minutes

1) Call to Order / Opening Statement:

CWAC Chair Steven Washburn called the meeting to order at 8:06 a.m.

2) Roll Call:

Those present and absent were:

Present:

Steven Washburn (Chair)

Representative, City Manager

William Ellett (V. Chair)

Representative, Ward 6

Hilari Varnadore

Representative, City Manager

Andrea Gerlak

Representative, City Manager

Claire Zucker

Representative, City Manager

Raul Ramirez

Representative, Ward 1

Lisa Shipek

Representative, Ward 3

John Kmiec

Ex-Officio (non-Voting) City of Tucson Water
Department Director

James Doyle

Ex-Officio (Non-Voting) Pima County Regional
Wastewater Reclamation Department

Absent:

Ed Hendel

Representative, Mayor

Alan Forrest

Representative, City Manager

Tom Prezelski

Representative, Ward 2

Melissa Lal

Representative, Ward 4

Robert Jaramillo

Representative, Ward 5

3) Announcements — None.

4) Review and approval of February 4, 2026, Legal Action Report and Meeting Minutes –

Motion: Member Gerlack moved to approve the Legal Action Report & Meeting Minutes.

Member Zucker duly seconded the motion. **Discussion:** None. The motion passed on a voice vote, 6 – 0.

5) Director's Report - Tucson Water Director John Kmiec provided brief updates as follows:

- a) Mayor and Council items

Member Varnadore arrived at 08:05 a.m.

- b) Colorado River Update
- c) Potable and Reclaimed Water Demands

Committee members asked questions throughout the presentation. No action was taken on this item.

- 6) **Tucson Water Tech and Data Governance** – Colin Jones, Administrator, City of Tucson Water, presented an overview of Tucson Water’s technology and data governance efforts as part of its broader digital transformation. Outlining the utility’s long-term vision for integrated, user-friendly systems that reduce silos, improve workflows, and support better decision-making through reliable data. He also described the program governance structure, how technology initiatives are prioritized and tracked over time, and why change management and consistent management practices are critical to sustaining progress and ensuring staff adoption.
- 7) **Advanced Metering Infrastructure (AMI)** – Amanda Jones, Project Manager, City of Tucson Water, presented a high-level update on Tucson Water’s Advanced Metering Infrastructure (AMI) project as part of the utility’s Digital Transformation program. AMI will use compatible meters and new cellular endpoints to capture water-use data in 15-minute increments, enabling improved monitoring, leak/no-communication alerts, and future customer-facing access to usage data. It also summarizes the project timeline and phased rollout approach, the scale of work (replacing a large number of endpoints and meters), and current go-live activities including customer communications and the start of initial installations.
- 8) **Subcommittee Reports** - Each subcommittee chair reviewed agenda items and discussions held at previous meetings and updated the committee on future subcommittee topics. The committee needs to identify an RWRAC representative.
- 9) **Call to Audience** – None.
- 10) **Future Meeting / Agenda Items** – The committee discussed future agenda items to be added to the running list, which include information from the Draft Environmental Impact Statement (EIS) and CAWCD comments, A report out on the Large Quantity Water Users Ordinance, and a request to hear from CAP on Glen Canyon Dam and the CR operations.
- 11) **Adjournment** – The meeting was adjourned at 9:29 a.m.