

Pima County/Tucson Women’s Commission
FULL COMMISSION
Wednesday, February 4, 2026, 6:00 p.m.
Draft Minutes

1. Call to Order:

The meeting was called to order by Chair Kim Fitch at 6:00 p.m.

2. Roll Call:

Attending Commissioners:

Kim Fitch	Pima County District 3
Molly Ring	Pima County District 1
Ana Marrufo	City of Tucson Ward 1
Sierra Yamanaka	City of Tucson Ward 2
Maria Vianey Valdez-Cardenas	City of Tucson Ward 5
Ashley Rubin	City of Tucson Ward 6
Joyce Wong	PCTWC Commission
Halle Aquino	PCTWC Commission (virtually)
Lauren Burson	City of Tucson Ward 3
Stephanie Noriega	City of Tucson Ward 5 (virtually)
Cathy Bosch	PCTWC Commission
Annie Sykes	Pima County District 5

Absent:

Roberta Vance	City of Tucson Ward 4
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Guests:

Melinda Gomez
Bonnie Bazata

3. The Pledge of Allegiance was recited.

4. Guest Speaker – Alison Hughes

Ms. Hughes explained how to effect policy changes within the commission. She advised we can influence and drive policy changes by combining advocacy, public engagement, and forming partnerships with other women groups like the Women’s Foundation that can help with grants.

She said there is strength in numbers but advised not to support organizations that deny DEI. We can identify issues clearly if we do our part, especially in our current political climate where so much racism and sexism issues exist. Women in general are underrepresented.

She recommended we do a study on women for our upcoming 50th Anniversary Celebration and suggested to put together a subcommittee to research this background.

5. Review and Approval of Minutes from meeting of January 7, 2026:

It was moved by Sierra Yamanaka, duly seconded by Annie Sykes, to approve the minutes of January 7, 2026. Motion carried by a voice vote of 12-0.

A correction was made to Commission Lauren Burson's name. Last name was misspelled as Bursyn.

6. Finance and Operations:

a. Treasurer's Report

Total cash balance is \$32,008.79. Year-to-date income is \$703, below the \$1,914 budget, due to Presidio rent not yet received. Year-to-date expenses are \$3,589, which is \$571 under budget overall.

Higher utility maintenance costs were partially offset by lower property insurance and other expenses. Total cash flow impact year-to-date is \$4,296.

It was moved by Sierra Yamanaka, duly seconded by Annie Sykes, to accept the treasurer's report. Motion carried by a voice vote of 12-0.

b. Donations Received – Status of thank you notes

Molly Ring said the thank you notes will be sent out after we discussed the language on the letter during the Website Subcommittee report.

7. Chair Report:

a. Election of Treasurer and Alternate Treasurer

Kim Fitch said anyone interested in fulfilling this role needs to send her a Letter of Interest. Interested candidates can also speak to Molly Ring about what the position entails since she will be her partner.

8. Subcommittee Reports:

a. Nominating Committee

Ashley Rubin completed her Loyalty Oath and Kim Fitch will submit it to the COB and City Clerk's Office. Maria Vianey Valdez-Cardenas was approved by the Mayor and Council as an at-large commissioner. The COB requested additional documentation. Guest Melinda Gomez is interested in joining the commission. She will submit a Letter of Interest then the subcommittee will review it.

b. Website / Social Media

Molly Ring said the Facebook page is up and running, as well as an Instagram page and LinkedIn page. Ana Marrufo passed out copies of the what the thank you note will look like for every contributor that donates online. A correction was made to the EIN.

c. Strategic Planning

No updates

d. DV Resource Guide

Work began on the pamphlet/resource guide. Each member was given a task to complete, and Ana Marrufo is working on converting the document to Word to be able to edit it.

e. Building Maintenance

Joyce Wong said we now have property insurance. The exterior paint still needs finishing touches, and the members are still looking at installing a keyless deadlock.

A quote of \$35,000 was received for the interior paint. Stephanie Noriega said her father has a good network of painters and could get us a better quote.

f. PCTWC 50th Anniversary Celebration

Ashley Rubin and Annie Sykes requested to join this subcommittee. Discussion was held to possibly create an ad-hoc subcommittee to do the study of women Ms. Hughes suggested.

9. Old Business

a. Review of New Logo

A survey was sent out to all the members to select their preferred logo. One was selected and Ana Marrufo will work on creating a letterhead template with the new logo to use for official correspondence.

10. New Business:

Kim Fitch said we can possibly have another retreat on Strategic Planning towards the end of May or early June. More details to follow.

11. Call to the Public / Announcements: None

12. Upcoming Meetings:

Next meeting will be held on March 4, 2026, at 6:00 p.m.

13. Adjournment:

It was moved by Molly Ring, duly seconded by Sierra Yamanaka, to adjourn the meeting at 7:15pm. Motion carried by a voice vote of 12-0.