



## Complete Streets Coordinating Council (CSCC)

December 11, 2024 (5:30-7:00pm)

In-person: Park Tucson Office



## Final Minutes

### 1. Call to Order/Roll Call

Quorum was established and the meeting was called to order by co-chairs at 5:40pm

#### Members Present:

Marshall Davis  
Jennifer Flores  
Ariel Gilbert-Knight  
Riley Merline  
Miranda Schubert  
James Wood  
Zach Coble  
Sophia Gonzalez  
Greg Punske (non-voting)

#### Members Absent:

Jill Brammer  
Roger Carrillo  
Craig McCaskill  
Tarik Williams

#### Staff:

Ryan Fagan  
Ben Elias  
Collin Chesterton  
Patrick Hartley

#### Guests:

Emily Yetman (Living Streets Alliance)

#### Observers:

Chris Lopez  
Shamara Smith (Sun Tran)  
Jesse Lugo  
Kristin McRay

#### Facilitation and documentation:

Tahnee Robertson  
Colleen Whitaker  
Maddie Janis

### Summary of actions and decisions:

- October meeting minutes: Motion to approve – Marshall; Second – Sophia

### 2. Housekeeping

- October Minutes approval - no corrections. Motion to approve - Marshall; Second - Sophia
- Introductions: members introduced themselves and shared why they participate in CSCC
- DTM update - *Ryan*
  - Stone Ave. ribbon cutting will be next Tuesday at noon
  - Silverbell Walk and Talk will be led by Ryan this Saturday at 2pm

### 3. Call to the audience

- Chris Lopez (Julia Keen) - Advocating for safety on Country Club between Aviation and 22nd St. It has been 30 years since improvements were promised - drainage, curbs, sidewalks, lighting, bus shelters, etc. Ryan and Patrick have been helpful in securing some preliminary safety improvements (paved walkway, reduced night time speed limit). The big improvements can't be done until after 22nd St. bridge has been constructed. Want to ensure the neighborhood is on the list and not forgotten again.
- Jesse Lugo (Julia Keen) - will be working with Julia Keen and Barrio Centro on Country Club improvements. Met recently with RTA. Want the City to develop a masterplan to develop improvements on Country Club. Want to ensure all the right entities and funding are put together to get the project done.

#### **4. Congress, Grande, St. Mary's Progress Update - Ben Elias / Collin Chesston**

Ben reported on the Congress/Grande safety project:

- This was originally a Prop 407 project which was expanded.
- The initial scope was back of curb improvements. Now looking to improve sidewalks and find more space for bike lanes.
- Ben shared some renderings with the group. Currently at 30% design, moving to the 50% design phase. Have had lots of enthusiasm from neighborhoods and community. People wanted to see more buffered bike lanes, and an option for more on-street parking.
- The design most people preferred for the Congress/Grande intersection is the "dedicated intersection" design with a mountable curb.
- Bonita cycle track includes some improvements and connections to the Loop.

Collin reported on St. Mary's:

- This is a Prop 407 funded project.
- Cost estimates for this were done in 2018, and costs have now doubled; this is big challenge.
- Have partnered with FUGA for outreach.
- The project was able to make two desired improvements, due to the mechanism developed by the CSCC for 411 small projects under \$100k, which would not otherwise have been possible.
  - Heard from public that people wanted to access the Loop. This funding allowed the inclusion of bike ramps to support this.
  - Also heard that the bridge over the Santa Cruz is very narrow; this funding helped make the bike lane slightly wider and re-do striping so there is extra space for bikes.
- Next up this project will be seeking funding from CSCC to extend a shared use path on the Menlo Park Bicycle Boulevard. Heard through 407 outreach that there is a need for connection from bike boulevard to Safeway. The hope is to expand the shared use path to do this. Would like to make this a 10' path, which would also require additional budget beyond the 407 funding.

#### **5. CSCC Hub**

- Independent Oversight and Accountability Commission (IOAC) - *no member*

- Park Tucson - *no member*
- Tucson Transit Advisory Committee (TTAC) - *Riley Merline*
  - Grant to develop pilot projects for improvements at bus stops
  - Sun Tran is working on a new app - share any suggestions with Sun Tran customer service
  - Fare waiver has increased ridership.
  - Proposed route changes had a lot of push back. With no additional funding, adding new routes required decommissioning some routes.
  - Sun Tran has a new director; might be good to get a presentation in a future meeting
- Bicycle Advisory Committee (BAC) - *James Wood*
  - Current effort to connect gaps in the bicycle network. BAC is developing a list of trouble areas, and some proposed workarounds. Hope is that the City could at least put up signage to indicate alternate routes.
  - All are welcome to help - please share any known gaps and workarounds.
  - Have been trying to engage the Sheriff's department about increased police presence on the Loop. Some concerns include general safety and e-bike speeds. Engagement with the Sheriff's department has been up and down.
  - Jennifer - there used to be a Tucson bikeways app; can't find it anymore. (This was run by PAG; there is still a web version).
    - Ryan reported that new bike maps will be printed
    - Ben - PAG recently shared that the updated bike map should have been printed on 12/6 and will soon be ready for distribution; online map updated as well.
  - Sophia - more police on Loop is not a remedy. How do we really change the Loop culture? In FUGA rides we experience people shouting at families and children.
- Commission on Disability Issues (CODI) - *Zach Coble*
  - Last meeting worked on planning and prioritizing for the next year.
  - Want to engage on Sun Van comprehensive operational analysis.
  - Developed a memorandum for the Mayor to approve more funding and assistance for residents whose sidewalks aren't in compliance with City code. Want to get more support for these residents.

## **6. Plan Tucson update, CSCC involvement in Plan Tucson - *Colleen Whitaker***

- The City will soon release the Preliminary Draft Plan. The turnaround for feedback is likely to be quick.
- There are several ways to provide feedback – individual online surveys, Community Feedback Forums (in person and virtual), and host your own meeting (aka a “Meeting in a Box”)
- There was interest in doing a meeting in a box
  - Motion to convene special meeting of CSCC in January to host a Meeting-in-a-Box - Marshall; Sophia - second.
- *Post-meeting update:* The draft plan is out and the deadline for sharing feedback is January 31, 2025.

## 7. Complete Streets year in review, year ahead

*Emily Yetman, Living Streets Alliance*

- The Living Streets Alliance worked closely with City to develop the Complete Streets Policy
- In 2016 they helped to secure a grant to work on developing the policy
- The policy development was a very community-led effort and was built on an equity framework.
- As part of this work, they convened a Complete Streets Task Force to develop a different model for policy-development, grounded in collaboration. It's wonderful to see how that has led to how the CSCC works today.
- The policy was adopted in 2018. A lot has happened since then - there are new dedicated staff at DTM, development guidelines and Move Tucson.
- And there is more that can happen into the future:
  - The original ordinance includes an implementation plan that hasn't happened yet.
  - Performance measures are a big opportunity area.
  - Want to keep pushing the City to ensure that all the policies and plans align with the Complete Streets Policy.
  - Complete Streets Progress Report - this was something that was supposed to happen every two years; we could be at the stage that this can start happening.
  - Think about ways to continue to learn - experiment and beta test things.
- This is a good time to look back at the Policy and identify what can be done moving forward. Everyone here has a lot of power to do a lot of good for our community. The CSCC is the custodian of the policy.

*Patrick Hartley, DTM*

- Implementation of the policy has been approached through people, plans, policies, procedures and projects.
- People:
  - Pulling together the CSCC - a dedicated group of citizens to turn the work of the Task Force into a standard operating piece of how the City does business.
  - Dedicated staff within the department; there is institutional commitment.
  - Community – outreach and engagement.
- Policies and procedures
  - The Street Design Guide was an important piece of ensuring that CS practice and policy is implemented. This is the day-to-day piece that is considered in project design. It was approved by M&C.
  - It does, however, conflict with other policies and guidelines that existed before. The City is working with Pima County to develop a strategic safety plan. Part of this is to ensure everything is in alignment. There will be one reference that is internally consistent. This is a big jog.

- This is important because it will have more reach and be able to apply to private development, not just City.
- Planning
  - Move Tucson was critical, and CSCC had an important role.
  - This is the longer-term vision of what we are trying to achieve on our network. CSCC goals informed the development of the plan.
  - This was the first master transportation plan that prioritized things beyond roadway widening.
- Projects
  - M&C set aside funds for Prop 411 to help advance safety and Complete Streets goals. There has been \$150M dedicated to safety.
  - Together with the CSCC the City has been working to figure out how to best spend this funding over 7 years.
  - Currently on track to deliver about 60 miles of sidewalks, 40 miles of enhanced bikeways, 12 corridors for enhanced street lighting, numerous safety improvements and over 220 traffic signal upgrades.
  - Moving now into the execution phase. Have completed 5 projects, 24 are in active design, 5 are being scoped.

#### Discussion

- Sophia - our rhythm up to now has been to review projects and give feedback. We've also been building our understanding around how much things cost. What kind of experimenting, beta testing did Emily have in mind?
  - Emily - DTM is doing a great job; as some of the projects are coming on line it would be good to think about performance metrics that align with Complete Streets. And then look back and see how things have performed - there is room to develop this and learn from it. Maybe develop a draft of performance measures and see how it goes.

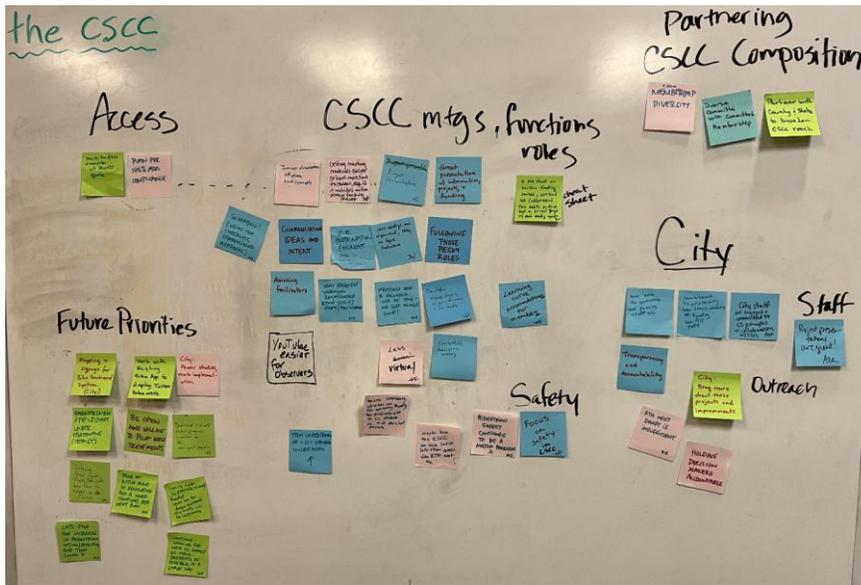
#### *Ryan Fagan, DTM*

- Some of the progress that has been made may have been flying under the radar. The speed of government can be slow. Everyone is here because we want more from our streets and our City.
- Commissions do have power - BCCs can help keep the City honest and on track; this can be helpful. CSCC has agency and can keep pushing us.
- The Complete Streets Guiding Principles are a useful reference.

#### **Activity: 5 Years of the CSCC - looking back, looking forward**

Members participated in a sticky-note clustering activity to share their thoughts

- **Strengths:** What's going well, what have we accomplished?
- **Improvement:** How can we do better, be more effective?
- **Year ahead:** Ideas and priorities for the coming year?



## Feedback shared

### City staff

#### Strengths

- How open to questions staff are (blue)
- Transparency and accountability (blue)
- Commitment to explaining how small amounts of funding can fill gaps (blue)
- City staff are engaged and committed to CS principles and collaboration with CSCC (blue)

### Outreach, Education

#### Improvements/priorities:

- Connecting with an even broader range of stakeholders (green)
- Increasing public awareness of complete streets is an area in which we could do better (pink)
- City: campaigns to educate residents about “why” we are doing complete streets (pink)
- Central/easy access project dashboard with progress and updates could also be shared with the public (pink)
- Outreach for block parties and neighborhood events (pink)
- More outreach for transit changes (green)
- Partner more with others to improve outreach (green)
- Consider training and outreach for CS facilities (pink)
- Funding for open streets events like cruising down Congress 1x month (green)
- Brag more about these projects and improvements (green)

### CSCC - Composition

#### Strengths

- Diverse committee with committed membership (blue)

#### Improvements/priorities

- CSCC membership diversity (pink)

- Partner with county and state to broaden CSCC reach (green)

## CSCC - Meetings

### *Strengths*

- Communicating ideas and intent (blue)
- Amazing facilitators (blue)
- Getting meeting materials earlier so have more time to review, especially if it includes action items or funding requests (pink)
- Our presentation format... share this format with others (blue)
- Very effective working relationship between staff/CSCC/facilitators(blue)
- Project presentations (blue)
- Project presentations are great (blue)
- CSCC meetings are organized, stay on topic, productive (blue)
- Meetings are a valuable use of time; we get things done! (blue)
- Great presentation on information, projects, and funding (blue)
- Following those pesky rules (blue)
- Facilitators always keeping us going forward in the meeting (blue)
- Consensus decision making (blue)
- Focus on safety in the CSCC (blue)
- Tech understanding of CSCC members has increased (blue)

### *Improvements:*

- Image descriptions of plans and concepts (pink)
- YouTube is easier for observers (pink)
- Less virtual meetings (pink)
- More explaining of when we are approving funding for projects yet to be designed(?) (pink)
- Maybe how the CSCC can have input into other things like RTA next etc. (pink)
- One sheet on various funding sources, current use/allotment. This exists online but a printed page with each meeting agenda, a "cheat sheet" (green)
- Learning curve accommodations for members (blue)

## Data/Metrics

### *Improvements/priorities*

- KPIs/performance measures for each project and plan to gather data (pink)
- 1 easy place for all projects: started, in progress, done (green)
- Safety metrics (green)
- I would benefit from a lecture on the various measurements used to make DTM decisions. How are they made? Why that way? (green)
- Update traffic analysis to prioritize pedestrian safety (pink)
- How to incorporate transit in our decisions (pink)

## Future priorities and/or improvements

- How are 407 projects prioritized? (pink)
- RTA next draft is insufficient (pink)
- Plan for 100% ADA compliance (pink)
- Pedestrian safety continues to be a major problem (pink)
- Maybe the CSCC promotes access avenues (green)
- Mapping and signage for bike boulevard system (green)
- Farmers market/pop-up shops under the highways (18th St.) (green)
- Gateway street repair. Streets that visitors take from the airport to Tucson (green)
- Let's stop the increase of pedestrian injuries/fatalities and then lower it (green)
- Work with existing bike app to display Tucson bikeways (green)
- Be open and willing to pilot new treatments (green)
- Take an active role in advocating for a more complete RTA next plan (green)
- Dedicated sidewalk repair program similar to the mini-grant program (green)
- Coming back to projects already funded about how the design elements will be implemented (green)
- Continue looking for ways to impact as many projects as possible, in a smart way (green)
- City- fewer studies, more implementation (pink)
- Hold decision-makers accountable (pink)

**Meeting was adjourned by co-chairs at 7:30pm**