



Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tucson–Pima County Historical Commission Outreach and Training Subcommittee and to the general public that the subcommittee will hold the following meeting which will be open to the public.

Tucson-Pima County Historical Commission
(TPCHC)

Outreach and Training Subcommittee

Legal Action Report

Wednesday, December 10, 2025

10:30 a.m. via Zoom with a dial-in telephone option

1. Call to Order/Roll Call

Meeting called to order at 10:34 a.m. Roll call was done by Chair Lamb. Members present were Commissioners Gary Minor, Kathe Kubish, Mauro Trejo, and J.J. Lamb (chair). No members were absent.

2. LAR Approval: November meeting was not held due to technical difficulties. No minutes were produced. No meeting was held in January 2026. October 14, 2025, LAR approved unanimously.

3. Outreach and Training Materials, and Opportunities

Discussion of NAPC membership, which runs from June to June. Commissioner Kubisch shared information about the various topics covered by NAPC webinars. Chair Lamb asked who had been able to see the NAPC online Virtual Summer Short Course. There was a short discussion related to the Summer Short Course content. Suggestion was made that creating a list of NAPC content available would be helpful. Commissioner Lamb agreed to work on this.

The names of all commissioners, staff, and Board members have been submitted by Commission Chair Majewski to NAPC. Commissioners, staff and Boards are members of NAPC, so receive free or reduced rates on webinars and other offerings. There were questions regarding cost of the webinars. There is still uncertainty among Commission, Board and Staff

related to how to register and use their membership. Is it possible to access past webinars. It was suggested that we review the webinars for topics of interest to commissioners, staff, and advisory boards. Commissioner Kubish volunteered to scan the articles to make recommendations.

Commissioner Kubish shared her research about current deconstruction and circular economy opportunities in the Tucson area.

4. Webinar Training Development

Deconstruction/Circular Economy: webinars are in the process of being scheduled with San Antonio representative Stephanie Phillips and Emily Freeman of Boulder Colorado. Commissioner Kubish offered to (1) go over the materials from their first presentation to the Pima Prospers Working Group to identify specific questions and (2) to send a spreadsheet she created containing topics addressed by the four presenters to them for edits. She has also researched links that will be useful. Promotion of the webinars will be very important. Webinars will be scheduled to happen during lunch hour to make in real time attendance easier. The webinars will be available for viewing later as well.

A Realtor Training workshop was suggested. Commissioner Trejo offered to research this for discussion at a future meeting.

5. Training Participation

Discussion related to commissioners' participation and that it would be good to attend at least two of the seminars. Commissioner Trejo noted that communications from NAPC did not seem to be consistent. The time commitment was discussed. A motion was made to ask if this could be an agenda for the next commission meeting. Follow up would be useful. Commissioner Minor made the motion, Commissioner Kubish seconded, motion passed unanimously 3-0.

Training Manual: Motion made by Commissioner Kubish to update the Commission Training Manual compiled in June 2024. Commissioner Minor seconded. A vote was taken, and the motion passed unanimously 3-0.

Specifically, Tab 2 needs a small edit – one page,
Tab 3, page 27 needs the diagram reworked as some of the subcommittees listed as inactive are now active.

Tab 3, page 39 needs to have the diagram checked to see if it is still correct.

Possibly add a section on deconstruction.

Discussion related to upcoming Deconstruction Webinars. Commissioner Kubish

6. Call to the Audience

No comments were received before the meeting. No members of the public were present.

7. Schedule and Future Agenda Items

The next meeting is scheduled for January 14, 2026, at 10:30 a.m. This will precede the full commission meeting at noon.

8. Adjournment

Meeting adjourned at 11:32 p.m.