



Commission on Equitable Housing and Development
Thursday December 4, 2025, 4:00 pm
Zoom Meeting

Online Zoom Webinar, Registration Required:
<https://us06web.zoom.us/webinar/register/WNP2y7fSgZQkiM5Jy>
[vIMVVA](#)

Legal Action Report

1. **Call to Order/Roll Call, Statement, Meeting Minute approval and Introductions:**

The meeting was called to order at 4:01 pm by Jay Young, a roll call was taken, and a quorum was established.

No Action Taken

Members Present:

Voting Members:

Raye Winch
Jim Tofel
Jay Young
Alan Solot
Mindy Bernstein-late
Laurie Mazerbo
Vicki Cuscino
Kenny Wong
Ann Miskey
Maggie Amado-Tellez

Representing:

Mayor & Council
Mayor & Council
Mayor & Council
Mayor & Council
HCD
HCD
Direct
Mayor & Council
Mayor & Council
Pima County
Community Land Trust

Exoficio:

Jason Thorpe
Mike Edmonds
Marcos Ysmael
Koren Manning

HCD
Tucson House Res.
Pima County
City of Tucson, PDSD

Absent:

Tisha Tillman
Robert Ojeda
Serena Huaraque

Mayor & Council
PCOA
Youth Member

Review and Adoption of November 6, 2025, Meeting Minutes

- Without Objection minutes were approved

Call to the Audience

This is the time when any member of the public may address the Commission on Equitable Housing and Development. Due to time constraints, the total time allocated for this is 15 minutes. Individuals are allowed three (3) minutes each. Due to Open Meeting Law, Commission Members cannot discuss topics that are not on the agenda. Items brought up by the public may be considered as an agenda item for a future meeting.

2. Emergency Housing Declaration Overview

- Discussion and presentation by Dan Bursuck, the Planning Administrator for the City of Tucson's Planning and Development. Staff were directed by Mayor and Council to come back in 45 days with a resolution declaring a Housing and Homelessness Emergency in Tucson and starting a public process to amend the City's Unified Development Code

- Discussion held. No action Taken.

3. Pima County Regional Housing Strategy and Funding Plan Presentation and Discussion

- The Commission provided presentation: Sofia Blue and Nicole Fyffe from Pima County, Pima County staff have been developing this funding plan in consultation with regional partners, including the City of Tucson, the Town of Marana, and staff for the Tucson Pima Collaboration to End Homelessness (TPCH), whose federal funding allocations are also reflected in the funding plan. The Pima County Regional Housing Commission's housing working group discussed and provided input during the plan development. On October 17, 2025, the Pima County Regional Housing Commission discussed the draft 10-year housing funding plan with the Pima County Board of Supervisors.

- A motion was made by Jim Tofel to approve draft as it stands Alan Solot 2nd the motion – 10-0

4. City and County Updates:

A. HCD Updates –

Deputy Director Jason Thorpre provided updates on current HCD:

Point in time Count (PIT) schedule Jan 20, 2026 open registration for leads and Volunteers

HOME Rental Development and Homeownership Development Applications are Open- Due date Jan.9, 2026.

*Community engagements on several developments that include: -Stone and Speedway
-Main and Davis*

-Discussion held. No action Taken

B. PDSO Updates –

Administrator of Planning and Development Services, Dan Bursuck:

Middle Housing Updates

Prop 417 Updates

Housing and Homelessness Emergency Plan and Declaration

-Discussion held. No action Taken

C. Pima County Updates: No updates

5. Discuss 2026 CEHD Work Plan:

-Review 2026 CEHD Meeting dates, Commission was provided dates and meeting times for the 2026 upcoming meetings and subcommittees.

- The Commission reviewed the proposed 2026 meeting schedule for the CEHD and its subcommittees. Regular CEHD meetings will continue to be held on the first Thursday of each month from 4–6 p.m., with noted adjustments for holidays. Subcommittee meeting schedules were also reviewed, including:

- **Affordable Housing Subcommittee:** *Third Wednesday of each month, 4–6 p.m.*
- **Housing First Subcommittee:** *Last Tuesday of each month, 4–5:30 p.m.*
- **Equitable Housing Strategies Subcommittee:** *Third Tuesday of each month, 4–6 p.m.*
- **Mobile Home Task Force:** *Fourth Thursday of each month, 1–3 p.m. Holiday and school breaks were noted for potential schedule conflicts. No action was required; the schedule will be finalized and shared with members.*

-Discussion held. No action Taken

6. Next Steps:

Upcoming Subcommittee and Working Group Meetings:

- *Equitable Housing Strategies: Tuesday, Dec. 16th, 1-2:30 p.m.*
- *Affordable Housing: Wednesday, Dec. 17th, 4-6 p.m.*
- *Mobile Housing Working Group: Rescheduling due to Holidays*
- *Housing First: Tuesday, Dec 30th, 4-5:30 p.m.*
- **Next Pima County Housing Commission Meeting:** *Friday, Dec 19, 8:30 a.m.*
- **Next Commission Meeting:** *Thursday, January 15, 2026- 4 – 6 p.m.*

7. Adjournment – 5:55 pm

For meeting support such as Spanish language translation, sign language interpretation, or other access needs, please contact Ernesto Portillo at (520) 403-5709 or ernesto.portillo@tucsonaz.gov. Please allow ample time to make these arrangements.