



Tucson-Pima County Historical Commission (TPCHC)

TPCHC Historic Preservation Advisory Working Group

Wednesday, December 3, 2025

Virtual Meeting via Zoom

Legal Action Report

1. Call to Order/Roll Call

The meeting was called to order at 3:07 p.m.

Members Present:

Helen Erickson, Co-Chair

Carlos Lozano

Kathe Kubish

Andrew Christopher

Members Absent:

J.J. Lamb, Co-Chair

Staff Present:

Desiree Aranda (City of Tucson Historic Preservation Office)

Jonathan Knighton (City of Tucson Historic Preservation Office)

Courtney Rose (Pima County Cultural Resources Historic Preservation Office)

Ian Milliken (Pima County Cultural Resources Historic Preservation Office)

Guests Present:

John Burr (Ex Officio Armory Park Historic Zone Advisory Board)

Demion Clinco (Tucson Historic Preservation Foundation)

Rikki Riojas (Citizen Advisor)

2. Approval of TPCHC City of Tucson and Pima County Historic Preservation Advisory Working Group LAR/Minutes from Meeting(s) of: 10/15/25 (Discussion/Action)

A motion to accept the October 15, 2025, LAR was made by Commissioner Christopher and seconded by Commissioner Kubish.

The motion passed 4-0.

3. Butterfield Trail Update (Discussion)

Commissioners Erickson provided a brief report. She will follow up with Ms. Rose.

4. Revision/Updating of Administrative Directive 1.07-7: Protection of Archaeological and Historical Resources in City Projects / Correlation with Pima County Processes (Discussion/Action)

Discussion of goals to be achieved by the directive took place. Mr. Knighton-Wisor introduced a PowerPoint presentation for a potential revision of the Administrative Directive, which led to a fruitful discussion of the intended role of the directive. This framework will provide the context for the next meeting of the working group. Mr. Clinco has created an on-line folder to house documents relevant to this work; members of the working group are asked to contribute materials of which they have knowledge.

5. Call to the Audience (Information Only)

No comments were received by the posted deadline, and none were provided at the meeting.

6. Schedule and Future Agenda Items (Discussion/Action)

A two-hour in-person lunch and meeting(s) will be scheduled for January 2026.

7. Adjournment

The meeting was adjourned at 4:26 p.m.