



Fort Lowell Historic Zone Advisory Board
Monday, June 2, 2025, at 5:30 PM
San Pedro Chapel, Turner Building
Hybrid Meeting (In-person and Zoom)

Meeting Minutes/Legal Action Report

1. Call to Order/Roll Call

Members present:

Mary Lou Fragomeni, Co-Chair

David Pietz, Co-Chair

Briggs Clinco

Dan Hill

Margo Sackheim (virtual)

City Staff present: Dan Bursuck (virtual) and Desiree Aranda (PDSD)

Guest(s) present: Elaine Hill

Meeting called to order at 5:30 PM by Co-Chair Mary Lou Fragomeni. Roll call completed and quorum confirmed.

2. Review and Approval of April 28, 2025, Draft Legal Action Report and Meeting Minutes

Action Taken: Member Clinco moved to approve LAR and Meeting Minutes. Member Hill seconded. Motion passed 4-0 (Co-Chair Pietz was not present for the vote).

3. San Pedro Chapel Repairs

Summary:

Co-Chair Pietz joined the meeting. Ms. Elaine Hill presented existing conditions and needed/proposed repairs for the San Pedro Chapel. Since the chapel was located next door to the meeting venue, Board members conducted a site visit of the chapel during the meeting. Ms. Hill asked the Board for direction on next steps. The Board discussed the proposed work items and next steps. Co-Chair Fragomeni recommended that the entirety of the project be reviewed together. Staff Bursuck and Aranda clarified that general maintenance does not require Historic review, while other items would require Minor Review. Staff Aranda stated she would review the list of proposed work items and provide additional guidance.

4. Fort Lowell Historic Zone Design Guidelines

Summary:

Ms. Hill summarized recent revisions and additions made to the Fort Lowell Design Guidelines based on recommendations from the Tucson Pima County Historical Commission, Plans Review Subcommittee (TPCHC, PRS). Board members provided feedback and discussed topics such as periods of significance, definitions, architectural style descriptions, treatments to historic properties, and landscaping. Ms. Hill explained that TPCHC, PRS still need to complete their review of the Fort Lowell Design Guidelines.

5. Enhancing community engagement with historic preservation**Summary:**

Member Dan Hill presented on the need to enhance community engagement with historic preservation. He noted that some property owners are choosing not to apply for historic reviews and noted that he has observed a rise in code enforcement cases. Member Hill recommended the Board work with City staff to improve property owner education and outreach, board education, City application processes, and policy. The Board agreed to ongoing discussion of these topics at future Board meetings.

6. Call to the Audience

There was no public comment.

7. Staff Updates and Future Agenda Items – Information Only

Staff had no updates to share.

8. Adjournment

Meeting adjourned at approximately 7:21 PM.