

## LEGAL ACTION REPORT / MEETING MINUTES

### Tucson-Pima County Joint Consolidated Code Committee

Wednesday, November 19, 2025

#### 1. Call to Order and Roll Call

Meeting was called to order by Chair Rick Bright at 10:03 a.m.

##### Members:

Rick Bright	Present
Dennis Coon	Present
Fred Knapp	Present
Jeff Hamstra	Present
Ken Cawthorn	Present
Thomas Hayes	Present
Dave Gibbens	Absent

##### Staff:

Clayton Trevillyan, COT  
Dan Ice, PC  
Christy Light, COT

#### 2. Approval of meeting minutes:

Fred Knapp made a motion to approve the Minutes of the August 20, 2025 meeting. This motion was duly seconded by Dennis Coon and carried by a voice vote of 6-0.

#### 3. Confirmation and ratification of legal action(s) taken during September 17, 2025 meeting:

##### Middle Housing:

Ken Cawthorn made a motion to approve the revised middle housing amendment clarifying that the minimum six (6) foot separation only applies to stacked dwelling units without grade floor EEROs. This motion was duly seconded by Jeff Hamstra and carried by a voice vote of 6-0.

##### 2024 International Energy Conservation Code:

Jeff Hamstra made a motion to approve to strike the words “customer owned service conductors” from Section C405.11 of the 2018 IECC. This motion was duly seconded by Ken Cawthorn and carried by a voice vote of 6-0.

**4. Confirmation and ratification of legal action(s) taken during the August 20, 2025 meeting:**

Fred Knapp made a motion to approve the middle housing amendments for both the IBC and IRC. This motion was duly seconded by Jeff Hamstra and carried by a voice vote of 6-0.

**5. Committee discussion on building codes and related items**

Chair Rick Bright led a discussion on the next steps for code adoption and shared concerns regarding fraudulent registrant stamps available online. No motions were made.

**6. Call to the audience**

No comments were made.

**7. Adjournment**

Meeting was adjourned at 10:37 am.