

## LEGAL ACTION REPORT / MEETING MINUTES

### Tucson-Pima County Joint Consolidated Code Committee

Wednesday, August 20, 2025

#### 1. Call to Order and Roll Call

Meeting was called to order by Chair Rick Bright at 10:02 a.m.

##### Members:

Rick Bright	Present
Dennis Coon	Present (arrived at 10:03)
Fred Knapp	Present
Jeff Hamstra	Present
Ken Cawthorn	Present
Thomas Hayes	Absent
Dave Gibbens	Present

##### Staff:

Clayton Trevillyan, COT  
Rick Wilburg, PC  
Christina Anaya, COT

#### 2. Approval of meeting minutes:

Fred Knapp made a motion to approve the Minutes of the May 21, 2025, meeting. This motion was duly seconded by Jeff Hamstra. The motion carried by a voice vote of 6-0.

#### 3. 2024 International Energy Conservation Code

Ken Cawthorne updated the committee on the status of COMcheck and provided information on analysis performed thus far. A motion was made by Ken Cawthorne to strike the line in Table C407.2(1) that requires compliance with Section C406.1.2. Staff agreed to make this change to the amendments in preparation for the September meeting. A potential discrepancy was identified in Table 406.3 incorrectly referring to Section C404.10 which does not exist.

#### 4. Mechanical Code and ASHRAE

Ken Cawthorne updated the committee on the status of ASHRAE 15.

#### 5. Middle Housing

Clayton Trevillyan updated the committee on the City of Tucson's efforts to amend different sections of building and zoning code to accommodate AZ HB 2721 for middle housing. Discussion ensued. A motion was made by Ken Cawthorne to approve the middle housing

amendments for both the IBC and IRC. This was duly seconded by Dennis Coon. The motion carried by a voice vote of 6-0.

**6. Site Grading**

A discussion was held related to a proposal to reduce the minimum slope for side yard grading to 0.5%. No motion was made. A future agenda item will be made to discuss further.

**7. Call to the audience**

Comments were made by Ben Bueller Garcia.

**8. Adjournment**

Meeting was adjourned at 11:51 am.