



Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tucson–Pima County Historical Commission Outreach and Training Subcommittee and to the general public that the subcommittee will hold the following meeting which will be open to the public.

Tucson-Pima County Historical Commission
(TPCHC)

Outreach and Training Subcommittee

Legal Action Report

Tuesday, October 14, 2025

11:30 a.m. via Zoom with a dial-in telephone option

1. Call to Order/Roll Call

Meeting called to order at 11:40 a.m. Roll call was done. Members present were Commissioners Gary Minor, Kathe Kubish, and J.J. Lamb (chair). No members were absent.

2. Outreach and Training Materials, National Alliance of Preservation Commissions (NAPC) Online Resources and Summer Seminar

Chair Lamb asked who had been able to see the NAPC online Virtual Summer Short Course. Commissioner Lamb saw all six of the sessions, Commissioner Minor had seen four, Commissioner Kubish had not seen any. Commissioner Minor thought they were informative, as did Commissioner Lamb.

The names of all commissioners, staff, and Board members have been submitted by Commission Chair Majewski to NAPC. Commissioners, staff and Boards are members of NAPC, so receive free or reduced rates on webinars and other offerings. Commissioner Lamb will put together a “bullet point” instruction document for Commissioners, staff and Boards for ease of access. Commissioners Minor and Kubish will help review. There were questions regarding cost of the webinars. It is possible to access past webinars. It was suggested that we review the webinars for topics of interest to commissioners, staff, and advisory boards. Commissioner Kubish volunteered to scan the articles to make recommendations.

3. Webinar Development

Deconstruction/Circular Economy: webinars are in the process of being scheduled with San Antonio representative Stephanie Phillips and Seattle representative Katie Kennedy. Commissioner Kubish offered to (1) go over the materials from their first presentation to the Pima Prosper Working Group to identify specific questions and (2) to send a spreadsheet she created containing topics addressed by the four presenters to them for edits. She has also researched links that will be useful.

4. Training Participation

Discussion related to commissioners' participation and that it would be good to attend at least two of the seminars. A motion was made to ask if this could be an agenda for the next commission meeting. Commissioner Minor made the motion, Commissioner Kubish seconded, motion passed unanimously 3-0.

Training Manual: A motion was made by Commissioner Kubish to update the Commission Training Manual compiled in June 2024. Commissioner Minor seconded. A vote was taken and the motion passed unanimously 3-0.

Specifically, Tab 2 needs a small edit – one page,

Tab 3, page 27 needs the diagram reworked as some of the subcommittees listed as inactive are now active.

Tab 3, page 39 needs to have the diagram checked to see if it is still correct.

Possibly add a section on deconstruction.

5. Call to the Audience

No comments were received before the meeting. No members of the public were present.

6. Schedule and Future Agenda Items

The next meeting is scheduled for November 12, 2025, at 10:30 a.m. This will precede the full commission meeting at noon.

7. Adjournment

Meeting adjourned at 12:32 p.m.