



P.O. Box 27210
Tucson, AZ 85726-7210
(520) 791-4213 (Voice)
(520) 791-2639 (TDD)
(520) 791-4017 (FAX)

HYBRID MEETING NOTICE

Independent Audit and Performance Commission (IAPC)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting virtually (remotely) using Microsoft Teams on:

Wednesday, November 5, 2024 - 3:00 P.M.

This meeting will be held remotely through technological means, as permitted under Arizona law, as well as in person. The meeting will be recorded and posted to City Boards, Committees, and Commissions website for public review.

For those individuals new to Microsoft Teams, please get the app now and be ready when the meeting starts, or join using your current browser if you do not have the app:

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 236 291 767 813 1

Passcode: NM6fD9Fq

For technical assistance accessing the meeting online, please contact Janay.Ladriere@tucsonaz.gov

AGENDA

1. Call to Order and Roll Call
2. Approval of the July 16, 2024, IAPC Meeting Minutes – 5 minutes
3. Staff Update – 15 minutes
 - i. Business Services Staff will provide an update to the commission.
 - ii. City Manager's Office Staff will provide an update to the commission.
4. Announcement of Election of Officers – 5 minutes

- i. Notice of election of officers to occur at the next public meeting.

5. Review of IAPC Bylaws – 20 minutes

- i. Review of current IAPC bylaws and suggested updated language.

6. Internal Audit Plan Structure and Methodology – 30 minutes

- i. Executive Management Advisor, Aaron Williams, will present current method as well as previous annual audit plans and activity.

7. Call to the Audience – 15 minutes

- i. This is the time any member of the public can address the Independent Audit and Performance Commission. Due to time constraints, the amount of time allotted to this item is 15 minutes. An individual is allowed three minutes to address the commission. Due to Open Meeting Law, commissioners cannot discuss topics that are not on the agenda. Items brought up by the public may be considered for discussion at a future meeting.

8. Future Agenda Items – 5 minutes

- i. IAPC Chairperson will lead a discussion on future agenda items.

9. Adjournment

Commission Members Representing the Office of:

(Mayor) Vacant; **(W1)** Vacant; **(W2)** Bruce Burke; **(W3)** Michel Lahiti; **(W4)** Vacant; **(W5)** Robert Clark, Vice Chairperson; **(W6)** Lois Pawlak, Chairperson

Staff Liaisons:

Aaron Williams, Executive Management Advisor, City Manager's Office

Janay Ladriere, Administrative Assistant, City Manager's Office

Note:

Persons with a disability may request a reasonable accommodation by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.