

**CITIZENS' WATER ADVISORY COMMITTEE
(CWAC)**

Wednesday, October 1, 2025, 8:00 a.m.

Hybrid Meeting – Microsoft Teams

Legal Action Report and Meeting Minutes

1) Call to Order / Opening Statement:

CWAC Chair Rory Juneman called the meeting to order at 8:01 a.m.

2) Roll Call:

Those present and absent were:

Present:

Rory Juneman, Chair
Alan Forrest
Steven Washburn
Andrea Gerlak
Hilari Varnadore
Claire Zucker
Dennis Canty
Raul Ramirez
Tom Prezelski
Lisa Shipek
Melissa Lal
William Ellett

Representative, City Manager
Representative, City Manager
Representative, City Manager
Representative, City Manager
Representative, City Manager
Representative, City Manager
Representative, City Manager
Representative, Ward 1
Representative, Ward 2
Representative, Ward 3
Representative, Ward 4
Representative, Ward 6

Absent:

Ed Hendel
Robert Jaramillo
James Doyle (Virtual)

Representative, Mayor
Representative, Ward 5
Ex-Officio (Non-Voting) Pima County Regional
Wastewater Reclamation Department
Ex-Officio (non-Voting) City of Tucson Water
Department Director

John Kmiec

3) Announcements—Chair Juneman requested that the two new members, Dennis Canty and Claire Zuckers, introduce themselves, share their interests in CWAC, and share their background.

4) Review and approval of September 10, 2025, Legal Action Report and Meeting Minutes –

Motion: Member Forrest moved to approve the Legal Action Report & Meeting Minutes. Member Ellet duly seconded the motion. **Discussion:** None. The motion passed on a voice vote, 9 – 0.

Member Prezelski arrived at 08:25 a.m.

Member Gerlak arrived at 08:10 a.m.

- 5) **Director's Report** - Tucson Water Deputy Director Silvia Amparano provided brief updates as follows:
- a) Mayor and Council items:
 - b) Colorado River Update
 - c) Water Demands
 - d) UCAB 30th Anniversary
 - e) Large Water Users Ordinance Update

Members asked questions, and Deputy Director Amparano fielded them throughout her report to clarify information for the committee and provide updates on water matters.

- 6) **Capital Improvement Program Update FY2025-2026** – John Van Winkle, Tucson Water Administrator and Chief Engineer, provided the committee with an update on key infrastructure projects, rehabilitation efforts, and program enhancements across Tucson Water's system. Highlights included progress on well drilling and equipping, reservoir rehabilitation, and main replacement projects that prioritize aging infrastructure and system reliability. Completed and ongoing projects such as the La Paloma Reclaimed Reservoir rehabilitation, the Kolb Reservoir design phase, and the Sahuarita Supply Line Slip Liner were discussed as part of Tucson Water's ongoing investment in maintaining service capacity and operational resilience. The presentation also emphasized process improvements within the CIP program, including implementation of Energov, a project life-cycle tracking tool expected to launch in early 2026, which will streamline coordination across design, construction, and capitalization phases.

No action was taken on this item.

- 7) **FY25 Year End Review Preliminary & Unaudited** – Kim Baker, Rates and Revenue Manager, provided the committee with Key highlights, including comparisons of budgeted versus actual expenses across major funding categories, such as the General Water Fund, GSI Fund, and Conservation Fund. The report outlined spending patterns related to operations and maintenance, Capital Improvement Projects (CIP), professional services, repairs and maintenance, and debt service.

No action was taken on this item.

- 8) **Human Resources Update** – Munera Acosta, City of Tucson Human Resources Manager, gave the committee an update on the vacancy rates. The committee proceeded to an active discussion of vacancies, hiring capacity, and staff wages.

No action was taken on this item.

- 9) **Subcommittee Reports** – Chair Juneman reminded the committee of the previous subcommittee discussions, the continued vacancy on TPP, and the difficulty in filling the vacancies on all of the subcommittees. Staff provided a single option to create a CWAC working group that combines all the subcommittees into a single group. The committee

discussed and agreed to return in November to remove TPP and require all members to join a subcommittee.

10) **Call to Audience** – This item was skipped in the interest of time.

11) **Future Meeting / Agenda Items** – This item was skipped in the interest of time.

12) **Adjournment** – The meeting was adjourned at 10:04 a.m.