



Community Police Advisory Review Board (CPARB)

Minutes

Ward 6 Community Room

Hybrid Meeting

3202 E. First Street, Tucson, AZ 85716

Tuesday, September 16, 2025

1. Call to Order and Roll Call

The meeting was called to order by Vice Chair Nuñez at 5:35 p.m. Those present and absent were:

Members Present:

Annabelle Nuñez, *Vice Chair*

Kate Calhoun (*departed at 6:59pm*)

Carlos R. Portillo (*stepped away from 6:38pm-6:41pm*)

Nancy Huff

Jerry Flanary (*Non-Voting Member*)

Representing:

Ward 3

Ward 4

Ward 5

Ward 6

Advisory Member

Ex-Officio Members:

Mitch Kagen, *Ex-Officio (Non-Voting)*

Stacie Schaner, (*Non-Voting*), *Chief of Police Designee*

City Manager's Office

Tucson Police Department

Members Absent:

Jaime Tadeo, Chair

Vacant

Vacant

Representing:

Mayor

Ward 1

Ward 2

Others Present:

Lt. Lauren Pettey

Lt. Lissette Gomez

Shane Redems

Jay Calhoun Zenzen, City Attorney

Ana Juarez, Administrative Assistant

Tucson Police Department

Tucson Police Department

Community

City Attorney's Office

City Clerk's Office

2. Approval of Legal Action Report and Summary Minutes from August 19, 2025.

It was moved by Kate Calhoun, duly seconded by Nancy Huff, and passed by a roll call vote of 4 to 0, to approve the Legal Action Report and Summary Minutes from August 19, 2025.

3. Report from Chairperson (Information Only)

Chair Tadeo was absent at the time. No information presented by Vice Chair Nuñez.

4. City of Tucson Open Meeting Law from Jay Calhoun Zenzen, City Attorney's Office (50 mins)

Jay Calhoun Zenzen delivered a presentation to the Community Police Advisory Review Board (CPARB) regarding the Open Meeting Law. A handout summarizing the topics covered in the presentation was provided. The presentation included a review of ARS § 38-431(6) and § 38-431.09, with emphasis on proper email communication among board members and the prohibition of discussing items not listed on the agenda. All agenda items must be made available to the public at least 24 hours prior to a meeting.

5. Call to the Audience (Note: taken out of order)

The City Clerk's Office did not receive any requests before the meeting, and there were no additional public requests.

6. Review of TPD Investigations:

1. Case # 24-0232

It was moved by Kate Calhoun, duly seconded by Nancy Huff, and passed by a roll call vote of 4 to 0 to find Case #24-0232, to have been a fair and thorough investigation.

2. Case # 24-2068

It was moved by Kate Calhoun, duly seconded by Nancy Huff, and passed by a roll call vote of 4 to 0 to find Case #24-2068 have been a fair and thorough investigation.

3. Case # 24-0313

It was moved by Kate Calhoun, duly seconded by Nancy Huff, and passed by a roll call vote of 4 to 0 to find Case #24-0313, to have been a fair and thorough investigation.

5. Call to the Audience

Vice Chair Nuñez returned to Item 5. Audience member Shane Redems had questions for the board; however, due to Open Meeting Law restrictions, the board was unable to respond at this time.

7. Tucson Police Department:

A. TPD Updates regarding events or developments relating to TPD during the prior month

Lt. Stacie Schaner stated that the board received an update on collaborative crime prevention efforts, including coordination with service providers, outreach agencies, prosecutors, and federal partners. Discussion included the definition of 'case clearance' and improvements in follow-up investigations, even when victims are uncooperative, to better address gun-related crimes and identify at-risk individuals. Announcements were also made regarding upcoming community meetings: the ODW Division Advisory Committee meeting and a public open house on the proposed Star Village safe sleeping site, both scheduled for the following evening.

B. Office of Professional Standards/ Updates regarding events or developments relating to the Office of Professional Standards during the prior month.

Lt. Lissette Gomez shared with the board that an update was received for on case tracking. Currently, 107 cases are open—66 within OPS and 41 in the chain of command—reflecting a lower caseload than last year. From January to June 2025, 97 cases were closed: 4 EC-1, 26 EC-2, and 67 EC-3. The update also clarified the distinctions between EC classifications and emphasized continued efforts to improve practices, even when no policy violations are found.

8. Office of Independent Police Auditor

Mitch Kagen discussed upcoming TPD training for CPARB in October.

Kagen handed out Tucson City Code, Articles VIII and XIII. He discussed board member term limits and CPARB authorizations per ordinance. He suggested CPARB consider asking City Attorney Zenzen to submit code amendments to Mayor and Council exempting CPARB members from term limits in light of the 80-hour training required prior to board service. Additionally, he suggested CPARB request of Zenzen, to craft amendment to have ordinance detailing voting member requirements to reflect the 80 hours of training required by State statute. Kagen also suggested CPARB consider other-than-TPD training in light of their mission pursuant to Code to address community member perspectives and needs.

Kagen also notified the Board that additional efforts were being made to have Advisory Member Flanary be considered for an open Ward seat.

9. CPARB Vacancies

Vice Chair Nuñez noted that the Ward 1 and Ward 2 seats are still vacant.

10. Future Agenda Items

Annual CPARB/Force Review Board members police training, Friday, October 24, from 8:00 am to 4:30 PM

11. Adjournment

Vice Chair Nuñez adjourned the meeting at 7:09 p.m.

NEXT MEETING:

Tuesday, October 21, 2025

Ward 6 Community Room, Hybrid Meeting

3202 E. First Street, Tucson, AZ 85716