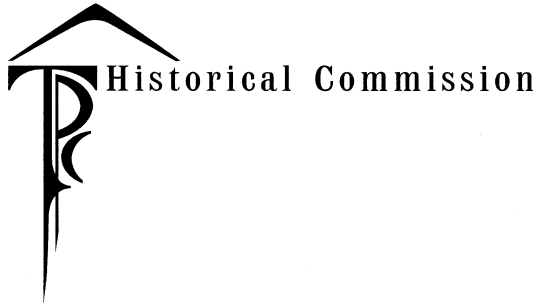




Tucson-Pima County Historical Commission
(TPCHC)

City of Tucson and Pima County Historic Preservation Policies
and Procedures Working Group

Friday, September 12, 2025
Virtual Meeting via Zoom

Legal Action Report

1. Call to Order/Roll Call

The meeting was called to order at 1:05 p.m.

Members Present:

Helen Erickson, Co-Chair
J.J. Lamb, Co-Chair
Carlos Lozano (arrived 1:10)
Kathe Kubish
Andrew Christopher

Members Absent:

None

Staff Present:

Ian Milliken (Pima County Historic Preservation Office)
Desiree Aranda (City of Tucson Historic Preservation Office)

Guests Present:

Rikki Riojas (TPCHC Non-voting Advisory Member)
John Burr (Non-voting Advisory Member, Armory Park Historic Zone Advisory Board)

2. Approval of TPCHC City of Tucson and Pima County Historic Preservation Policies and Procedures Working Group LAR/Minutes from Meeting of: 8/15/25

A motion to accept the August 15, 2025, LAR was made by Commissioner Lamb and seconded by Commissioner Christopher. The motion passed 4-0. (Commissioner Lozano absent)

(Commissioner Christopher absent)

3. Database of Historic or Cultural Resources in City of Tucson Parks: Information Now Available on GIS (Discussion/Action)

Ms. Aranda and Commissioner Erickson shared an update. The goal will be to have this information publicly available. Commissioners Grede and Erickson from the Historic Landscapes Subcommittee will work with Ms. Aranda to ensure accuracy and determine future use.

Commissioner Christopher asked if it would be possible to add Pima County parks to the GIS layer. Mr. Miliken reported that a mechanism for determining the presence of cultural resources in Pima County parks was already in use. The County oversees two types of parks: natural/archaeological/historic parks and recreational parks. Modifications to the former are reviewed by Cultural Resources; recreational parks are reviewed by the parks and recreation department. He also pointed out that Pima County does not have the complexity of parks that are present in the City.

Further discussion is indicated.

4. Work in Progress (Discussion/Action)

Consideration of Administrative approval for specific reviews in COT Historic Preservation Zones

Ms. Aranda would like to simplify the review process for minor items (such as replacement of roof / like for like). The working group strongly supports this with the proviso that a system of checks and balances be integrated into the process, that advisory boards be involved in the development of such a process, and that advisory boards the option to opt in or out. A code amendment is likely to be required to facilitate permit review into tiers.

Mr. Miliken pointed out that the HPO needs to be built into the overall code revision process. It was requested that Commissioner Christopher work with Mr. Miliken and Ms. Aranda to begin preliminary drafting of a tiered review procedure.

5. Update on Santa Rita Park: Demolition of Pool House (Discussion)

Everyone on the working group was aware of the issues involved, and discussion was minimal.

6. Revision/Updating of Administrative Directive 1.07-7: Protection of Archaeological and Historical Resources in City Projects / Correlation with Pima County Processes (Discussion)

This discussion included information presented in Item 4. Mr. Burr confirmed that to his knowledge there is no update to the 1999 directive. He also pointed out that the recently introduced City permitting process ignored this directive.

The question of the relationship of the directive to the Certified Local Government (CLG) agreement with the State Historic Preservation Office (SHPO) was raised. Ms. Aranda will see if a copy is available in her office; Commissioners Lamb and Lozano will be in touch with SHPO; and Mr. Burr will

work with Commissioner Scoville to see what may be available at the AHS Library in Tucson.

Mr. Milliken shared several documents from Pima County, including the CLG agreement between the County and SHPO.

Further discussion is indicated.

7. Call to the Audience (Information Only)

No comments were received, and no members of the public were present.

8. Schedule and Future Agenda Items (Discussion/Action)

Future meetings will be arranged through a poll.

Future agenda items will include

- Consideration of Administrative approval for specific reviews in COT Historic Preservation Zones
- Revision/Updating of Administrative Directive 1.07-7: Protection of Archaeological and Historical Resources in City Projects / Correlation with Pima County Processes
- City of Tucson CLG Agreement

9. Adjournment

The meeting was adjourned at 2:25 p.m.