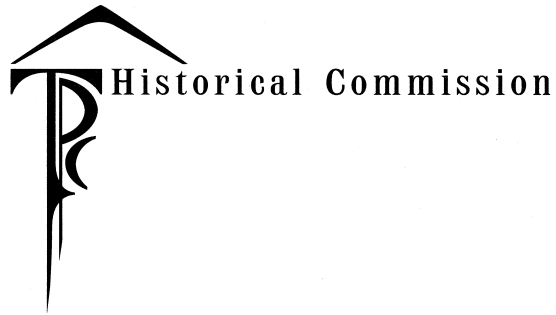




Tucson-Pima County Historical Commission

Event Subcommittee

Monday, August 11, 2025

Virtual Meeting via Teams

Legal Action Report

1. Call to Order/Roll Call

The meeting was called to order at 10:09 a.m., and a quorum was present.

Members Present:

Teresita Majewski, Chair

Kathe Kubish

J. J. Lamb

Members Absent:

None

Guests / audience present:

Kate Avalos, Presidio San Agustin del Tucson Museum

Sarah Denman, City of Tucson

Justin Germain, Tucson Museum of Art

Meg Hagyard, Tucson Museum of Art

Amy Hartmann-Gordon, Presidio San Agustin del Tucson Museum

Marianna Pegno, Tucson Museum of Art

Rikki Riojas, Los Descendientes de Tucson & TPCHC Non-voting Advisory Member

**2. Approval of TPCHC Event Subcommittee LAR/Minutes from Meeting of 7/29/25
(Discussion/Action)**

It was moved by Commissioner Lamb, duly seconded by Commissioner Kubish, and carried by a roll call vote of 3 to 0 to approve the Legal Action Report/Minutes from the Meeting of 7/29/25 as submitted.

3. Save the Dates to VIPs (Amy Hartmann-Gordon) (Discussion/Action)

Amy Hartmann-Gordon reported that at this point she is focusing on coordinating with local leaders who will be attending. Updates on when to pick up the different proclamations were provided. Discussion was held. No action was taken.

4. Programming/Entertainers (Marianna Pegno/Amy Hartmann-Gordon) (Discussion/Action)

Marianna Pegno reported that everything is well in hand but that there are details to finalize and follow up on. Discussion was held. No action was taken.

5. Street Layout for Event and Event Logistics (Justin Germain) (Discussion/Action)

Justin Germain and Kate Avalos have the street layout for the event ready, and it has been provided to Community Partners. Discussion was held. No action was taken.

6. Community Partners (Kate Avalos) (Discussion/Action)

Kate Avalos reported on the status of community partners (number combined with sponsors is currently close to 50). Community partners can set up at 4:00 p.m., and the wagons will be set up at 2:00 p.m. Discussion was held. No action was taken.

7. Food Vendors Update (Amy Hartmann-Gordon) (Discussion/Action)

Amy Hartmann-Gordon reported on the food vendors. There is still some location adjusting to be done. Discussion was held. No action was taken.

8. Review Last-Minute Action Items

- Terry Majewski reported that the program to be handout out to the public will need to be finalized ASAP and discussed the need for volunteers at the welcome table.

9. Update on Time-Capsule Opening and New Time Capsule (Marianna Pegno) (Discussion/Action)

Marianna Pegno reported that the Bicentennial Time Capsule opening is scheduled for Wednesday, August 20 at 4:30 p.m. (remarks at 5:00 p.m.). She noted that she has made arrangements with DTM for a crane to move the time capsule as needed. Discussion was held. No action was taken.

10. Website Update/Additional Summer Events (Rikki Riojas, Others) (Discussion/Action)

Report was given by Rikki Riojas Discussion was held. No action was taken.

11. Publicity and Marketing (Discussion/Action)

Sarah Denman reported that promotional efforts for the event are set. Her last day with the city is this coming Friday. The group thanked Ms. Denman for her efforts. Amy Hartmann-Gordon also reported on publicity efforts. Discussion was held. No action was taken.

12. Call to the audience (Information Only)

No comments were received by the posted deadline.

13. Schedule upcoming meeting(s)

No meeting will be scheduled before the event, but a debrief meeting will be held after the event at some point.

14. Adjournment

The meeting was adjourned at 10:51 a.m.