



**TUCSON – PIMA COUNTY HISTORICAL
COMMISSION
Budget Subcommittee**

Thursday, May 8, 2025, 11:00 a.m.
Virtual Meeting via Zoom

Minutes

1. Call to Order / Roll Call

The meeting was called to order by Chair Majewski at 11:06 a.m., and a quorum was present.

Members Present:

Teresita Majewski, Chair
Helen Erickson
Gary Minor

Members Absent:

None

2. Approval of TPCHC Budget Subcommittee LAR/Minutes from meeting of: 10/16/2024 (Discussion/Action)

Discussion was held. Action was taken.

It was moved by Commissioner Erickson, and seconded by Commissioner Minor, and carried by a roll call vote of 3 to 0 to approve the LAR/Minutes from the meeting of 10/16/2024 with the correction that the meeting was called to order at 9:08 a.m. not 9:08 p.m. as noted in the LAR.

Chair Majewski reviewed Version 2 of the 2024–2025 TPCHC budget. No action was taken.

3. TPCHC Budget 2024-2025 Review (Information Only) – Version 2

Total Amount Available from City (\$8,200) and County (\$7,760) = \$15,960.00 [July 1, 2024–June 30, 2025]

Item	Estimated Cost
Training & Educational	\$2,500.00

Materials

August 2024 All Things Tucson Celebration	\$6,228.37
2025 Preservation Awards	\$350.00
Archiving of TPCHC Chairs' Papers	~\$6,881.63
	\$15,960.00 TOTAL

Chair Majewski reviewed Version 2 of the 2024–2025 TPCHC budget and noted that actual amounts expended may differ based on actual costs at time of purchase; note, however, that the estimated cost for August 2024 All Things Tucson Celebration is fixed as is.

- 4. Request from the TPCHC Chair Teresita Majewski to rescind motions from 10/16/2024 Budget Subcommittee Meeting to fund \$2,000 for archiving of the TPCHC Chairs' papers at the Arizona Historical Society and to fund \$3,000 to reimburse the Presidio San Agustin del Tucson Museum for part of rentals (tables, chairs, stage components, and canopy rental) for the August 2024 All Things Tucson Celebration, as these requests were never processed or paid. Revised amounts for these items will be considered in later motions at this meeting (subcommittee's 5/08/2025 meeting). (Discussion/Action)**

ACTION TAKEN:

Motion to Approve Request by: Commissioner Erickson Seconded by: Commissioner Minor

VOTE: 3-0, motion passed unanimously

- 5. Request from TPCHC Chair Teresita Majewski to fund \$6,228.37 to reimburse the Presidio San Agustin del Tucson Museum for event expenses for the August 2024 Preservation Awards [corrected when making motion to replace "Preservation Awards" with "All Things Tucson Celebration"]– tables, chairs, stage components, and canopy rental (\$3,715.37); security (\$192.00); publicity/media (\$1,349); and commercial cleaning (\$972). (Discussion/Action)**

ACTION TAKEN:

Motion to Approve Request by: Commissioner Minor Seconded by: Commissioner Erickson

VOTE: 3-0, motion passed unanimously

- 6. Request from the TPCHC Outreach and Training Subcommittee Chair J. J. Lamb to fund up to \$2,500.00 for Commissioner training opportunities (National Alliance of Preservation Commissions, webinars by historic preservation experts); and training materials for commissioners (e.g., binders, USBs, copying of materials for binders. (Discussion/Action)**

ACTION TAKEN:

Motion to Approve Request by: Commissioner Erickson Seconded by: Commissioner Minor

VOTE: 3-0, motion passed unanimously

- 7. Request from TPCHC Chair Teresita Majewski to fund up to \$350.00 for materials for 2025 Preservation Awards (frames for award certificates, name tags, paper for programs). (Discussion/Action)**

ACTION TAKEN:

Motion to Approve Request by: Commissioner Minor Seconded by: Commissioner Erickson

VOTE: 3-0, motion passed unanimously

- 8. Request from the TPCHC Chair Teresita Majewski to fund approximately \$6,881.63 for archiving of the TPCHC Chairs' papers at the Arizona Historical Society. Exact amount may vary because any balances remaining on the requests already made on this agenda (items 5, 6, and 7) will be reallocated to go toward funding of this item. (Discussion/Action)**

ACTION TAKEN:

Motion to Approve Request by: Commissioner Erickson Seconded by: Commissioner Minor

VOTE: 3-0, motion passed unanimously

- 9. Discussion of upcoming FY25-26 budget**

Discussion was held. No action was taken.

- 10. Adjournment**

The meeting was adjourned at 11:49 a.m.