



Community Police Advisory Review Board (CPARB) Minutes

Ward 6 Community Room
Hybrid Meeting
3202 E. First Street, Tucson, AZ 85716
Tuesday, August 19, 2025

1. Call to Order and Roll Call

The meeting was called to order by Chair Tadeo at 5:38 p.m. Those present and absent were:

Members Present:

Jaime Tadeo, Chair
Annabelle Nuñez, *Vice Chair*
Kate Calhoun
Nancy Huff
Jerry Flanary (*Non-Voting Member*)

Representing:

Mayor
Ward 3
Ward 4
Ward 6
Advisory Member

Ex-Officio Members:

Mitch Kagen, *Ex-Officio (Non-Voting)*
Stacie Schaner, (*Non-Voting*), *Chief of Police Designee*

City Manager's Office
Tucson Police Department

Members Absent:

Carlos R. Portillo
Vacant
Vacant

Representing:

Ward 5
Ward 1
Ward 2

Others Present:

Lt. Lauren Pettey
Lt. Lissette Gomez
Lt. Rudy Dominiguez
Sgt. David Fritsch
Jay Calhoun Zenzen, City Attorney
Ana Juarez, Administrative Assistant

Tucson Police Department
Tucson Police Department
Tucson Police Department
Tucson Police Department
City Attorney's Office
City Clerk's Office

2. Approval of Legal Action Report and Summary Minutes from July 15, 2025.

It was moved by Kate Calhoun, duly seconded by Nancy Huff, and passed by a roll call vote of 4 to 0, to approve the Legal Action Report and Summary Minutes from July 15, 2025.

3. Report from Chairperson (Information Only)

Chair Tadeo noted a discussion at the CPARB meeting of July 15, 2025, regarding whether Ward 5 appointee Carlos Portillo had become a full board member. It was confirmed that CPARB Member Portillo had completed the required 80 hours of training, had been sworn in, and was officially a full CPARB board member, by statute and the City Clerk's Office, Boards and Commissions procedures.

4. Call to the Audience

The City Clerk's Office did not receive any requests before the meeting, and there were no additional public requests.

5. Review of TPD Investigations:

1. Case # 24-0011

It was moved by Annabelle Nuñez, duly seconded by Nancy Huff, and passed by a roll call vote of 4 to 0 to find Case #24-0011, to have been a fair and thorough investigation.

2. Case # 24-0201

It was moved by Kate Calhoun, duly seconded by Annabelle Nuñez, and passed by a roll call vote of 4 to 0 to find Case #24-0201 to have been a fair and thorough investigation.

3. Case # 24-0273

It was moved by Nancy Huff, duly seconded by Annabelle Nuñez, and passed by a roll call vote of 4 to 0 to find Case #24-0273, to have been a fair and thorough investigation.

6. Tucson Police Department:

A. TPD Updates regarding events or developments relating to TPD during the prior month

Lt. Stacie Schaner stated that this past month, the Tucson Police Department (TPD) presented at a City Council study session on key topics, including the homeless encampment response protocol, opioid funding, and the VIVA place-based violence intervention and revitalization strategy. The session highlighted ongoing collaborative efforts by TPD, city departments, and community organizations, emphasizing evidence-based resource allocation, officer deployment, and response strategies amid staffing and retention challenges. Additionally, the City Council discussed a proposed ordinance establishing child-only zones in city parks. Enforcement would primarily involve TPD officers, with CSOs assisting as appropriate, and calls routed through 911 or 311 to

ensure coordinated response and tracking. The ordinance aims to promote safety, compliance, and connection to community resources, aligning with existing city policies such as camping regulations.

B. Office of Professional Standards/ Updates regarding events or developments relating to the Office of Professional Standards during the prior month.

Lt. Lissette Gomez stated the unit recently underwent restructuring. Captain Jimmy Wakefield has moved to CNA, and Captain Belinda Morales is now Chief of Staff, overseeing both the Public Information Office (PIO) and Operations. Staff will soon be at full strength with one remaining detective position to be filled next week. In July, the unit closed 52 cases and had 46 cases open, including both external complaints (EC-1 reviews) and internal matters referred to by other divisions. All cases, even those not meeting formal review criteria, are triggered and counted in unit statistics. She mentioned Sergeant Dave French, who has been with the unit since February, has been attending meetings to better understand processes and prepare for investigations. Efforts continue to ensure final reports are clear and accessible, minimizing internal jargon for external audiences.

7. Office of Independent Police Auditor

Mitch Kagen, IPA, stated that due to recent staffing changes at TPD, there were some delays and adjustments in how board materials were distributed. A longtime administrative assistant retired in May and continued supporting operations through August. The department is currently hiring a new Professional Staff Administrative Specialist, who is temporarily handling responsibilities from both roles. As a result, board members experienced delays in receiving files and some changes in how materials are organized. Previously, documents were provided in a single folder for each month; now, they are sent individually. TPD staff are working to streamline the process and ensure accessibility, including password-protected folders and two-factor authentication, which has been identified as the most reliable method for access. Board members were encouraged to review materials promptly upon receipt and provide feedback to help improve distribution processes. TPD staff remain committed to meeting the board's needs and will continue refining procedures to ensure timely delivery and access.

He stated that the board discussed upcoming training sessions. Darrell Hussman, who coordinates Crisis Intervention Training (CIT) and advanced mental health first aid at the Police Academy, will be invited to provide a 45–60 minute presentation for board members. Additionally, members were reminded to track and submit their training hours, which must be reported to the Mayor and Council. The recent K9 presentation counts as one hour of training. Board members are encouraged to pursue ride-alongs to gain further insight into police work. On October 24, TPD's Training Unit will host a full-day program (8:30 a.m.–4:30 p.m.) at the Southern Arizona First Responders Training Center, available to both CPARB and the Force Review Board. Attendance is optional, and members may participate in part or in full. Hours from this session will count toward annual training expectations.

Additionally, he mentioned the two ward vacancies remain on CPARB, and additional changes are anticipated following the November general election. Council Member Richard Fimbres (Ward 5) and Council Member Karin Uhlich (Ward 6) are not seeking reelection, which will result in new council appointments. Current appointees may or may not be reappointed at the discretion of incoming council members. By ordinance, CPARB members must complete 80 hours of training before being eligible to participate in board decisions. This requirement can delay the effectiveness

of new appointees if multiple vacancies occur simultaneously. While appointments are not ward-specific, members must be Tucson residents, cannot be City employees, and cannot be peace officers. He said he would work with the Clerk's Office and continue working with the board to address vacancies and provide guidance on the transition following the election.

8. CPARB Vacancies

Chair Tadeo noted that the Ward 1 and Ward 2 seats are still vacant.

CPARB members asked for guidance from the City Clerk's Office, Boards and Commissions department on the steps to take in November when the new Council Members are elected. With CPARB currently down two members (Wards 1 and 2) and potential changes anticipated for Wards 3, 5, and 6, members understand they must declare their intentions if they wish to remain and asked for advice on the process they should follow in November.

9. Future Agenda Items

- Review of Tucson Open Meeting Law - September
- TPD Advance Mental Health Training / Crisis Intervention Training - TPD- October
- Patrol Practices / Units – Training by City Attorney's Office
- Community Group Immigration
- Homeless Initiative
- CPARB Ordinance changes
- TPD Org Chart – Breakdown

10. Adjournment

Chair Tadeo adjourned the meeting at 7:06 p.m. and thanked Vice Chair Nunez for chairing last month's meeting.

NEXT MEETING:

Tuesday, September 16, 2025
Ward 6 Community Room, Hybrid Meeting
3202 E. First Street, Tucson, AZ 85716