



Community Police Advisory Review Board (CPARB) Minutes

Ward 6 Community Room
Hybrid Meeting
3202 E. First Street, Tucson, AZ 85716
Tuesday, July 15, 2025

1. Call to Order and Roll Call

The meeting was called to order by Vice Chair Nuñez at 5:34 p.m. Those present and absent were:

Members Present:

Annabelle Nuñez, *Vice Chair*
Kate Calhoun
Carlos R. Portillo (*Non-Voting Member*)
Nancy Huff
Jerry Flanary (*Non-Voting Member*)

Representing:

Ward 3
Ward 4
Ward 5
Ward 6
Advisory Member

Ex-Officio Members:

Mitch Kagen, *Ex-Officio (Non-Voting)*
Sgt. Darrell Hussman, (*Non-Voting*),
Stacie Schaner, (*Non-Voting*), *Chief of Police Designee*

City Manager's Office
Tucson Police Officer Association
Tucson Police Department

Members Absent:

Jaime Tadeo, *Chairperson*
Vacant
Vacant

Representing:

Mayor
Ward 1
Ward 2

Others Present:

Gayle Warren, Digital Forensic Examiner and K9 handler
ESD K9 Zona
Jay Calhoun Zenzen, *City Attorney*
Ana Juarez, Administrative Assistant
Adriana Garcia, Administrative Assistant

Tucson Police Department
Tucson Police Department
City Attorney's Office
City Clerk's Office
City Clerk's Office

2. Approval of Legal Action Report and Summary Minutes from May 20, 2025.

It was moved by Kate Calhoun, duly seconded by Nancy Huff, and passed by a roll call vote of 3 to 0, to approve the Legal Action Report and Summary Minutes from May 20, 2025.

3. Report from Chairperson (Information Only)

Vice Chair Annabelle Nuñez had no report.

4. TPD Presentation: “*Use of Electronic Detection K9 in Law Enforcement*” Presented by Gayle Warren, Forensic Scientist III, and K9 partner Zona

Gayle Warren is a dedicated member of the Forensic Electronic Media Unit (FEMU) at the Tucson Police Department. The unit is comprised of six Criminalists and one Crime Lab Coordinator, along with Zona, the department's esteemed Electronic Storage Device (ESD) Detection K9. At just four years old, Zona is notable for being the first ESD Detection K9 in Arizona and the 102nd in the world.

Zona plays a crucial role in identifying electronic devices related to criminal investigations, including computer forensics, mobile forensics, and video forensics. During a recent demonstration, Zona showcased her impressive abilities, successfully locating hidden digital evidence within a room.

The work conducted by FEMU personnel often focuses on internet crimes against children, where they experience a general success rate of 70%. Remarkably, Zona boasts an impressive 90% success rate. Throughout her service, she has assisted in numerous searches, uncovering critical evidence, including SD and SIM cards, as well as devices concealed in aluminum foil.

Zona continues to be an invaluable asset during warrant searches aimed at locating specific materials. The community can follow Zona’s ongoing work and updates through her dedicated social media accounts on Facebook and Instagram.

5. Call to the Audience

The City Clerk’s Office did not receive any requests prior to the meeting, and there was no additional public requests.

6. Review of TPD Investigations:

1. Case # 23-0354

It was moved by Nancy Huff, duly seconded by Kate Calhoun, and passed by a roll call vote of 3 to 0 to find Case #23-0354, to have been a fair and thorough investigation.

2. Case # 23-0420

It was moved by Kate Calhoun, duly seconded by Nancy Huff, and passed by a roll call vote of 3 to 0 to find Case #24-0038 to have been a fair and thorough investigation.

3. Case # 24-0231

It was moved by Nancy Huff, duly seconded by Kate Calhoun, and passed by a roll call vote of 3 to 0 to find Case #24-0231, to have been a fair and thorough investigation.

7. Tucson Police Department:

A. TPD Updates regarding events or developments relating to TPD during the prior month

The Tucson Police Department (TPD) is actively addressing upcoming personnel changes, considering retirements and upcoming organizational shifts. Captain Jimmy Wakefield, who currently serves in the Operations Division, will be transitioning to the Counter Narcotics Alliance to better align departmental resources with strategic initiatives. In addition, TPD has made a significant decision to fill the Chief of Staff position, which has remained vacant. This action reflects the department's commitment to enhancing its leadership structure.

Recently, the department conducted a sergeant promotional test, which is valid for a period of two years and offers an extension of up to 26 months, resulting in a potential total eligibility period of three years. Approximately 40 candidates are expected to qualify for promotion, which will facilitate the opening of additional positions within the Tucson Police Department. Lastly, the department's 2024 Annual Report is now available for review, including comprehensive statistics pertaining to departmental performance and activities.

B. Office of Professional Standards/ Updates regarding events or developments relating to the Office of Professional Standards during the prior month.

At this time, no information was provided.

8. Office of Independent Police Auditor

Report was given by Mitch Kagen of the Office of Independent Police Auditor. Mr. Kagen indicated that he was informed by the TPD Training Sgt of the completion of Mr. Portillos 80 hours of training. The City of Tucson Clerk's office was requested to confirm through their records. It was confirmed that Mr. Portillo had previously completed his Oat.

Mr. Portillo expressed interest in understanding the procedures involved in potentially representing Ward 1. To address this, the City Clerk's office has been tasked with providing the relevant rules and regulations pertaining to Mr. Portillo's inquiry. This report will be followed up with ongoing communications with the City Clerk's office to obtain the necessary confirmations and guidelines.

9. CPARB Vacancies

Vice Chair Nuñez stated that Ward 1 and Ward 2 are still currently vacant.

10. Future Agenda Items

No future items were presented for the Agenda.

11. Adjournment

Vice Chair Nuñez adjourned the meeting at 7:20 p.m.

NEXT MEETING:
Tuesday, August 19, 2025
Ward 6 Community Room, Hybrid Meeting
3202 E. First Street, Tucson, AZ 85716