



Tucson Police and Fire PSPRS Boards
P O Box 27210
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MEETING MINUTES Tucson Fire PSPRS Board Tuesday, July 1, 2025, at 9:00 a.m.

Members of the Boards, staff, and the public may attend in person or remotely, through technological means, as permitted under Arizona law. ***For members of the public that want to attend remotely, a Microsoft Teams conference call bridge has been established so the meeting can be accessed via telephone.***

To access the meeting by telephone through the Microsoft Teams conference call bridge, dial (213) 293-2303 then enter access code 901 633 955#

Mayor Regina Romero called the Tucson Police and Tucson Fire PSPRS Board meetings to order at 9:03 a.m.

1. ROLL CALL

Fire Board Members:

Present:

Regina Romero	Chair
Paul Fimbres	Member
Anna Rosenberry	Member
Jason Adler	Member
Anthony D'Onofrio	Member

Also Present:

Mark Ewings	Police Board Member
Kevin Kristick	Board Attorney
Elizabeth Curbelo	Board Secretary
Tammy Webb	Local Board Office

A Fire Board quorum was established with Mayor Romero, Ms. Rosenberry and Mr. Fimbres attending in person. Mr. Adler and Mr. D'Onofrio attended virtually.

2. POLICE CONSENT AGENDA: ITEMS A – D**A. MINUTES FOR APPROVAL – June 5, 2025****B. ELECTION TO PARTICIPATE IN DROP**

Name	Yrs of Srv	Date	Eff. Date
Peter George	25.08		07/31/2025
Dallas Hearn	33.128		07/31/2025
Jeremy Williams	25.166		08/31/2025

C. PENSION PAYROLL – Additions and deletions to benefits

Name	Transaction Type	LDW	Eff Date	Ben Amount
Shane Barrett	NSR out of DROP		07/10/2025	\$3,574.44
Benjamin Frie	NSR out of DROP		07/31/2025	\$4,463.83
Scott Haynes	NSR out of DROP		07/24/2025	\$5,007.61
John Parris	NSR out of DROP		07/24/2025	\$4,798.84

D. APPROVAL OF EXPENDITURES

Company Name	Description	Date	Amount	Method
Bossé Rollman PC	June Retainer	06/02/2025	\$400.00	Workday

No action taken by the Fire Board on this Police Item

3. FIRE CONSENT AGENDA: ITEMS A – D**A. MINUTES FOR APPROVAL- June 5, 2025****B. ELECTION TO PARTICIPATE IN DROP**

Name	Yrs of Srv	Date	Eff. Date
Christopher Fellmeth	20.016		07/15/2025
Alejandro Navarro	25.155		07/31/2025
Thomas Phillips	20.036		07/22/2025

C. PENSION PAYROLL – Additions and deletions to benefits

Name	Transaction Type	LDW	Eff Date	Ben Amount
David Greenleaf	NSR out of DROP		06/27/2025	\$3,368.88
Kenneth Maxwell	NSR		07/17/2025	\$4,927.03
Michael Murphy	NSR out of DROP		07/25/2025	\$3,720.07
John Wheat	NSR		07/24/2025	\$3,932.61

Please note: Legal Action may be taken on any agenda item

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D. APPROVAL OF EXPENDITURES

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Motion by Mr. Adler, seconded by Mr. D’Onofrio, that Fire Items A-D are adopted as written.

Motion **CARRIED** by a roll call vote 4-0.

4. APPLICATION FOR DISABILITY PENSION**Fire** - Attachments

~~Name~~ _____ ~~Ret Date:~~ _____ ~~Eff Date:~~ _____ ~~Application Type~~

No additions or deletions at this time

5. APPLICATION FOR DISABILITY PENSION**Police** - Attachments

~~Name~~ _____ ~~Ret Date:~~ _____ ~~Eff Date:~~ _____ ~~Application Type~~

Daniel Deloria _____ Accidental

No action taken by the Fire Board on this Police Item

6. ADMINISTRATIVE ASSISTANT RECRUITMENT- Status update

The candidate hired for the Administrative Assistant position subsequently rescinded her job acceptance as she was made a counteroffer by her current employer. Discussion took place on potential options to fill this vacancy. Mr. Adler asked if it would be possible to hire a temp person for a permanent position. Mr. Ewings asked, what are the minimum hours for a position to be benefits eligible? He explained that during the previous interview process, it was clear that many of the candidates that applied for the 20 hour and no benefits recruitment, were looking for full-time and benefits. Mayor Romero stated that the municipal student program would be a good option as well as the temp agency. Mr. D’Onofrio stated that even with these two options, in the event they don’t work out, we need to entertain the idea of making this vacancy a full-time position as the potential of a person staying long term increases. Mr. Fimbres stated that in his experience, students are good workers and good people, but they see situations like this as a steppingstone with no intention of staying at any length of time. Mr. Adler would like to start the process of transitioning this position into a full-time position with benefits. Ms. Rosenberry stated that although this request was made in the recent budget process, it was not considered when adopted. She explained that the Local Boards need to make this request again in the next budget cycle and if approved, it would be effective July 1, 2026. The next budget cycle

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requests need to be submitted sometime in December 2025. Mr. Ewings stated that Ms. Curbelo should move forward and start the process of finding a temporary person and possibly hire a student when the school year starts. Mayor Romero told Ms. Curbelo to do what she needs to do to fill this position. She further stated that as a board, we can hire who we want. Mayor Romero suggested taking the recent recruitment and making it an open until filled recruitment. Mr. D'Onofrio suggested reaching out to Pima Community College to see if there are student internship programs we can tap into. In summary, both a temp agency and a college student will be considered with the plan to request a full-time position in the FY27 budget for the Administrative Assistant position. Ms. Rosenberry will provide a contact person from the City of Tucson HR to Ms. Curbelo to get this process started.

7. FUTURE AGENDA ITEMS

Administrative Assistant vacancy status update

8. FUND/OFFICE INFORMATION

- LODD for Mrs. Quinn has been approved retroactively and she has been notified.
- TFD member Mr. Lopez had his leaves paid out when he intended to defer some compensation, but due to unexpected personal circumstances, he didn't get a chance to make the request. We worked with Payroll to reverse the payouts and defer the requested compensation.
- PSPRS contacted us regarding a Tier 3 member who should be a Tier 1. This will be a huge project as a retroactive adjustment by pay period going back to 2019 will need to be completed. The member worked in a different PSPRS employer and made one contribution that hadn't been captured when he first started with the City of Tucson.
- The PSPRS Tucson Police and Tucson Fire Local Board Office will be closed on the 4th of July
- The new PSPRS platform does not have a start date yet
- City of Tucson is switching to a new timekeeping system eff July 27th and all employees will need to complete training
- Ms. Curbelo has been asked to attend a meeting regarding the DROP Extension program with members from the City Manager's office, Tucson Police and Tucson Fire.
- The local board office will be meeting with the upcoming new recruit class on July 9th to enroll them in the PSPRS system.
- Mr. D'Onofrio informed the board that Mr. Quinn will be placed in the memorial wall in Colorado Springs, CO Sept 2026
- Ms. Rosenberry asked if anyone knew who the new PSPRS Administrator is as the city manager's office would like to invite him/her to a meeting.

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9. CALL TO AUDIENCE

None

10. ADJOURNMENT

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m.** on **August 7, 2025**, in Fire Central **Room 262**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

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