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Revised **HYBRID MEETING NOTICE**

Independent Audit and Performance Commission (IAPC)

Friday, June 6, 2025 – 11 a.m.

Location: 255 W. Alameda St., Tucson, Arizona, 85701; City Hall, 5th floor

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting virtually through technological means, as well as in-person. The meeting will be recorded and posted to City Boards, Committees, and Commissions website for public review.

For those individuals new to Microsoft Teams, please get the app now and be ready when the meeting starts, or join using your current browser if you do not have the app:

Microsoft Teams [Need help?](#)

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Meeting ID: 253 441 573 256 7

Passcode: QC7xe6My

Dial in by phone

[+1 213-293-2303,,379135377#](#) United States, Los Angeles

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Phone conference ID: 379 135 377#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

For technical assistance accessing the meeting online, please contact Sarah.Denman@tucsonaz.gov

AGENDA

- 1. Call to Order and Roll Call – Burke, Lahti, Pawlak, Clarke**
- 2. Approval of the February 5 & March 5, IAPC Meeting Minutes – 5 minutes**
- 3. Staff Update – 5 minutes**

- i. Business Services Staff will provide an update to the commission.
- 4. Discussion of Comparative Municipality Internal Audit Programs– 30 minutes**
 - i. Chairperson Pawlak will lead the discussion.
- 5. Review of IAPC Meeting Frequency and Bylaws – 30 minutes**
 - i. Chairperson Pawlak will lead the discussion on reviewing the IAPC meeting frequency and bylaws.
- 6. Review sections of the Tucson Code Regarding IAPC Functions and Reporting Requirements—15 mins**
 - i. Chairperson Pawlak will lead the discussion.
- 7. Discussion on Six (6) Month Meeting Report on IAPC Meeting Plan—15 mins**
 - i. Chairperson Pawlak will lead the discussion.
- 8. Call to the Audience – 10 minutes**
 - i. This is the time any member of the public can address the Independent Audit and Performance Commission. Due to time constraints, the amount of time allotted to this item is 15 minutes. An individual is allowed three minutes to address the commission. Due to Open Meeting Law, commissioners cannot discuss topics that are not on the agenda. Items brought up by the public may be considered for discussion at a future meeting.
- 9. Future Agenda Items – 10 minutes**
 - i. IAPC Chairperson Pawlak will lead a discussion on future agenda items.
- 10. Adjournment**
 - i. The next meeting of the IAPC will be determined prior to the next meeting and posted on the IAPC website no later than 24 hours prior to the meeting.

Commission Members Representing the Office of:

(Mayor) Vacant; **(W1)** Vacant; **(W2)** Bruce Burke; **(W3)** Michel Lahti; **(W4)** Vacant; **(W5)** Robert Clark, Vice Chairperson; **(W6)** Lois Pawlak, Chairperson

Staff Liaisons:

Sarah Denman, Executive Assistant to the City Manager's Office

Note:

Persons with a disability may request reasonable accommodation by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.