

**CITIZENS' WATER ADVISORY COMMITTEE
(CWAC) Conservation & Education Subcommittee**

Wednesday, May 7, 2025, 10:00 a.m.

Virtual Meeting – Microsoft Teams

Legal Action Report and Meeting Minutes

1) Call to Order / Opening Statement:

The meeting was called to order at 10:01 a.m.

2) Roll Call:

Those present and absent were:

Present:

Lisa Shipek (Chair)

Representative, Ward 3

Val Little (Virtual)

Representative, City Manager

Andrea Gerlak (Virtual)

Representative, City Manager

Raul Ramirez (Virtual)

Representative, Ward 1

Absent:

3. Announcements – None.

4. Call to the Audience – None.

5. **Review and approval of March 26, 2025, Legal Action Report and Meeting Minutes -

Member Little moved to approve the Legal Action Report & Minutes. Member Ramirez duly seconded the motion. The motion passed on a voice vote of 4 – 0.

6. **Subcommittee discussion – meeting schedule—staff proposed the subcommittee meets virtually on the fourth Wednesday of each month from 2:00 p.m. to 4:00 p.m. or the second or fourth Tuesday of each month at 2:00 p.m. to 4:00 p.m. The Tuesday option did not work for all of the members. The committee briefly discussed Wednesday options and availability. **Motion:** Member Gerlak motioned for the CWAC C&E subcommittee to meet virtually on the fourth Wednesday of each month at 2:00 p.m. Member Ramirez duly seconded the motion. The motion passed on a voice vote 4-0. The subcommittee agreed the meetings would start in May, their summer break would take place in June and July, and the fall meetings would start in August on the 27th, in place of September.

7. Business Plan Review – James MacAdam, Tucson Water Administrator, introduced the Conservation & Stormwater Resources (CSR) Division Business Plan. Tucson Water leadership requested each division to create a five-year outlook. The document is designed to be a living document for the division to identify and meet future goals. Those items reviewed and discussed were:

- a. Conservation Program
 - 1. Strategic Goals
 - i. Planned Activities FY25-29
 - 1. FY25
 - 2. FY26
 - 3. FY27-29
 - 2. Staffing
 - 3. Future Equipment Needs
- b. Storm to Shade Program
 - 1. Planned Activities FY25-29
 - i. FY25
 - ii. FY26
 - iii. FY27-29
 - 2. Staffing

8. **Call to the Audience** – None.

9. **Adjournment** at 10:51 a.m.