

CITIZENS' WATER ADVISORY COMMITTEE (CWAC)  
Finance Subcommittee

Thursday, April 24, 2025, 2:00 p.m.

Virtual Meeting via MS Teams

**Legal Action Report and Meeting Minutes**

**1. Call to Order -**

Chair Washburn called the meeting to order at 2:00 p.m.

**2. Roll Call – Those present and absent were:**

Present:

|                        |                              |
|------------------------|------------------------------|
| Steven Washburn, Chair | Representative, City Manager |
| Rory Juneman           | Representative, City Manager |
| Val Little             | Representative, City Manager |

Absent:

**3. Announcements – None**

**4. Review & Approval of March 20, 2025, Legal Action Report and Meeting Minutes –**  
Member Juneman moved to approve the Legal Action Report and Meeting Minutes; Member Little duly seconded the motion. The motion passed on a roll call vote of 3 – 0.

**5. Small Ag Pilot Program Update –** Chair Washburn delayed this item. The Pima County co-presenter is unable to attend the meeting.

**6. Q3 Update –** Elias Duran, Finance Manager, Business Services division, City of Tucson Finance Department, reviewed and discussed the FY 2025 Q3 Financial Review. The items discussed were:

- a) FY 2025 Revenue
- b) FY 2025 Expenses: Water Utility Funds
  - i) Water Utility Fund: Exp vs. Rev with Cash Balance Highlights
  - ii) Water Utility Fund: Days Cash on Hand
- c) FY2025 Capital Improvement Projects
- d) FY2025 Revenues Vs. Expenses
  - i) FY 2025 Expenses: FD584 - Conservation

(1) Conservation Fund: Exp vs. Rev with Cash Balance

e) FY2025 Expenses: FD204 – GSI

i) GSI Fund Exp vs. Rev with Cash Balance

The committee had an opportunity to ask questions throughout the presentation. No action was taken on this item.

**7. Rate Class Simplification** – Colin Jones, Administrator |, City of Tucson Water Department, reviewed and discussed the Commercial and Industrial Rate Class Merger. The items discussed were:

- a) Agenda
- b) Historical Background
- c) Code Definitions
- d) Rates Today
- e) Staff Determination
- f) Impacts to Customers
- g) Impacts to Staff
- h) Impacts to Revenue

The committee had an opportunity to ask questions throughout the presentation. Member Little motion: Moved for this item to be discussed at full committee. The motion was duly seconded by Member Juneman. Discussion: None. The motion passed on a voice vote 3-0.

**8. Call to Audience** – None

**9. Adjournment** – The meeting was adjourned at 3:03 p.m.