

Pima County/Tucson Women's Commission

FULL COMMISSION

Wednesday, March 5, 2025, 6:00 p.m.

DRAFT Minutes

1. Call to Order/Roll Call:

The meeting was called to order by Vice-Chair Sierra Yamanaka at 6:05 p.m.

Attending Commissioners:

Molly Ring	Pima County District 1
Annie Sykes	Pima County District 5
Ana Marrufo	City of Tucson Ward 1
Sierra Yamanaka	City of Tucson Ward 2
Maria Vianey Valdez-Cardenas	City of Tucson Ward 5
Roberta Vance	City of Tucson Ward 4
Joyce Wong	PCTWC Commission

Absent:

Kim Fitch	Pima County District 3
Cathy Bosch	PCTWC Commission

Guests:

Lauren Burson

2. The Pledge of Allegiance was recited.

3. Review and Approval of Minutes from meeting of February 5, 2025:

It was moved by Molly Ring, duly seconded by Ana Marrufo, to approve the minutes of February 5, 2025. Motion carried by a voice vote of 7 to 0.

4. Finance and Operations:

a. Treasurer's Report –

Molly Ring provided the Treasurer's Report. The current balance in the checking account is \$9,013.45 and the savings account balance is \$33,209.84. Molly Ring stated she and Cathy Bosch are working on a P&L statement and will provide that information to the commission in the ensuing meetings.

It was moved by Maria Vianey Valdez-Cardenas, duly seconded by Roberta Vance, to accept and approve the Treasurer's Report. Motion carried by a voice vote of 7 to 0.

b. Operations –

- i. Adobe Repair –** No update.
- ii. Status of The Presidio –** No update.
- iii. Add Google Accounts –** Molly Ring created an email the public can use to send communication to the PCTWC: PCTWCinfo@gmail.com. This email was shared with the Clerk of the Board and the City Clerk's Office to post on their website. Molly Ring will monitor this email. Roberta Vance and Ana Marrufo will be back-ups. The Shared Google Drive was shared with all members for easy access to all documents, including financial reports, agendas and minutes. Ana Marrufo uploaded the documents to the Shared Drive.

5. Discussion of Revitalizing the PCTWC:

- a. Commissioner Update –** Shannon Wesche decided not to join the commission due to other obligations. Roberta Vance and Joyce Wong completed their documents for their respective appointments.
- b. Possible New Commissioners -** Lauren Burson reached out to Dr. Matt Heinz, District 2 Pima County Supervisor, for her appointment. She will have more information at the next meeting

c. Subcommittee Breakout/Reports:

- i. Website/Social Media Subcommittee –** Members of this subcommittee met virtually on February 26, 2025. They discussed the project to revamp the website, content development, timelines and deadlines. Members said the target audiences will be broad to target people in general so anyone can reach out the PCTWC for resources. Possible platforms will include LinkedIn, Facebook, and Instagram. Discussion ensued for future engagement strategies that will include a monthly newsletter and advertisement on Facebook. Molly Ring did not receive a response from the owner of the old domain to obtain login information.

It was moved by Annie Sykes, duly seconded by Maria Vianey Valdez-Cardenas, to accept and approve the Website/Social Media Subcommittee minutes. Motion carried by a voice vote of 7 to 0.

ii. **Strategic Planning Subcommittee** - Sierra Yamanaka shared the TeamUp application was submitted and the PCTWC won the grant award that includes consultant time with Cheryl House. The retreat will be guided by Cheryl and the PCTWC needs to schedule this event before Memorial Day.

iii. **DV Resource Guide** – No update.

d. **Possible Event with the Women's Foundation** – No update.

e. **Forge Grant** – Sierra Yamanaka has not heard back regarding the numerous \$65,000 and \$1,000 grants to be awarded. More information to come at the next meeting.

6. **Old Business** – None

7. **New Business** – Sierra Yamanaka reminded the commissioners the 2024 Annual and Attendance Report are due for submission to the City Clerk's Office as soon as possible. She will draft the annual report and Ana Marrufo will create the attendance report. Both will be submitted the following week.

8. **Call to the Public / Announcements:**

The United Hearts of Arizona is hosting the Women of Worth Awards Ceremony at Sonora Venue, 828 N. Stone Ave. Maria Vianey Valdez-Cardenas invited the commission to attend the awards breakfast on March 23, 2025 at 9 a.m. There is also an opportunity to nominate Kim Fitch for this award.

The League of Women Voters will also host a breakfast at the Doubletree Hotel on March 7, 2025 at 8 a.m. Annie Sykes encouraged the commissioners to purchase a ticket and support women candidates and elected officials in our community.

9. **Upcoming Meetings:**

Next meeting will be held on April 2, 2025 at 6:00 p.m.

10. **Adjournment:**

Meeting adjourned at 6:54 p.m.