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HYBRID MEETING NOTICE

Independent Audit and Performance Commission (IAPC)

Wednesday, March 5, 2025 - 3:00 P.M.

Location: 255 W. Alameda St., Tucson, Arizona, 85701; City Hall, 5th floor

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting virtually through technological means, as well as in-person. The meeting will be recorded and posted to City Boards, Committees, and Commissions website for public review.

For those individuals new to Microsoft Teams, please get the app now and be ready when the meeting starts, or join using your current browser if you do not have the app:

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Meeting ID: 279 748 880 197

Passcode: VM6Dq7hV

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Phone conference ID: 577 060 77#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

For technical assistance accessing the meeting online, please contact Sarah.Denman@tucsonaz.gov

AGENDA

- 1. Call to Order and Roll Call**
- 2. Approval of the February 5, 2025, IAPC Meeting Minutes – 5 minutes**

3. Staffing Update- CFO/Assistant City Manager, Anna Rosenberry – 15 minutes

- i. CFO/Assistant City Manager, Anna Rosenberry, will provide the commission will give a brief update on internal auditor hiring.

4. Discussion of 2024 IAPC Report to Mayor & Council – 10 minutes

- i. Chairperson Pawlak will lead discussion on internal audit function review report.

5. Subcommittee Report on Internal Audit Function Review – 10 minutes

- i. Chairperson Pawlak will lead discussion on internal audit function review report.

6. Call to the Audience – 15 minutes

- i. This is the time any member of the public can address the Independent Audit and Performance Commission. Due to time constraints, the amount of time allotted to this item is 15 minutes. An individual is allowed three minutes to address the commission. Due to Open Meeting Law, commissioners cannot discuss topics that are not on the agenda. Items brought up by the public may be considered for discussion at a future meeting.

7. Future Agenda Items – 15 minutes

- i. IAPC Chairperson Pawlak will lead a discussion on future agenda items.
 - 1. List of future items:
 - a. FY24 Budget Book Presentation

Potential future agenda item:

- Review sections of the Tucson Code regarding IAPC functions and reporting requirements.
- Review of IAPC meeting frequency and time of day.
- Discussion on six (6) month meeting report on IAPC meeting plan.

8. Adjournment

- i. The next meeting of the IAPC is scheduled for Wednesday, April 2, at 3:00 p.m.

Commission Members Representing the Office of:

(Mayor) Vacant; (W1) Vacant; (W2) Bruce Burke; (W3) Vacant; (W4) Vacant; (W5) Robert Clark, Vice Chairperson; (W6) Lois Pawlak, Chairperson

Staff Liaisons:

Sarah Denman, Executive Assistant to City Manager Timothy Thomure, City Manager's Office

Note:

Persons with a disability may request reasonable accommodation by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.