



PRS  
P.O. Box 27210  
Tucson, Arizona 85726-7210  
(520) 791-4213 (Voice)  
(520) 791-2639 (TDD)  
(520) 791-4017 (FAX)

**TUCSON-PIMA COUNTY HISTORICAL COMMISSION'S  
PLANS REVIEW SUBCOMMITTEE (PRS)**

**MEETING NOTICE AND AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tucson-Pima County Historical Commission and to the general public that the Plans Review Subcommittee (PRS) of the Tucson-Pima County Historical Commission will hold the following hybrid meeting, which will be open to the public on:

**THURSDAY, FEBRUARY 13, 2025, AT 1:00PM**

If a member of the public wishes to join through the remote format via Zoom on a computer, smart phone, room device, or telephone:

[Click Here to Join Meeting](#)

Meeting ID: 869 9456 1319

**To Join by Phone:**

**One tap mobile**

+17193594580,,86994561319#

+12532050468,,86994561319#

**Or call in (audio only)**

+1 719 359 4580

Meeting ID: 869 9456 1319

Members of the public may also join in online by going to the PRS' website and clicking "Click Here To Join Meeting" at the top of the page. This agenda and agenda materials are also available in the PRS' website: [www.tucsonaz.gov/Departments/Planning-Development-Services/Public-Meetings-Boards-Committees-Commissions/Tucson-Pima-County-Historical-Commission-Plans-Review-Subcommittee](http://www.tucsonaz.gov/Departments/Planning-Development-Services/Public-Meetings-Boards-Committees-Commissions/Tucson-Pima-County-Historical-Commission-Plans-Review-Subcommittee)

*For materials in accessible formats, and/or materials in a language other than English, please contact Michael Taku at (520) 837-4963, Michael.Taku@tucsonaz.gov, no later than Wednesday, February 12, 2025.*

*Para solicitar materiales es formatos accesibles, y/o materiales en español, por favor comuníquese con María Gayosso al (520) 837-6972, Maria.Gayosso@tucsonaz.gov, a más tardar el Miércoles 12 de Febrero de 2025.*

## **AGENDA**

1. **Call to Order / Roll Call**  
Terry Majewski (Chair)  
Jan Mulder  
Savannah McDonald  
Joel Ireland  
Rikki Riojas  
Andrew Christopher
2. **Review and approval of 12/10/2024 and 12/12/2024 Legal Action Reports (LAR) and Meeting /Minutes Action**
3. **Historic Preservation Zone Review Cases**  
*UDC Section 5.8/TSM 9-02.0.0/Historic District Design Guidelines/Revised Secretary of the Interior's Standards and Guidelines*
  - 3a. **SD-1124-000123/TC-RES-1024-05953, 925 N 3rd Avenue** **Action**  
Construction of a new Accessory Dwelling Unit (ADU), windows, fencing, garage door, pool deck, concrete stairs and landscaping.  
Full Review/West University Historic Preservation Zone  
Contributing Resource/Rehabilitation Standards  
Estimated time: 30 minutes
  - 3b. **SD-0424-00036/TC-COM-0224-00276, 350 S Convent Avenue [Zoning Violation]** **Action**  
Replaced wood front door with transom with new steel door design without historic review approval/permit. At issue: design, material compatibility and court action. Review for full code compliance.  
Full Review/Barrio Historico Historic Preservation Zone.  
Contributing Resource/Rehabilitation Standards  
Estimated time: 30 minutes
  - 3c. **SD-0225-00021/TC-COM-0224-00276, 197 N Church Avenue** **Action**  
Metal Plaque sign to be installed in the pocket park along Church Avenue and Washing Street. Sign is developed by the Daughters of the American Revolution and recognizes the 250th birthday of the country, while recognizing the early residents of Tucson. Donated by Pomeroy Foundation  
Full Review/RNA/El Presidio Historic Preservation Zone.  
Contributing Resource/Rehabilitation Standards  
Estimated time: 20 minutes
  - 3d. **TP-PRE-0125-00011, 182 N Court Avenue** **No Action**  
**The Soledad Jacome House (1874): Proposed modifications for accessibility and adaptive reuse.**  
Courtesy Review/Downtown IID/RNA/El Presidio National Historic District  
Contributing Resource/Rehabilitation Standards  
Estimated time: 20 minutes

**4. Public and Institutional Use in a Development Zone Discussion**

- 4a. Discussion on the use of Public and Institutional buildings as comparative properties in Development Zones

**5. Task Force on Inclusivity Report Recommendations**

- 5a. Discussion on Best Practices for Naming of City- and County-Owned Physical Assets

**6. Current Issues for Information/Discussion**

- 6a. **Minor Reviews**  
Staff will provide an update on recent Minor Reviews.
- 6b. **Appeals**  
Staff will provide an update on any appeals.
- 6c. **Zoning Violations**  
Staff will provide an update on any on-going zoning violations.
- 6d. **Review Process Issues.**

**7. Summary of Public Comments (Information Only)**

Note: Public comment on any of the items on this agenda or other matters relevant to this subcommittee can be made prior to the meeting by emailing [Michael.Taku@tucsonaz.gov](mailto:Michael.Taku@tucsonaz.gov), by noon on February 12, 2025. Any comments received will be provided to PRS members in advance of the meeting.

**9. Future Agenda Items for Upcoming Meetings**

Next Scheduled Meeting is February 27, 2025

**10. Adjournment**

MT:MG/PL - Advanced Planning - Documents\Historic Preservation\PRS Agendas LAR Recordings\2025\ 021325  
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