



Tucson Police and Fire PSPRS Boards
P O Box 27210
Tucson, AZ 85726-7210
(520) 791-4282 (Voice)
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MEETING MINUTES Tucson Fire PSPRS Board Tuesday, January 7, 2025 at 9:00 a.m.

Members of the Boards, staff, and the public may attend in person or remotely, through technological means, as permitted under Arizona law. ***For members of the public that want to attend remotely, a Microsoft Teams conference call bridge has been established so the meeting can be accessed via telephone.***

To access the meeting by telephone through the Microsoft Teams conference call bridge, dial (213) 293-2303 then enter access code 901 633 955#

Mr. Paul Fimbres called the Tucson Police and Tucson Fire PSPRS Board meetings to order at 9:06 a.m.

1. ROLL CALL

Fire Board Members:

Present:	Paul Fimbres	Member
	Anna Rosenberry	Member
	Jason Adler	Member
	Anthony D'Onofrio	Member

Also Present:

Alon Hackett	Police Board Member
Mark Ewings	Police Board Member
Steven Bossé	Board Attorney
Elizabeth Curbelo	Board Secretary
Tammy Webb	Local Board Office

A Fire Board quorum was established with Ms. Rosenberry, Mr. Fimbres and Mr. Adler attending in person while Mr. D'Onofrio attended remotely. Mayor Romero was absent/excused.

2. POLICE CONSENT AGENDA: ITEMS A – D**A. MINUTES FOR APPROVAL – December 5, 2024****B. ELECTION TO PARTICIPATE IN DROP**

<u>Name</u>	<u>Yrs of Srv</u>	<u>Date</u>	<u>Eff. Date</u>
Miguel Verdugo			12/30/2024
Oscar Cuellar			12/31/2024
Jon Collamore			01/31/2025
Jeffrey Halvorson			01/22/2025
Scott Sullivan			01/31/2025

C. PENSION PAYROLL – Additions and deletions to benefits

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
Jeffrey Mockbee	NSR out of DROP		12/30/2024	\$5,624.89
Scott Coons	NSR out of DROP		12/20/2024	\$3,637.81
Lee McNitt	NSR out of DROP		01/17/2025	\$6,627.41
Thomas Hawke	NSR	01/31/2025	02/01/2025	\$6,224.76
Steven Clark	ADR	12/30/2024	12/31/2024	TBD

D. APPROVAL OF EXPENDITURES

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	December Retainer	12/01/2024	\$400.00	Workday
Sunnyside Medcenter	December Invoice	12/09/2024	\$1,100.00	Workday
Sunnyside Medcenter	November Invoice	11/21/2024	\$1,550.00	Workday
Bradley R. Johnson	November Invoice	11/21/2024	\$2,532.00	Workday

No action taken by the Fire Board on this Police Item.

3. FIRE CONSENT AGENDA: ITEMS A – D**A. MINUTES FOR APPROVAL- December 5, 2024****B. ELECTION TO PARTICIPATE IN DROP**

<u>Name</u>	<u>Yrs of Srv</u>	<u>Date</u>	<u>Eff. Date</u>
Justin Buchanan			01/31/2025
Tommy Campuzano			12/31/2024

Please note: Legal Action may be taken on any agenda item

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Cody Comer	01/31/2025
Joseph Noriega	01/31/2025
Ruben Olivares	01/31/2025
Jason Rhyner	01/25/2025
Robert Roberson	01/28/2025
Jeffrey Shipley	12/31/2024
Andrew Skaggs	01/31/2025
Matthew Thompson	01/22/2025
Todd Thompson	01/06/2025
Nathan Weber	01/28/2025
Jason West	12/21/2024

C. PENSION PAYROLL – Additions and deletions to benefits

Name	Transaction Type	LDW	Eff Date	Ben Amount
Daniel Scott	NSR	01/22/2025	01/23/2025	\$5,277.66
Robert Oppel	NSR out of DROP		01/20/2025	\$3,854.09
Steven Oppel	NSR out of DROP		01/21/2025	\$4,619.12
Robert Schacht	NSR out of DROP		01/27/2025	\$3,967.19
Kenneth Schuette	NSR out of DROP		01/31/2025	\$5,133.33
Aarron Schreiber	ADR	12/30/2024	12/31/2024	TBD

D. APPROVAL OF EXPENDITURES

Company Name	Description	Date	Amount	Method
Bossé Rollman PC	December Retainer	12/01/2024	\$ 400.00	Workday

Motion by Mr. Adler, seconded by Mr. D’Onofrio, that Fire Items A-D are adopted as written.

Motion **CARRIED** by a roll call vote 4-0.

4. APPLICATION FOR DISABILITY PENSION**Fire** - Attachments

Name **Ret Date:** **Eff Date:** **Application Type**

No additions or deletions at this time

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5. APPLICATION FOR DISABILITY PENSION**Police** - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Robert Garza Jr	01/29/2024	N/A	Accidental
Keith McCrocklin	N/A	N/A	Accidental

No action taken by the Fire Board on this Police Item.

6. DISABILITY PENSION REVIEW OF IME REPORT**Fire** - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
NONE			

7. DISABILITY PENSION REVIEW OF IME REPORT**Police** - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Stephanie Brown	N/A	N/A	Annual IME
Jeffrey Weygand	N/A	N/A	Annual IME
Robert McCusker	N/A	N/A	Accidental
Jacques Spronken	04/12/2024	N/A	Accidental

No action taken by the Fire Board on this Police Item.

8. ADMINISTRATIVE ASSISTANT RECRUITMENT STATUS

Ms. Curbelo informed the local board members that the recruitment committee reviewed the applicants for the Administrative Assistant recruitment and 9 applicants have been scheduled for an interview that is scheduled for January 8, 2025.

9. PSPRS LOCAL BOARD DRAFT BUDGET

The draft budget provided was reviewed. Ms. Rosenberry recommended adjusting the medical expense category to account for annual possible increases. A decision was made to table approving the proposed budget for the February 6th PSPRS local boards meeting.

Motion to table made by Mr. Adler, seconded by Mr. D'Onofrio

Motion **CARRIED** by a roll call vote 4-0

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10. DRAFT ANNUAL REPORT

Mr. Ewings requested that the annual report be revised and tabled to reflect stats on items reviewed by the local boards throughout the year 2024.

Motion to table made by Mr. Adler, seconded by Mr. D'Onofrio

Motion **CARRIED** by a roll call vote 4-0

11. RECORD RETENTION POLICY (discussion only)

Mr. Bosse explained that state statute A.R.S 41-151.14 states that the Arizona State Library establishes the general retention schedules. The guidelines applicable to the PSPRS local board are that budgets are kept permanently while employment records are kept 15 years after termination of employment. This topic will be placed on the next PSPRS local boards meeting. Mr. Bosse commented that digital storage is equivalent to an original. It was suggested to send the City Clerk a draft of the proposed PSPRS local boards retention policy and ask them what the city record retention policy is.

12. SOCIAL SECURITY FAIRNESS ACT (discussion only)

Mr. Bosse informed both local boards that the social security act provision where there is a reduction of Social Security benefits based on a person's work record or the work record of their spouse or former spouse while entitled to a public pension from work not covered by Social Security, has been eliminated. Should people have questions about this, they should contact the social security administration directly.

13. FUTURE AGENDA ITEMS

- The City of Tucson Manager, Tim Thomure, will be attending the February 6th PSPRS Local Boards meeting and the discussion taking place should be placed at the beginning of the agenda.
- Administrative Assistant Recruitment Status Update
- PSPRS Local Boards Draft Budget
- Annual Report

14. FUND/OFFICE INFORMATION

- Ms. Curbelo informed both local board members that the annual attendance form had been submitted to the City Clerk's office.

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- Ms. Webb informed both local board members that she had worked on a retro project of 74 firefighters that spanned 2 years and it was very time consuming and complicated.

15. CALL TO AUDIENCE

16. ADJOURNMENT

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m.** on **February 6, 2025** in Fire Central **Room 280**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

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