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Legal Action Report – Meeting Minutes Design Review Board (DRB)

Members of the Design Review Board (DRB) held a meeting, which was open to the public on:

Date and Time: Friday, January 10, 2025, 7:30 a.m.

Location: Meeting was held virtually using Microsoft Teams

- | | |
|-------------------------------------|----------------|
| 1. Call to Order / Roll Call | 7:34 AM |
| Paige Anthony | Absent |
| Caryl Clement | Present |
| Cade Hayes | Present |
| Grace Schau | Absent |
| Chris Stebe, Chair | Present |

A quorum was established.

2. Review and Approval of 12/20/2024 Draft LAR and Meeting Minutes	Action Taken
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The motion was made by DRB Chair Stebe to approve the LAR and draft minutes of December 20, 2024. The motion was duly seconded by DRB member Clement. All in favor. Motion passed 3-0.

3. Review and Ratification of November 1, 2024 Agenda	Action Taken
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The motion was made by DRB Chair Stebe to approve the ratification of the November 1, 2024, agenda. The motion was duly seconded by DRB member Hayes. All in favor. Motion passed 3-0.

4. Call to the Audience

No speakers present.

5. [SD-1124-00112](#) – De Novo Market & Tap – Continued from 12/20/2024

Related Activity #s: [TD-DEV-1124-00303](#), [TC-COM-1124-02161](#)
[177 N Church Ave](#) (Parcel # [117110170](#))

OCR-2 Zoning
RNA Review

Action

Staff indicated design materials are not yet available for review; therefore, this item should be continued to January 24, 2025.

The motion was made by DRB member Clement to continue the case to the DRB meeting scheduled for January 24, 2025. The motion was duly seconded by DRB member Hayes. All in favor. Motion passed 3-0.

6. [TP-DDO-1124-00008](#)

Related Activity #s: [TC-RES-1222-01632](#)

[3438 N Wilson Dr](#) (Parcel # [11305192A](#))

RX-2 Zoning

Design Development Option (DDO) Appeal

Action

The applicant was contacted by staff via phone and email during the meeting and the applicant did not respond. The applicant was not available to present the project. Staff member Mark Castro asked the board if they wanted him to give a summary and the board indicated that they would like to hear Mark present. Mark presented a summary to the board.

Staff Clarifications

- a) The board's role on the appeal concerns verifying that the previous judging body (BOA) made a decision in alignment with all applicable rules, and standards.

The applicant was reached by staff before the meeting was adjourned and indicated that they were not able to attend the meeting and hoped the meeting could be continued.

The motion was made by DRB Chair Stebe to continue that case. The motion was duly seconded by DRB member Clement. All in favor. Motion passed 3-0.

7. Staff Announcements

Informational

Staff requesting possible DRB meeting time change to accommodate possible DRB members that need 8:30 A.M. meeting instead of 7:30 A.M. This will be added to the agenda on 1/24/25.

8. Adjournment

Meeting adjourned at 8:31 AM.