



West University Historic Zone Advisory Board
*Tuesday, December 10, 2024, at 6:00PM
Virtual Meeting
Meeting Minutes/Legal Action Report_AMENDED

1.Call to Order/Roll Call

Meeting Opened 6:02 pm

Board Members Attending: McDonnell, Spetnagle, Glock, and Stoner

Guests: Michael Taku, Maria Gayosso, Adam Luckow, Stacey Cochran, Bill Ford, Nathan Luckow

2. Approval of LAR – November 12th, 2024

Glock motions to approve. Stoner seconds. Approved by roll call vote 6-0.

3. Call to Audience

There was no call to the audience.

4. Reviews

a. SD-0524-00049/TC-RES-0424-02101, 901 N3rd Ave

No applicant present.

b. SD-1124-00123/TC-RES-1024-05953, 925 N 3rd Ave

Stacey Cochran presenting. Began with overview of project and precedence in the development zone.

Bill Ford (architect) presented detailed drawings of the carriage house. Discussion of building height as compared to contributing building height. Carriage house will not be visible from 3rd Ave. Window materials will be clad wood. Door material to be wood. Discussion of fencing materials. Cedar is allowed.

Taku asks applicant to describe what about the new construction design will differentiate it from the contributing house. Asks for that answer to be provided in writing.

Glock motions to approve as submitted with the following comments: Garage door to be a roll up door with similar pattern as presented, east elevation clear glass space allow for swing or sliding door entry. Fencing can be handled as a minor review at a future date.

Fajardo seconds, motion approved 5-0.

5. WUHZAB Design Guidelines

McDonnell discussed meeting earlier in the day with the plans review subcommittee (PRS). Constructive comments were made by PRS and will be made available to rest of WUHZAB board. One more session is needed with PRS to complete the review. About 10 pages remaining. Will work with Michael Taku to schedule next and final session early next year. After that, we expect PRS approval and subsequent approval by M&C.

6. Staff Updates

Gayosso informed that TEP has filed for part of the application for the transmission line project. Board requested discussion with the appropriate city office on what criteria should be used by the board to assess the project.

7. Future Agenda Items

Item 4a will be placed on future items

8. Adjournment

Meeting adjourned at 8:02 pm.

-Rick McDonnell (acting secretary)