

# **Pima County/Tucson Women's Commission**

## **FULL COMMISSION**

Wednesday, November 6, 2024, 6:00 p.m.

APPROVED Minutes

### **1. Call to Order/Roll Call:**

The meeting was called to order by Chair Kim Fitch at 6:05 p.m.

#### **Attending Commissioners:**

Kim Fitch	Pima County District 3
Annie Sykes	Pima County District 5
Ana Marrufo	City of Tucson Ward 1
Molly Ring	Pima County District 1
Sierra Yamanaka	City of Tucson Ward 2
Shannon Wesche	Guest
Roberta Vance	Guest

#### **Absent:**

Maria Vianey Valdez-Cardenas	City of Tucson Ward 5
Cathy Bosch	PCTWC Commission
Lisa Nutt	PCTWC Commission

### **2. The Pledge of Allegiance was recited.**

### **3. Review and Approval of Minutes from meeting of October 2, 2024:**

It was moved by Vice Chair Sierra Yamanaka, duly seconded by Commissioner Molly Ring, to approve the minutes of October 2, 2024. Motion carried by a voice vote of 5 to 0.

### **4. Finance and Operations:**

#### **a. Treasurer's Report:**

- Chair Kim Fitch reported our checking account has \$8,115.57 and the savings account has \$33,193.47.

#### **b. Operations:**

- The building needs some adobe repairs. Chair Kim Fitch will meet with tenant, Joyce Wong to get all locations of leaks and will continue to get updated bids.

- Chair Kim Fitch said the status of the Presidio tenant's new rental amount is still pending. She will meet with them and report back at the next meeting.
- The leak in the conference room has not been taken care of (part of the stucco repairs) but the swamp cooler has been winterized. Invoice for repair work prior to the winterization appears to be unreasonable and has not been paid. The work should have been covered under warranty. Chair Kim Fitch will speak to the technician regarding the invoice.
- Chair Kim Fitch took the commissioners and guests on a tour of the building as most are new and they wanted to see the office and spaces available for use.

## **5. Revitalizing PCTWC**

- a. Chair Kim Fitch went to the Arizona Corporation Commission and is now the official Statutory Agent. The PCTWC is reinstated as an active organization. The current officers have been listed and Chair Kim Fitch is listed as statutory agent.
- b. Commissioner Molly Ring has been officially appointed by Pima County District 1 Supervisor, Rex Scott and will contact the Deputy Clerk of the Board, Katrina Martinez, regarding BCC training. She will forward any information to the commissioners.
- c. Guest Shannon Wesche contacted Ward 6 Councilmember Karen Uhlich to be appointed by her ward. She is waiting to hear back from her and will continue that communication with Ward 6 staff.
- d. Guest Roberta Vance expressed interest in joining the PCTWC and will contact Councilmember Kevin Dahl in Ward 3 or be an At-Large Commissioner. She will report back with any updates at the December meeting.
- e. Website: Secretary Ana Marrufo contacted website developer, Manny Ruiz, to review the previous proposals obtained. The commissioners expressed interest in including a Facebook and Instagram page. She will contact him and report back at the December meeting with this information.

## **6. Future Agenda Items/Activities:**

- a. Domestic Violence – Once the website is up, the PCTWC will provide a resource guide for victims of domestic violence. Commissioners will contact the agencies listed in this guide to ensure each resource is still active and possibly list new ones. This is a priority due to the Food Bank grant given to the PCTWC during COVID and the funds are still pending in the savings account.
- b. Chair Kim Fitch contacted the president of the Women's Foundation of Arizona and is looking to set up a meet and greet, a possible luncheon or town hall to see how we can join efforts to advocate all issues that affect the welfare of the women of Pima County and in the City of Tucson. More details to follow at the next meeting.

- c. The commissioners reviewed the By Laws paragraph by paragraph. Grammatical errors were removed, sentences were restructured, and the entire document was changed with correct pronouns to create an inclusive environment. Chair Kim Fitch will produce a final draft and share it with the commissioners prior to the next meeting. Commissioner Molly Ring motioned to approve a meeting in December to review the updated bylaws; seconded by Secretary Ana Marrufo. Motion carried by a voice vote of 5 to 0.

**7. Miscellaneous:**

- a. None.

**8. Call to the Public/Announcements:**

- a. None

**9. Upcoming Meetings:**

- a. Secretary Ana Marrufo will submit the 2025 Public Notice Statement (PNS) to the Clerk of the Board and the City of Tucson before the next meeting. It was moved by Vice Chair Sierra Yamanaka, duly seconded by Secretary Ana Marrufo, to move the meeting of January 2025 to the 2<sup>nd</sup> Wednesday – January 8, 2025 – due to the New Year Holiday. All other meetings will be held the first Wednesday of each month at 6:00 p.m. Motion carried by a voice vote of 5 to 0.
- b. Next meeting will be held on December 4, 2024 at 6:00 p.m.

**10. Adjournment:**

- a. The meeting was adjourned at 8:15 p.m.