



CITIZENS' WATER ADVISORY COMMITTEE
(CWAC) Conservation & Education Subcommittee

Monday, October 14, 2024, 2:00 p.m.

Hybrid Meeting – Microsoft Teams

Legal Action Report and Meeting Minutes

1) **Call to Order / Opening Statement:**

The meeting was called to order at 2:01 p.m.

2) **Roll Call:**

Those present and absent were:

Present:

Lisa Shipek (Chair)

Andrea Gerlak

Val Little

Raul Ramirez

Representative, Ward 3

Representative, City Manager

Representative, City Manager

Representative, Ward 1

Absent:

3) **Announcements** – Tucson Water opened the Commercial Conservation Program Manger position with the Conservation Stormwater Resources division.

4) **Review and approval of September 9, 2024, Legal Action Report and Meeting Minutes** - Member Little moved to approve the Legal Action Report & Minutes. Member Gerlak duly seconded the motion. The motion passed on a voice vote of 4 – 0.

5) **Call to the audience** – None.

6) **Conservation Program Planning**

– James MacAdam, Conservation Stormwater Resources Administrator, gave a program overview; those items reviewed and discussed were:

a) Plan Introduction

b) Policy guidance & Administrative Changes

c) Finances

i) Actuals

ii) Budget Assumptions

Citizens' Water Advisory Committee

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- d) One Water 2100
 - i) Technical Memorandums

Members had an opportunity to have an open discussion with Mr. MacAdam on the Program; ask questions and clarify information. No action was taken on this item.

- 7) **Drought Response Measures** – Jaimie Galayda, Tucson Water Lead Planner and Angel Vega Water Services Supervisor provided a summary of the residential drought response; those items reviewed and discussed were:
 - a) Water Use Guidelines created; Increase awareness of drought conditions and conservation options
 - b) High use letters sent in March 2024
 - c) Improvements made in 2024
 - d) Residential high use letter map and jurisdictions
 - e) Slight increase in conservation kit orders
 - f) Low Income specialized outreach
 - g) Low Income geographic distribution
 - h) Zanjero Findings with 200 High Use Letter Customers
 - i) Zanjero Findings with 21 Low Income Customers
 - j) Zanjero Findings for all other Audit Customers
 - k) Process improvements for next year

Members had an opportunity to ask questions and clarify information. No action was taken on this item.

- 8) **Call to Audience** – None.
- 9) **Future Agenda Items** - The subcommittee took the opportunity to suggest new items for discussion.
 - a) Equity of Neighborhood GSI - Nov
 - b) Highest Value of services provided by project partners
 - i) Rank in order of important
 - ii) committee feedback on staff ideas
 - iii) next step business plan
- 10) **Adjournment** – The meeting ended at 3:56 p.m.