



Tucson Police and Fire PSPRS Boards
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MEETING MINUTES

Tucson Police PSPRS Board

Thursday, October 3, 2024 at 9:00 a.m.

Members of the Boards, staff, and the public were able to attend in person or remotely, through technological means, as permitted under Arizona law. *For members of the public that wanted to attend remotely, a Microsoft Teams conference call bridge was established so the meeting could be accessed via telephone.*

To access the meeting by telephone through the Microsoft Teams conference call bridge, members of the public could dial (213) 293-2303 then enter access code 901 633 955#

Mr. Paul Fimbres called the Tucson Police PSPRS Board meeting to order at 9:00 a.m.

1. ROLL CALL

Police Board Members:

Present:	Paul Fimbres	Member
	Mark Ewings	Member
	Alon Hackett	Member

Also Present:	Jason Adler	Fire Board Member
	Anthony D'Onofrio	Fire Board Member
	Steven Bossé	Board Attorney
	Elizabeth Curbelo	Board Secretary
	Tammy Webb	Local Board Office
	Genesis Cubillas	Mayor's Office, City of Tucson

A Police Board quorum was established with Mr. Fimbres, Mark Ewings and Alon Hackett who attended in person. Ms. Rosenberry and Mayor Romero were absent/excused.

2. VOICE VS ROLL CALL

Discussion item: Tucson Police Local Board and Tucson Fire Local Board are the only pension boards that actually do roll call votes. There is no authority under the city charter for this and there is no requirement under title 38 that they do roll call votes. Being that the Mayor and assistant city manager are not present, this topic is tabled for the next pension board meeting scheduled on November 7th.

Motion by Mr. Hackett, seconded by Mr. Ewings to table until next month.

3. POLICE CONSENT AGENDA: ITEMS A – C

A. MINUTES FOR APPROVAL – September 5, 2024

B. PENSION PAYROLL – Additions and deletions to benefits

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
Valdez, Fabian	NSR out of DROP	09/26/2024	10/01/2024	\$ 3,270.28
Amado, Oscar	NSR	09/30/2024	10/01/2024	\$ 4,408.08
Hand, Frank	NSR out of DROP	09/30/2024	10/01/2024	\$ 8,738.00
Dennison, Christopher	NSR	09/06/2024	10/01/2024	\$ 6,869.30
King, Colin	NSR	09/27/2024	10/01/2024	\$ 6,662.35
Birtcil, Andrew	NSR out of DROP	09/30/2024	10/01/2024	\$ 5,873.17

C. APPROVAL OF EXPENDITURES

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	September Retainer	09/01/2024	\$ 400.00	Workday
Tucson E.N.T. Assoc.	Robert McCusker	09/11/2024	\$ 424.68	Workday
Sunnyside Mediacenter	K. Lorenz	09/20/2024	\$ 1200.00	Workday

Motion by Mr. Ewings, seconded by Mr. Hackett, that Police Items A-C are adopted as written.

Motion **CARRIED** by a roll call vote 3-0.

4. FIRE CONSENT AGENDA: ITEMS A – C

A. MINUTES FOR APPROVAL- September 5, 2024

B. ELECTION TO PARTICIPATE IN DROP

<u>Name</u>	<u>Yrs of Srv</u>	<u>Date</u>	<u>Eff. Date</u>
Thompson, Brian	20.008	09/07/2024	10/01/2024
Romero, Michael	25.130	09/30/2024	10/01/2024

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS' OFFICE LOCATED AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

FIRE MINUTES

10/03/2024

PENDING

C. APPROVAL OF EXPENDITURES

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	September Retainer	09/01/2024	\$ 400.00	Workday

No action taken by the Police Board on this Fire Item.

5. APPLICATION FOR DISABILITY PENSION

Fire - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Schreiber, Aaron	N/A	N/A	Accidental

No action taken by the Police Board on this Fire item.

6. APPLICATION FOR DISABILITY PENSION- Review of report

Police - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Lorenz, Kyle	09/21/2024	N/A	Accidental

Motion by Mr. Ewings, seconded by Mr. Hackett, to accept Accidental Disability determined by IME provided disability application is updated from Catastrophic Disability to Accidental Disability. Tammy Webb commented that the disability application has been updated to Accidental Disability.

Motion **CARRIED** by a roll call vote 3-0.

7. Police - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Clark, Steven	N/A	N/A	Accidental
Spronken, Jacques	04/12/2024	N/A	Accidental

Motion by Mr. Hackett, seconded by Mr. Ewings to send both to the IME for review.

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FIRE MINUTES
10/03/2024

PENDING

Motion **CARRIED** by a roll call vote 3-0.

8. PAY RATE ADJUSTMENT FOR TAMMY WEBB

- Discuss and set rate of pay

Mr. Steve Bosse stated that despite the City of Tucson pay rate adjustment guidelines, the local boards have full discretion to set their staff pay rates without City Manager approval. It was further discussed that Local Board employees should have an annual performance/pay review completed going forward in the October meeting.

Motion by Mr. Ewings, seconded by Mr. Hackett to approve a pay adjustment for Tammy Webb from her current salary of \$26.97 per hour to \$31.25 per hour, retroactive to March 1, 2024.

Motion **CARRIED** by a roll call vote 3-0.

9. ADMINISTRATIVE ASSISTANT RECRUITMENT

Motion was made to have the Board secretary work with Ashley Tellez in the City Of Tucson Human Resources department to start the recruitment process and create/post a recruitment for a full-time Administrative Assistant. A recruitment subcommittee will be formed with the members to be discussed at the next Local Boards meeting scheduled for November 7, 2024.

Motion by Mr. Ewings, seconded by Mr. Hackett to move forward with recruitment

Motion by Mr. Adler, seconded by Mr. D'Onofrio to move forward with recruitment

Motion **CARRIED** by a roll call vote 3-0.

10. FUTURE AGENDA ITEMS

- Select Administrative Assistant Interview SubCommittee
- Bring back Agenda Item #2, VOICE VS ROLL CALL
- Discussion of Administrative Assistant hiring process

11. FUND/OFFICE INFORMATION

- Miscellaneous / Other

Discussion of Pension Liability Responsibility: A member of the COT finance team emailed the Board Secretary stating that his presumption was that the pension local

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FIRE MINUTES

10/03/2024

PENDING

boards office may be responsible for the Pension Liability funding responsibility moving forward. He further stated that he was asked to create resolution 23820 policy as well as the associated Mayor and Council communication and his presumption was that this responsibility would fall to the local boards office in the future given that it deals with PSPRS but that was purely speculation on his part so he sent the information for awareness in the event that they do. He further stated that if not, at least you are aware of the policy and can communicate it to your contacts at the main office in Phoenix.

Attorney Steve Bosse stated that the funding policy and funding issues responsibility lies with the City of Tucson who is responsible for funding and not the pension local boards.

12. CALL TO AUDIENCE

- **Genesis Cubillas**, no comment

13. ADJOURNMENT

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m.** on **November 7, 2024** in Fire Central **Room 262**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

Mr. Paul Fimbres adjourned the Fire Board meeting at 9:48 a.m.

Elizabeth Curbelo, Board Secretary

Date

Paul Fimbres, Member

Date

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FIRE MINUTES

10/03/2024

PENDING