



Tucson Police and Fire PSPRS Boards  
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**MEETING MINUTES**  
**Tucson Fire PSPRS Board**  
**Thursday, October 3, 2024 at 9:00 a.m.**

Members of the Boards, staff, and the public were able to attend in person or remotely, through technological means, as permitted under Arizona law. *For members of the public that wanted to attend remotely, a Microsoft Teams conference call bridge was established so the meeting could be accessed via telephone.*

To access the meeting by telephone through the Microsoft Teams conference call bridge, members of the public could dial (213) 293-2303 then enter access code 901 633 955#

Mr. Paul Fimbres called the Tucson Fire PSPRS Board meeting to order at 9:00 a.m.

**1. ROLL CALL**

**Fire Board Members:**

<b>Present:</b>	Paul Fimbres	Member
	Jason Adler	Member
	Anthony D’Onofrio	Member

<b>Also Present:</b>	Mark Ewings	Police Board Member
	Alon Hackett	Police Board Member
	Steven Bossé	Board Attorney
	Elizabeth Curbelo	Board Secretary
	Tammy Webb	Local Board Office
	Genesis Cubillas	Mayor’s Office, City of Tucson

A Fire Board quorum was established with Mr. Fimbres, Jason Adler and Anthony D’Onofrio who attended in person. Ms. Rosenberry and Mayor Romero were absent/excused.

**2. VOICE VS ROLL CALL**

Discussion item: Tucson Police Local Board and Tucson Fire Local Board are the only pension boards that actually do roll call votes. There is no authority under the city charter for this and there is no requirement under title 38 that they do roll call votes. Being that the Mayor and assistant city manager are not present, this topic is tabled for the next pension board meeting scheduled on November 7<sup>th</sup>.

**Motion** by Mr. Adler, seconded by Mr. D’Onofrio to table until next month.

**2. POLICE CONSENT AGENDA: ITEMS A – C**

**A. MINUTES FOR APPROVAL – September 5, 2024**

**B. PENSION PAYROLL – Additions and deletions to benefits**

<b>Name</b>	<b>Transaction Type</b>	<b>LDW</b>	<b>Eff Date</b>	<b>Ben Amount</b>
Valdez, Fabian	NSR out of DROP	09/26/2024	10/01/2024	\$ 3,270.28
Amado, Oscar	NSR	09/30/2024	10/01/2024	\$ 4,408.08
Hand, Frank	NSR out of DROP	09/30/2024	10/01/2024	\$ 8,738.00
Dennison, Christopher	NSR	09/06/2024	10/01/2024	\$ 6,869.30
King, Colin	NSR	09/27/2024	10/01/2024	\$ 6,662.35
Birtcil, Andrew	NSR out of DROP	09/30/2024	10/01/2024	\$ 5,873.17

**C. APPROVAL OF EXPENDITURES**

<b>Company Name</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>	<b>Method</b>
Bossé Rollman PC	September Retainer	09/01/2024	\$ 400.00	Workday
Tucson E.N.T. Assoc.	Robert McCusker	09/11/2024	\$ 424.68	Workday
Sunnyside Medicenter	K. Lorenz	09/20/2024	\$ 1200.00	Workday

**No action taken by the Fire Board on this Police Item.**

**3. FIRE CONSENT AGENDA: ITEMS A – C**

**A. MINUTES FOR APPROVAL- September 5, 2024**

**B. ELECTION TO PARTICIPATE IN DROP**

<b>Name</b>	<b>Yrs of Srv</b>	<b>Date</b>	<b>Eff. Date</b>
Thompson, Brian	20.008	09/07/2024	10/01/2024
Romero, Michael	25.130	09/30/2024	10/01/2024
Wachala, James	20.816	09/26/2024	10/01/2024

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS’ OFFICE LOCATED AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

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**C. APPROVAL OF EXPENDITURES**

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
Bossé Rollman PC	September Retainer	09/01/2024	\$ 400.00	Workday

**Motion** by Mr. Adler, seconded by Mr. D’Onofrio, that Fire Items A-C are adopted as written.

Motion **CARRIED** by a roll call vote 3-0.

**4. APPLICATION FOR DISABILITY PENSION**

**Fire** - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Schreiber, Aarron	N/A	N/A	Accidental

**Motion** by Mr. D’Onofrio, seconded by Mr. Adler, to send to IME.

Motion **CARRIED** by a roll call vote 3-0.

**5. APPLICATION FOR DISABILITY PENSION- Review of report**

**Police** - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Lorenz, Kyle	09/21/2024	N/A	Accidental

**No action taken by the Fire Board on this Police item.**

**6. Police** - Attachments

<u>Name</u>	<u>Ret Date:</u>	<u>Eff Date:</u>	<u>Application Type</u>
Clark, Steven	N/A	N/A	Accidental
Spronken, Jacques	04/12/2024	N/A	Accidental

**No action taken by the Fire Board on this Police item.**

**7. PAY RATE ADJUSTMENT FOR TAMMY WEBB**

- Discuss and set rate of pay

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Mr. Steve Bosse stated that despite the City Of Tucson pay rate adjustment guidelines, the local boards have full discretion to set their staff pay rates without City Manager approval. It was further discussed that Local Board employees should have an annual performance/pay review completed going forward in the October meeting.

**Motion** by Mr. Adler, seconded by Mr. D’Onofrio to approve a pay adjustment for Tammy Webb from her current salary of \$26.97 per hour to \$31.25 per hour, retroactive to March 1, 2024.

Motion **CARRIED** by a roll call vote 3-0.

## **8. ADMINISTRATIVE ASSISTANT RECRUITMENT**

Motion was made to have the Board secretary work with Ashley Tellez in the City Of Tucson Human Resources department to start the recruitment process and create/post a recruitment for a full-time Administrative Assistant. A recruitment subcommittee will be formed with the members to be discussed at the next Local Boards meeting scheduled for November 7, 2024.

**Motion** by Mr. Ewings, seconded by Mr. Hackett to move forward with recruitment

**Motion** by Mr. Adler, seconded by Mr. D’Onofrio to move forward with recruitment

Motion **CARRIED** by a roll call vote 3-0.

## **9. FUTURE AGENDA ITEMS**

- Select Administrative Assistant Interview SubCommittee
- Bring back Agenda Item #2, VOICE VS ROLL CALL
- Discussion of Administrative Assistant hiring process

## **10. FUND/OFFICE INFORMATION**

- Miscellaneous / Other  
Discussion of Pension Liability Responsibility: A member of the COT finance team emailed the Board Secretary stating that his presumption was that the pension local boards office may be responsible for the Pension Liability funding responsibility moving forward. He further stated that he was asked to create resolution 23820 policy as well as the associated Mayor and Council communication and his presumption was that this responsibility would fall to the local boards office in the future given that it deals with PSPRS but that was purely speculation on his part so he sent the information for awareness in the event that they do. He further stated that if not, at

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least you are aware of the policy and can communicate it to your contacts at the main office in Phoenix.

Attorney Steve Bosse stated that the funding policy and funding issues responsibility lies with the City of Tucson who is responsible for funding and not the pension local boards.

**11. CALL TO AUDIENCE**

- **Genesis Cubillas**, no comment

**12. ADJOURNMENT**

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m.** on **November 7, 2024** in Fire Central **Room 262**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

Mr. Paul Fimbres adjourned the Fire Board meeting at 9:48 a.m.

\_\_\_\_\_  
Elizabeth Curbelo, Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Paul Fimbres, Member

\_\_\_\_\_  
Date

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