



P.O. Box 27210
Tucson, AZ 85726-7210
(520) 791-4213 (Voice)
(520) 791-2639 (TDD)
(520) 791-4017 (FAX)

HYBRID MEETING NOTICE

Independent Audit and Performance Commission (IAPC)

Wednesday, November 6, 2024 - 3:00 P.M.

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting virtually through technological means, as well as in-person. The meeting will be recorded and posted to City Boards, Committees, and Commissions website for public review.

For those individuals new to Microsoft Teams, please get the app now and be ready when the meeting starts, or join using your current browser if you do not have the app:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 224 536 005 287

Passcode: sjWpnz

For technical assistance accessing the meeting online, please contact Sarah.Denman@tucsonaz.gov

AGENDA

1. **Call to Order and Roll Call**
2. **Approval of pervious IAPC Meeting Minutes (5 minutes)**
3. **Staff Update (5 minutes)**
 - i. Business Services Staff will provide an update to the commission.
4. **FY25 Audit Plan & Internal Auditor Hiring Updates – Anna Rosenberry, Assistant City Manager, and Angele Ozoemelum, Director of Business Services Department (40 minutes)**
 - i. Assistant City Manager, Anna Rosenberry, and supporting staff will give a brief update on the FY25 Audit Plan to the Commission, and an overview of Internal Audit division staffing and responsibilities.
5. **Review of IAPC Duties and Functions (30 minutes)**
 - i. Staff will present IAPC duties as detailed in City charter, and commission by-laws.

6. Review of IAPC Vacancies (10 minutes)

- i. Chairperson Pawlak will lead a discussion on the topic.

7. Call to the Audience (15 minutes)

- i. This is the time any member of the public can address the Independent Audit and Performance Commission. Due to time constraints, the amount of time allotted to this item is 15 minutes. An individual is allowed three minutes to address the commission. Due to Open Meeting Law, commissioners cannot discuss topics that are not on the agenda. Items brought up by the public may be considered for discussion at a future meeting.

8. Future Agenda Items (10 minutes)

- i. IAPC Chairperson Pawlak will lead a discussion on future agenda items.
- ii. List of future items:
 - o Overview of Expenditure Limitation Report
 - o FY24 Budget Book Presentation
 - o Water Department – Infrastructure replacement budget and plans
 - o TPD recruiting and retention statistics
 - o TPD compensation plan
 - o City Attorney’s Office processes supporting TPD

Additional future items for consideration:

- o Mayor and Council Appeal for Additional IAPC members
- o Training on open meeting law for State of Arizona

9. Adjournment

- i. The next meeting of the IAPC is scheduled for Wednesday, December 4, 2024, at 3:00 p.m.

Commission Members Representing the Office of:

(Mayor) Vacant; **(W1)** Vacant; **(W2)** Bruce Burke; **(W3)** Vacant; **(W4)** Vacant; **(W5)** Robert Clark, Vice Chairperson; **(W6)** Lois Pawlak, Chairperson

Staff Liaisons:

Sarah Denman, Executive Assistant to City Manager Timothy Thomure, City Manager’s Office

Note:

Persons with a disability may request reasonable accommodation by contacting the City Clerk’s Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.