

Pima County/Tucson Women's Commission

FULL COMMISSION

Wednesday October 2, 2024, 6:00 p.m.

1. Roll Call: Attending Commissioners: Kim Fitch, Lisa Nutt, Cathy Bosch, Annie Sykes, Ana Marrufo, and Sierra Yamanaka.
Guests: Shannon Wesche and Molly Ring
2. Call to Order Upon Quorum: Treasurer Lisa Nutt called the meeting to order at 6:03 p.m. Attending members achieved a quorum.
3. The Pledge of Allegiance was recited.
4. Review and Approval of Minutes: Motion from Sierra Yamanaka to approve the minutes from the 9/4/24 meeting. Seconded by Ana Marrufo. Motion carried.
5. Finance and Operations:
 - a. Treasurer's Report:
 - Treasurer Lisa Nutt reported that the checking account has \$1,868.77 and the savings account has \$33,189.24.
 - There is no update to our tax-exempt status from the Pima County Board of Supervisors.
 - b. Operations:
 - The building needs some adobe repairs. Bids had been obtained some time ago. Kim Fitch will get updated bids.
 - Presidio hasn't paid their rent for some time. They usually pay three months at a time. Lisa will review their account. Additionally, Joyce Wong (tenant) reported that Presidio had carpet glued down and this has affected the WiFi which is not working. Lisa will work with Presidio to find out what's happening with them.
 - There is a leak in the conference room. The swamp cooler was not working effectively also (reported by Joyce). Joyce is handling with The Cooler Guy.
6. Revitalizing PCTWC
 - a. Statutory Agent. No update. Kim will go to Arizona Corporation Commission in person to find out what's going on.
 - b. Kim received an email from Clerk of the County, Katrina Martinez, regarding quorum. The email stated that there had been personnel changes at the County Attorney's Office and that PCTWC should hire an attorney to interpret our bylaws regarding quorum. Lisa Nutt moved to not hire an attorney and to follow the bylaws as we interpret them (seated member counted for quorum). Annie Sykes seconded. Motion carried.

- c. Commissioners Removed. Kim Fitch, in her capacity as Secretary and acting on behalf of the full commission, sent letters to Tony Zinman and Heather Lappin to remove them from the Commission per the bylaws due to attendance issues. These letters were also sent to the Pima County and City Clerks' offices.
- d. Molly Ring will be on the consent agenda for Pima County to be appointed by Board of Supervisor Rex Scott. Shannon Wesche will be contacting Councilmember Karen Ulich to be appointed in her ward. Stephanie Spencer, who had also been interested, has decided to step back at this time due to an over-busy schedule. When things settle down for her, she'll circle back around to us.
- e. Website: Lisa will forward a website proposal from Advance Marketing to all members. Additional proposals need to be obtained and reviewed. This is tabled until we get more bids.
- f. Possible Future Events/Activities:
 - Domestic Violence – PCTWC received a grant from the food bank to provide a resource guide for victims of domestic Violence prior to COVID. This has not been produced. It was determined that the resource guide would need to be a link on our (future) website so it can easily be updated.
 - Possible Event with The Women's Foundation of Arizona. Kim Fitch has a contact with the president of the Women's Foundation and a possible luncheon or town hall would be something to be pursued. Commissioners in attendance would like this to be pursued. Kim will reach out to her contact to see if she'd like to attend a meeting (possibly after the first of the year) to discuss ideas.

7. Elections:

Chair – Kim Fitch. Nominated by Sierra Yamanaka and seconded by Ana Marrufo. Duly elected.

Vice Chair – Sierra Yamanaka. Nominated by Lisa Nutt and seconded by Kim Fitch. Duly elected.

Treasurer – Cathy Bosch. Nominated by Lisa Nutt and seconded by Sierra Yamanaka. Duly elected.

Secretary – Ana Marrufo. Nominated by Sierra Yamanaka and seconded by Kim Fitch. Duly elected.

8. Miscellaneous: None.

9. Call to the Public/Announcements: None

10. Upcoming Meetings – all meetings are held at 6:00 p.m.
November 6, 2024

11. Adjournment. The meeting was adjourned at 6:56 p.m.