



**CIVIL SERVICE COMMISSION
QUARTERLY MEETING
WEDNESDAY, JULY 24, 2024
9:00 AM**

City Hall
255 W. Alameda Street, 1st Floor Conference Room East
Tucson, Arizona 85701
LEGAL ACTION REPORT

Call to Order / Roll Call 9:33 AM

A Quorum was established. Present: Chairperson Paul Fimbres, Commissioner Rebecca Montañó, Commissioner Carol West, Commissioner Eduardo Rios, and Commissioner Michael Mathieu.

1. Call to Audience

No one addressed the Commission.

2. Interim HR Director - Teri Traaen, interim Human Resources Director, introduced herself to the Commission and provided a summary of her background, along with her contact information.

3. Approval of April Quarterly Meeting Minutes – A motion was made by Commissioner West, duly seconded, and passed by a voice vote of 5-0, to approve the minutes of the April 24, 2024, Civil Service Quarterly Meeting.

4. Approval of Keith Jacobs' Appeal of Termination Minutes – A motion was made by Commissioner Mathieu, duly seconded, and passed by a voice vote of 5-0, to approve the minutes of the Jacobs' Appeal of Termination hearing from June 17, 2024.

5. COT Driving Requirements Presentation - HR Deputy Director, Elsa Quijada, gave a presentation on driving requirements for City of Tucson employees.

6. Update on Gender Neutral language clean-up – HR Deputy Director, Elsa Quijada, gave an update on the clean-up of gender-neutral language in the Civil Service rules. Since there are not many changes to be made the clean-up has been put on pause until the new HR director comes on board.

7. Other Business – Due to scheduling conflicts the upcoming date of the Civil Service Quarterly Meeting has been moved from October 23, 2024, to October 9, 2024. The location to be determined at a later time.

Having no further items to discuss, the quarterly meeting adjourned at 10:08 AM.